



## SOIL AND WATER CONSERVATION DISTRICTS

"Helping People Help the Land"

### Murray SWCD

2740 22<sup>nd</sup> St. Suite 3

Slayton, MN 56172

Phone: 507-836-6990 EXT 3

[murrayswcd.org](http://murrayswcd.org)

#### **Supervisors**

##### Chair

**Gary Brinks**  
District II  
(507) 763-3775

##### Vice Chair

**Shannon Cohrs**  
District III  
(507) 380-0997

##### Secretary

**Mona Henkels**  
District IV  
(507) 360-6348

##### Treasurer

**Karen Hurd**  
District V

##### PR & I

**Paul Posthuma**  
District I  
(507) 879-3102

##### Staff

##### District

**Administrator**  
**Shelly Lewis**

##### Program

##### Manager

**Craig**  
**Christensen**

##### District Tech

**Aaron Crowley**

The Murray SWCD Board of Supervisors Meeting will be on Thursday, March 12, 2020 1:30 p.m. at the USDA Service Center, Slayton, MN

- I. 1:30 p.m.-Meeting called to order***
- II. Additions to the agenda***
- III. Minutes of the January 9, 2020***
- IV. Treasurer's Report***
- V. Old Business***

- 1. D.C. Report
- 2. Approve payment of Supervisors vouchers for January & February
- 3. Approve payment of Murray SWCD salaries for January & February

#### ***VI. New Business***

- 1. Approve conserving use acres for Dustin Van De Wiele for 4 acres #18-03
- 2. Update on 2020 Rent contract with new landowner
- 3. Review 2020 Annual Plan
- 4. MN Ag Certification Program update
- 5. Discuss Employees attending the SWMACDE meeting on April 1, 2020 at Lake Shetek
- 6. Update from Aaron on WCA
- 7. Update from Craig on Buffers
- 8. State Cost-Share update
- 9. eLink grants update
- 10. Bills
- 11. Adjourn

#### ***Dates to Remember:***

***March 12-Murray SWCD Board Meeting***

***March 24-25- Legislative Briefing & Day at the Capitol***

***March 31-TSA Meeting (Paul)***

***April 1- SWMACDE Meeting-Lake Shetek***

***April 9-Murray SWCD Board Meeting***

February-20	Murray SWCD
<b>Operations Account</b>	<b>Treasurer Report</b>
Beginning Balance	\$ 12,443.24
Deposits	\$ 67,571.13
Expense	\$ 22,448.60
<b>Ending Balance</b>	<b>\$ 57,565.77</b>
Petty Cash	\$ 25.00
District Savings Account	\$ 242,696.17
Fulda Pond	\$ 5,000.00
Vehicle Reserve Account	\$ 14,325.34
Drill Reserve Account	\$ 3,574.45
Equipment Account	\$ 6,684.95
Tree Reserve Account	\$ 17,203.15
Building Reserve Account	\$ 4,496.89
Special Projects/Training Account	\$ 4,809.47
Conserving Use Acres Account	\$ 10,200.00
Encumbered Conserving Use Acres	\$ 1,860.00
Long Lake Camp/SWCD Scholarship Account	\$ 2,825.00
Blind Intake Account	\$ 5,846.81
Blind Intake Encumbered	\$ 820.00
<b>Grants:</b>	
FY2017 Capacity Grant	\$ -
FY2018 Capacity Grant	\$ 59,592.86
FY2019 Capacity Grant	\$ 92,149.00
FY20 Capacity Grant	\$ 123,652.00
Buffer Account FY18	\$ -
FY19 Buffer Grant	\$ 24,009.00
FY20 Buffer Grant	\$ 30,000.00
<b>Ending Balance-Operations Account</b>	<b>\$ 677,335.86</b>

Cash Available for General Operations	\$ 300,286.94
Cash Restricted, Committed or Assigned	\$ 377,048.92
<b>Total</b>	<b>\$ 677,335.86</b>

<b>Cost-Share Savings Account</b>	\$ 32,652.00
Deposit	\$ -
Expense	\$ -
<b>Ending Balance</b>	<b>\$ 32,652.00</b>
T&A FY 18	\$ 2,176.80
C-S FY18 Available	\$ 2,837.20
C-S FY18 Encumbered	\$ 5,870.00
T&A FY 19	\$ 2,176.80
C-S FY19	\$ 8,707.20
T&A FY20	\$ 2,176.80
C-S FY20 Available	\$ 8,707.20
<b>Ending Balance</b>	<b>\$ 32,652.00</b>

Cash Available for General Operations	\$ -
Cash Restricted, Committed or Assigned	\$ 32,652.00
<b>Total</b>	<b>\$ 32,652.00</b>

