

SOIL AND WATER CONSERVATION DISTRICTS

"Helping People Help the Land"



Murray SWCD

2740 22nd St. Suite 3

Slayton, MN 56172

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murrayswcd.org

Supervisors

Chair

Paul Posthuma

District I

(507) 879-3102

Vice Chair

Gary Brinks

District II

(507) 763-3775

Secretary

Shannon Cohrs

District III

(507) 380-0997

Treasurer

Karen Hurd

District V

PR & I

Mona Henkels

District IV

(507) 360-6348

Staff

District

Administrator

Shelly Lewis

Program

Manager

Craig

Christensen

District Tech

Aaron Crowley

The Murray SWCD Board of Supervisors Meeting will be on Thursday, July 11, 2019 1:30 p.m. at the USDA Service Center, Slayton, MN

I. 1:30 p.m.-Meeting called to order

II. Additions to the agenda

III. Minutes of the June 13, 2019

IV. Treasurer's Report

V. Old Business

1. D.C. Report

2. Approve payment of Supervisors vouchers for June

3. Approve payment of Murray SWCD salaries for June

VI. New Business

1. Motion to approve FY19 MN CREP Outreach and Implementation Grant Agreement

2. Discuss pond clean out by Fulda

3. Discuss Cost-Share application from William Maher for an Embankment Pond

4. Update on State Cost-Share (Craig)

5. Update on WCA (Aaron)

6. Discuss BWSR Academy-October 29-31 at Breezy Point

7. Update on Ag Certification program

8. Governance 101 Training on September 12-13, 2019 at the Minneapolis/Bloomington Airport Marriott

9. Discuss Shelly attending Managers meeting September 18-19 in Baxter

10. Murray SWCD Resolution passed at Area V meeting

11. Review 2020 Murray SWCD Budget

12. Discuss Employees attending the SWMACDE training on August 6, 2019 at the Murray County 4-H Building

13. Sign up for working at the Murray County Fair

14. Drawing for Murray County Fair

15. Discuss outstanding conservationist

16. Bills

17. Adjourn

Dates to Remember:

July 11-Murray SWCD Board meeting

July 29-Budget with County Commissioners

August 8-Murray SWCD Board Meeting

August 14-17-Murray County Fair

June-19

Murray SWCD
Treasurer Report

Operations Account

Beginning Balance	\$ 114,422.34
Deposits	\$ 2,998.57
Expense	\$ 23,317.77
Ending Balance	\$ 94,103.14
Petty Cash	\$ 25.00
District Savings Account	\$ 125,290.88
Beaver Creek CWP Account	\$ 2,000.00
Vehicle Reserve Account	\$ 16,325.34
Drill Reserve Account	\$ 5,574.45
Equipment Account	\$ 8,684.95
Tree Reserve Account	\$ 19,203.15
Building Reserve Account	\$ 4,496.89
Special Projects/Training Account	\$ 4,809.47
Conserving Use Acres Account	\$ 10,200.00
Encumbered Conserving Use Acres	\$ 1,860.00
Long Lake Camp/SWCD Scholarship Account	\$ 2,825.00
Blind Intake Account	\$ 5,846.81
Blind Intake Encumbered	\$ 820.00
Grants:	
FY2017 Capacity Grant	\$ 5,025.87
FY2018 Capacity Grant	\$ 76,467.88
FY2019 Capacity Grant	\$ 92,149.00
Conservation Delivery Grant FY19	\$ 18,235.00
Buffer Account FY18	\$ 4,098.67
FY19 Buffer Grant	\$ 30,000.00
Ending Balance-Operations Account	\$ 528,041.50

Cash Available for General Operations	\$ 219,419.02
Cash Restricted, Committed or Assigned	\$ 308,622.48
Total	\$ 528,041.50

Cost-Share Savings Account	\$ 21,768.00
Deposit	\$ -
Expense	\$ -
Ending Balance	\$ 21,768.00
T&A FY 18	\$ 2,176.80
C-S FY18 Available	\$ 2,837.20
C-S FY18 Encumbered	\$ 5,870.00
T&A FY 19	\$ 2,176.80
C-S FY19	\$ 8,707.20
Ending Balance	\$ 21,768.00

Cash Available for General Operations	\$ -
Cash Restricted, Committed or Assigned	\$ 21,768.00
Total	\$ 21,768.00

Buffer Cost-Share	\$ 7,778.00
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2014 MN Flood Relief Grant Phase 2

Available T&A	\$ 4,373.18
Available Cost-Share Flood Relief Phase 2	\$ -
Encumbered Flood Relief	\$ 46,869.01
Total	\$ 51,242.19

