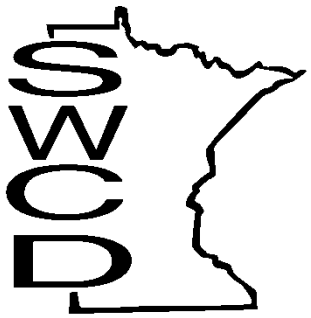


SOIL AND WATER CONSERVATION DISTRICTS

“Helping People Help the Land”



Murray SWCD

2740 22nd St. Suite 3
Slayton, MN 56172
Phone: 507-836-6990 EXT 3
murrayswcd.org

Supervisors
<i>Chair</i> Anthony Conrad District III
<i>Vice Chair</i> Mona Henkels District IV
<i>Secretary</i> Paul Posthuma District I
<i>Treasurer</i> Karen Hurd District V
<i>PR & I</i> Jason Miller District II
Staff
<i>District Administrator</i> Shelly Lewis
<i>Program Manager</i> Craig Christensen
<i>Resource Specialist</i> Devin Ryan

Members Present:
Mona Henkels-Vice Chair
Paul Posthuma- Secretary
Karen Hurd-Treasurer
Jason Miller-P.R. &I.

Member Absent:
Anthony Conrad-Chair

Others Present:
Shelly Lewis-District Administrator
Craig Christensen-Program Manager
Devin Ryan-Resource Specialist
Cheryl Heard-District Conservationist

The meeting was called to order at 1:33 p.m.

Additions to Agenda: The chairman asked if there were any additions to the agenda. A motion was made by Hurd seconded by Henkels to approve the agenda.
Affirmative-Unanimous
Opposed-None
Motion carried.

Minutes of December 6, 2022: A motion was made by Henkels seconded by Hurd to approve the Murray SWCD December 6, 2022, minutes.
Affirmative-Unanimous
Opposed-None
Motion carried

The monthly Statement of Treasurer was read and filed for audit.

Salaries: Motion by Hurd second by Henkels to approve Supervisor's vouchers and Murray SWCD salaries for December 2022.

Affirmative-Unanimous

Opposed-None.

Motion carried.

DC Report:

CSP- CSP renewals funded

EQIP-new CIC management type practices-30 applications for Murray County

Open Positions for NRCS: Administrative Assistant in Marshall, Nobles Pheasant Forever position in Worthington

2023 Officers: A motion made by Henkels seconded by Miller to approve the following officers for 2023:

Chairman-Anthony Conrad

Vice Chairman- Mona Henkels

Secretary- Paul Posthuma

Treasurer- Karen Hurd

P.R.&I.- Jason Miller

Affirmative-Unanimous

Opposed-None

Motion carried.

Oath of Office: The oath of office was given and signed by Paul Posthuma.

Capacity Cost-Share: A motion made by Henkels seconded by Miller to approve the following cost-share payment:

Paul Erickson #20-05	WSCOB	FY20 Capacity C-S	\$7,016.79	NRCS Technical
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Affirmative-Unanimous

Opposed-None

Motion carried.

IRS Mileage Rate: A motion by Hurd seconded by Henkels to approve the IRS mileage rate for 2023 at 65.5 cents/mile.

Affirmative-Unanimous

Opposed-None

Motion carried.

2023 COLA: A motion by Henkels seconded by Hurd to approve a 2.5% COLA for SWCD employees.

Affirmative-Unanimous

Opposed-None

Motion carried.

Employee Evaluations: The personnel committee met before the Board meeting to review employee evaluations. Lewis and Christensen had good reviews. A motion was made by Henkels seconded by Hurd to give a step increase to Lewis and Christensen for 2023.

Affirmative-Unanimous

Opposed-None

Motion carried.

2023 MASWCD & SWMASWCD Dues: A motion was made by Henkels seconded by Hurd to approve payment of 2023 MASWCD & SWMASWCD dues.

Affirmative-Unanimous

Opposed-None

Motion carried.

Ag Certification: The Board reviewed the Ag Certification report for December 2022.

2023 Capitalization threshold & depreciation: A motion by Henkels seconded by Miller to set the Murray SWCD 2023 capitalization threshold at \$5,000.00 and use straight line depreciation.

Affirmative-Unanimous

Opposed-None

Motion carried.

A motion by Hurd seconded by Henkels to designate Minnwest bank at the districts 2023 Depository.

Affirmative-Unanimous

Opposed-None

Motion carried.

Financial Report for FY19 Capacity: A motion by Henkels seconded by Hurd to approve the financial report for FY19 Capacity Grant.

Affirmative-Unanimous

Opposed-None

Motion carried.

Long Lake Conservation Camp: A motion by Hurd seconded by Henkels to approve the scholarship to attend the Long Lake Conservation Camp and pay \$150.00 for mileage.

Affirmative-Unanimous

Opposed-None

Motion carried.

Committee Assignments for 2023: A motion was made by Henkels seconded by Miller to approve the following 2023 Committee Assignments:

Local Comprehensive Water Plan- Paul, Jason (alternate)
Heron Lake Watershed-Mona, Shelly (alternate)
SW Prairie Joint Powers Organization-Paul, (alternate-Jason)
Personnel Committee-Karen and Mona (alternates: Jason, Paul)
RCRCA-Paul, (alternate-Mona)
Budget Committee-Paul, Karen (Alternate)
Missouri River 1W1P- Karen, Paul (Alternate)
Des Moines River 1W1P- Karen, Mona (Alternate)
Cottonwood 1W1P- Anthony, Jason (Alternate)
Affirmative-Unanimous
Opposed-None
Motion carried.

District Administrator Update: Lewis updated the Board on the following
Attended 4 Disciplines of Execution on December 11
MASWCD Convention December 12-14
December 13-attended Interviewing & Hiring and Employee retention.
December 14-attended the MASWCD business meeting & outstanding conservationist luncheon
December 20- attended Cottonwood SWCD's board meeting to go over TSA audit
Working on TSA grants, tracking, and eLink

Program Manager Update: Christensen updated the Board on the following:
RIM grassland application
New RIM 1W1P
Working on tree plans
Went to soil health training
Prairie plan meeting with DNR
Des Moines River 1W1P meetings

Resource Specialist: Ryan updated the Board on the following:
Looking at tile requests
Been working on designing projects
Finished WCA end of year report

Bills: A motion by Henkels seconded by Hurd to approve the Murray SWCD bills from December 7, 2022-January 12, 2023, in the amount of \$22,479.04.
Affirmative-Unanimous
Opposed-None
Motion carried

The Chairman adjourned the meeting at 3:00 p.m.

Next Meeting: Thursday, February 9, 2023

Murray SWCD Minutes January 12 | 2023

Approved by Paul Posthuma, Secretary of District Supervisors

Date