Buffer Cost-Share	\$ -
-------------------	------

<b>2014 MN Flood Relief Grant Phase 2</b>	
Available T&A	\$ -
Available Cost-Share Flood Relief Phase 2	\$ -
Encumbered Flood Relief	\$ -
<b>Total</b>	<b>\$ -</b>

<b>2014 MN Flood Relief Grant Phase 3b</b>	
Available Flood 3b	\$ -
Encumbered Flood 3b	\$ -
Available T&A	\$ -
<b>Total</b>	<b>\$ -</b>

<b>Flood Recovery Phase 4</b>	
Available Flood 4	\$ -
Encumbered Flood 4	\$ -
Available T&A	\$ -
<b>Total</b>	<b>\$ -</b>
<b>Total Amount</b>	<b>\$ 709,987.86</b>

**Murray Soil and Water Conservation District**  
**Income by Customer Detail**  
**January 10 through March 12, 2020**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Eric Zins</b>								
Invoice	02/18/2020	133	Trees	Trees		Accounts Rece...	148.75	148.75
Invoice	02/18/2020	133	Planting trees	Planting		Accounts Rece...	100.00	248.75
<b>Total Eric Zins</b>							248.75	248.75
<b>Justin Opdahl</b>								
Invoice	02/14/2020	132	Trees	Trees		Accounts Rece...	2,014.00	2,014.00
Invoice	02/14/2020	132	Planting trees	Planting		Accounts Rece...	234.90	2,248.90
Invoice	02/14/2020	132	Mats/Pins	Mats & Pins		Accounts Rece...	681.50	2,930.40
Invoice	02/14/2020	132	Mats/Pins	Mats & Pins		Accounts Rece...	272.60	3,203.00
<b>Total Justin Opdahl</b>							3,203.00	3,203.00
<b>Luther Tostengard</b>								
Invoice	03/12/2020	134	Trees	Trees		Accounts Rece...	210.00	210.00
Invoice	03/12/2020	134	Planting trees	Planting		Accounts Rece...	100.00	310.00
Invoice	03/12/2020	134	Mats/Pins	Mats & Pins		Accounts Rece...	155.40	465.40
<b>Total Luther Tostengard</b>							465.40	465.40
<b>Mitch Magnus</b>								
Invoice	02/04/2020	131	Trees	Trees		Accounts Rece...	275.00	275.00
Invoice	02/04/2020	131	Planting trees	Planting		Accounts Rece...	100.00	375.00
Invoice	02/04/2020	131	Mats/Pins	Mats & Pins		Accounts Rece...	74.00	449.00
<b>Total Mitch Magnus</b>							449.00	449.00
<b>Tim Daniels</b>								
Invoice	03/09/2020	135	Trees	Trees		Accounts Rece...	514.50	514.50
Invoice	03/09/2020	135	Planting trees	Planting		Accounts Rece...	100.00	614.50
Invoice	03/09/2020	135	Mats/Pins	Mats & Pins		Accounts Rece...	485.00	1,099.50
Invoice	03/09/2020	135	Mat Installation	Mats & Pins		Accounts Rece...	120.00	1,219.50
<b>Total Tim Daniels</b>							1,219.50	1,219.50
<b>TOTAL</b>							<b>5,585.65</b>	<b>5,585.65</b>

**Murray Soil and Water Conservation District**  
**Expenses by Vendor Detail**  
 January 10 through March 12, 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Blake Heronimus</b>								
Bill	02/10/2020		Rent	Building & Facility R...		Accounts Paya...	1,151.04	1,151.04
<b>Total Blake Heronimus</b>							1,151.04	1,151.04
<b>Chandler Co-op</b>								
Bill	02/13/2020		gas	Mileage, Hotel, Meals		Accounts Paya...	72.80	72.80
Bill	03/12/2020		gas	Mileage, Hotel, Meals		Accounts Paya...	105.04	177.84
<b>Total Chandler Co-op</b>							177.84	177.84
<b>Country Cat MN</b>								
Check	01/29/2020	dc	artic cat chok...	Off Main, Phone, Lic		District Checking	36.61	36.61
<b>Total Country Cat MN</b>							36.61	36.61
<b>Family Car Wash</b>								
Check	02/26/2020	DC	car wash	Repairs		District Checking	7.00	7.00
<b>Total Family Car Wash</b>							7.00	7.00
<b>Harland Check</b>								
Check	02/26/2020	auto	Deposit slips	Supplies-Office		District Checking	60.61	60.61
<b>Total Harland Check</b>							60.61	60.61
<b>Howling Dog Salo</b>								
Check	01/29/2020	dc	meal-meeting	Mileage, Hotel, Meals		District Checking	10.62	10.62
<b>Total Howling Dog Salo</b>							10.62	10.62
<b>Intuit Quickbooks</b>								
Check	02/28/2020	auto	payroll	Dues, DSL, Misc		District Checking	25.65	25.65
Check	03/10/2020	DC	Quickbooks 2...	Supplies-Office		District Checking	320.57	346.22
<b>Total Intuit Quickbooks</b>							346.22	346.22
<b>Khimaira</b>								
Bill	03/12/2020		website	Dues, DSL, Misc		Accounts Paya...	165.00	165.00
<b>Total Khimaira</b>							165.00	165.00
<b>Marco</b>								
Bill	02/10/2020		copier	Repairs		Accounts Paya...	43.50	43.50
Bill	03/12/2020		copier	Repairs		Accounts Paya...	43.50	87.00
<b>Total Marco</b>							87.00	87.00
<b>MASWCD</b>								
Check	02/14/2020	DC	Legislative Da...	Promotion, Education		District Checking	90.00	90.00
<b>Total MASWCD</b>							90.00	90.00
<b>McDonalds</b>								
Check	02/25/2020	dc	meal	Mileage, Hotel, Meals		District Checking	4.27	4.27
Check	02/28/2020	dc	meal	Mileage, Hotel, Meals		District Checking	4.36	8.63
<b>Total McDonalds</b>							8.63	8.63