2014 MN Flood Relief Grant Phase 3b

Available Flood 3b	\$ -
Encumbered Flood 3b	\$ 74,250.00
Available T&A	\$ 2,873.88
	\$ 77,123.88

Flood Recovery Phase 4

Available Flood 4	\$ -
Encumbered Flood 4	\$ 30,000.00
Available T&A	\$ 7,154.11
Total	\$ 37,154.11

Total Amount	\$ 723,107.68
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Expenses Vendor Detail

June 14 through July 11, 2019

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
Applebee's								
Check	06/14/2019	DC	TSA meeting-...	Mileage, Hotel, Meals		District Checking	33.06	33.06
Total Applebee's							33.06	33.06
Best Western								
Check	06/26/2019	DC		Mileage, Hotel, Meals		District Checking	146.93	146.93
Total Best Western							146.93	146.93
Blue Line Sports Bar & Grill								
Check	06/19/2019	DC	HR training-m...	Mileage, Hotel, Meals		District Checking	20.36	20.36
Total Blue Line Sports Bar & Grill							20.36	20.36
Bomgaars								
Check	06/14/2019	DC	duct tape, win...	Trees		District Checking	6.39	6.39
Total Bomgaars							6.39	6.39
Caribou Coffee & Bagels								
Check	06/20/2019	DC	HR Training	Mileage, Hotel, Meals		District Checking	11.27	11.27
Check	06/25/2019	DC	Admin Trainin...	Mileage, Hotel, Meals		District Checking	11.03	22.30
Check	06/27/2019	DC	Data Practice...	Mileage, Hotel, Meals		District Checking	11.27	33.57
Total Caribou Coffee & Bagels							33.57	33.57
Chandler Co-op								
Check	07/11/2019	8508	gas	Mileage, Hotel, Meals		District Checking	358.57	358.57
Total Chandler Co-op							358.57	358.57
Darrell Hungerford								
Bill	07/01/2019		Rent	Building & Facility R...		Accounts Paya...	1,151.04	1,151.04
Total Darrell Hungerford							1,151.04	1,151.04
David F. Jungas								
Check	06/24/2019	8503	Title Ins-Mark...	RIM Reimburseable		District Checking	1,706.75	1,706.75
Total David F. Jungas							1,706.75	1,706.75
Holiday Inn & Suites								
Check	06/18/2019	DC	HR Training-...	Mileage, Hotel, Meals		District Checking	278.16	278.16
Check	06/18/2019	DC	HR Training	Mileage, Hotel, Meals		District Checking	10.42	288.58
Total Holiday Inn & Suites							288.58	288.58
Intuit Quickbooks								
Check	06/28/2019	auto	ach charges	Dues, DSL, Misc		District Checking	23.51	23.51
Total Intuit Quickbooks							23.51	23.51
Marco								
Check	07/11/2019	8509	Copier	Repairs		District Checking	72.10	72.10
Total Marco							72.10	72.10
McDonalds								
Check	07/11/2019	dc	Meal-1W1P	Mileage, Hotel, Meals		District Checking	5.64	5.64

Expenses Vendor Detail

June 14 through July 11, 2019

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
Total McDonalds							5.64	5.64
Mexican Village								
Check	06/26/2019	8507	Data Practice...	Mileage, Hotel, Meals		District Checking	12.81	12.81
Total Mexican Village							12.81	12.81
Midwest Supply of Slayton								
Check	06/14/2019	DC	knife, repellan...	Trees		District Checking	28.69	28.69
Total Midwest Supply of Slayton							28.69	28.69
Murray County Fair								
Check	07/03/2019	8505	Fair Booth	Promotion, Education		District Checking	100.00	100.00
Total Murray County Fair							100.00	100.00
Murray County Recorder								
Check	06/28/2019	8504	record Thomp...	RIM Reimbursable		District Checking	92.00	92.00
Total Murray County Recorder							92.00	92.00
Spicer Super Stop								
Check	06/25/2019	dc	gas	Mileage, Hotel, Meals		District Checking	12.72	12.72
Total Spicer Super Stop							12.72	12.72
Staples								
Check	06/28/2019	DC	ink cartridge	Supplies-Office		District Checking	76.55	76.55
Total Staples							76.55	76.55
Sun Life Financial								
Check	07/03/2019	auto	life ins	Life Ins, STD, LTD ...		District Checking	236.11	236.11
Check	07/11/2019	8510	vision ins	Life Ins, STD, LTD ...		District Checking	39.71	275.82
Total Sun Life Financial							275.82	275.82
SWMACDE								
Check	07/03/2019	8506	employees m...	Promotion, Education		District Checking	30.00	30.00
Total SWMACDE							30.00	30.00
SWMASWCD								
Check	06/21/2019	8502	Area V Meeting	Dues, DSL, Misc		District Checking	60.00	60.00
Total SWMASWCD							60.00	60.00
Texas Roadhouse								
Check	06/18/2019	DC	HR Training	Mileage, Hotel, Meals		District Checking	16.96	16.96
Total Texas Roadhouse							16.96	16.96
University of Minnesota								
Check	06/17/2019	8501	Wetland Delin...	Promotion, Education		District Checking	900.00	900.00
Total University of Minnesota							900.00	900.00
US Post Office								
Check	06/17/2019	8500	Certified Letters	Postage		District Checking	14.70	14.70

Expenses Vendor Detail

June 14 through July 11, 2019

07/11/19
Accrual Basis

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
Total US Post Office							14.70	14.70
Vast Broadband Check	07/11/2019	8507	dsl	Dues, DSL, Misc		District Checking	67.43	67.43
Total Vast Broadband							67.43	67.43
TOTAL							5,534.18	5,534.18

Murray Soil and Water Conservation District Budget		2020
Income/Revenue		
State Grants		
Conservation Delivery		18,235.00
Easement Delivery		6,000.00
DNR Wells		960.00
State Cost-Share (used only for projects)		10,884.00
District Capacity Grant with match		114,400.00
Murray County-Local Match (Capacity Grant) for projects		14,400.00
Murray County		
Murray County Allocation (salaries, health ins, rent, MCIT insurance)		177,501.00
WCA Grant		8,778.00
TOTAL FROM Murray County		186,279.00
Reimbursements		
Reimb-Shelly's Salaries (SWPTSA)		18,000.00
Reimb-Rent (SWPTSA)		5,000.00
MCIT (year end dividend)		1,600.00
Charges for Services (Trees, Drill, Packer)		35,000.00
Miscellaneous		
Misc/Int		1,000.00
		\$ -
	TOTAL	411,758.00
Expenditures		
Personnel Services		233,940.70
Employees Salaries	\$ 160,358.40	
FICA/Medicare (Employer Share)6.2/1.45%	\$ 12,267.42	
Medical Insurance Employers share	\$ 39,288.00	
PERA (Employer Share) 7.5%	\$ 12,026.88	
Supervisors Per Diems	\$ 10,000.00	
Capital Outlay		\$ 5,000.00 5,000.00
Other Services and Charges		208,370.48
Building & Storage Rent	\$ 15,312.48	
MCIT Insurance	\$ 6,000.00	
promotion, education trainings, newsletter	\$ 6,300.00	
Mileage, meals, hotel, Lic	\$ 10,000.00	
Dues, DSL	\$ 10,800.00	
District Capacity Grant Expense	\$ 95,000.00	
Supplies office/field (postage, IT service, supplies)	\$ 6,800.00	
Project Expense-District		
Capacity Project Expense	\$ 28,800.00	
State Cost-Share projects	\$ 8,708.00	
Trees and Mats	\$ 13,000.00	
Farm Bill Assistant	\$ 3,250.00	
Drill, Packer	\$ 1,000.00	
SWPTSA Dues	\$ 3,400.00	
	Total Expenses=	447,311.18
	Income - Expenses=	-35,553.18

Grants & Funds used to pay for SWCD expenses

All expenses in Yellow are paid by the Murray SWCD

Murray Soil and Water Conservation District Budget for Murray County		2020
Murray County		
	Murray County Allocation (salaries, health ins, rent, MCIT insurance)	177,501.00
	WCA Grant	8,778.00
Reimbursements		
	Reimb-Shelly's Salaries (SWPTSA)	18,000.00
	Reimb-Rent (SWPTSA)	5,000.00
	MCIT (Year End Dividend)	1,600.00
	Capacity Grant (part of Aaron's Salary)	\$ - 9,440.00
		TOTAL 220,319.00
Expenditures		
Personnel Services		233,940.70
	Employees Salaries	\$ 160,358.40
	FICA/Medicare (Employer Share) 6.2/1.45%	\$ 12,267.42
	Medical Insurance Employers share	\$ 39,288.00
	PERA (Employer Share) 7.5%	\$ 12,026.88
	Supervisors Per Diems	\$ 10,000.00
Other Services and Charges		21,312.48
	Building & Storage Rent 1151.04/mo-Rent 1500.00/yr storage	\$ 15,312.48
	MCIT Insurance	\$ 6,000.00
Total Expenses=		255,253.18
Income - Expenses=		-34,934.18

Asking the County for:
Salaries, Rent, MCIT Insurance