**Murray Soil and Water Conservation District**  
**Expenses by Vendor Detail**  
**January 10 through March 12, 2020**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Minnesota State Auditor</b>								
Bill	03/12/2020		2018 Audit	Dues, DSL, Misc		Accounts Paya...	357.00	357.00
Total Minnesota State Auditor							357.00	357.00
<b>Minnwest Bank</b>								
Check	02/03/2020	auto	safe deposit b...	Off Main, Phone, Lic		District Checking	35.00	35.00
Total Minnwest Bank							35.00	35.00
<b>MN Board of Soil &amp; Water Resources</b>								
Bill	01/15/2020		Return to BW...	Flood Recovery C-S...		Accounts Paya...	1,732.80	1,732.80
Bill	01/15/2020		Return funds t...	Flood Recovery C-S...		Accounts Paya...	3,137.62	4,870.42
Bill	01/16/2020		Return funds f...	Buffer Grant Expense		Accounts Paya...	2,663.00	7,533.42
Total MN Board of Soil & Water Resources							7,533.42	7,533.42
<b>Murray County Auditor/Treasurer</b>								
Bill	02/13/2020		symantec end...	Supplies-Office		Accounts Paya...	192.00	192.00
Total Murray County Auditor/Treasurer							192.00	192.00
<b>Murray County Recorder</b>								
Check	02/06/2020	8631	Bergman	RIM Reimbursable		District Checking	92.00	92.00
Bill	03/11/2020		bergman	RIM Reimbursable		Accounts Paya...	46.00	138.00
Total Murray County Recorder							138.00	138.00
<b>Pheasants Forever, Inc</b>								
Bill	03/10/2020		Farm Bill Assi...	Farm Bill Assistance...		Accounts Paya...	7,312.00	7,312.00
Total Pheasants Forever, Inc							7,312.00	7,312.00
<b>Richard W. Holmberg, Ltd.</b>								
Bill	02/13/2020		2018 SWCD ...	Off Main, Phone, Lic		Accounts Paya...	2,600.00	2,600.00
Total Richard W. Holmberg, Ltd.							2,600.00	2,600.00
<b>Sun Life Financial</b>								
Check	02/04/2020		life ins	Life Ins, STD, LTD ...		District Checking	220.92	220.92
Bill	02/13/2020	auto	vision ins	Life Ins, STD, LTD ...		Accounts Paya...	35.04	255.96
Bill	03/06/2020		vision ins	Life Ins, STD, LTD ...		Accounts Paya...	35.04	291.00
Total Sun Life Financial							291.00	291.00
<b>SWMACDE</b>								
Bill	02/13/2020		2020 Employ...	Dues, DSL, Misc		Accounts Paya...	30.00	30.00
Bill	03/12/2020		2020 Environ...	Promotion, Education		Accounts Paya...	750.00	780.00
Total SWMACDE							780.00	780.00
<b>SWMASWCD</b>								
Check	02/20/2020	8644	Area V meeting	Dues, DSL, Misc		District Checking	75.00	75.00
Total SWMASWCD							75.00	75.00
<b>US Post Office</b>								
Check	01/15/2020	8626	Certified mail	Postage		District Checking	9.30	9.30

**Murray Soil and Water Conservation District  
Expenses by Vendor Detail  
January 10 through March 12, 2020**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Check	02/14/2020	8643	certified mail	Postage		District Checking	6.35	15.65
Total US Post Office								
Vast Broadband								
Bill	02/13/2020		DSL	Dues, DSL, Misc		Accounts Paya...	67.43	67.43
Bill	03/12/2020		DSL	Dues, DSL, Misc		Accounts Paya...	67.43	134.86
Total Vast Broadband								
							134.86	134.86
<b>TOTAL</b>							<b>21,604.50</b>	<b>21,604.50</b>