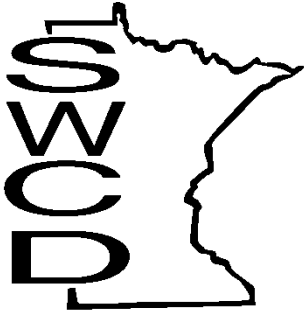


# SOIL AND WATER CONSERVATION DISTRICTS

“Helping People Help the Land”



Murray SWCD

2740 22<sup>nd</sup> St. Suite 3

Slayton, MN 56172

Phone: 507-836-6990 EXT 3

murrayswcd.org

## Supervisors

### Chair

**Mona Henkels**

District IV  
(507) 360-6348

### Vice Chair

**Paul Posthuma**

District I  
(507) 879-3102

### Secretary

**Gary Brinks**

District II  
(507) 763-3775

### Treasurer

**Karen Hurd**

District V

### PR & I

## Staff

### District Administrator

**Shelly Lewis**

### Program Manager

**Craig Christensen**

### District Technician

**Aaron Crowley**

## Members Present:

Mona Henkels-Secretary

Karen Hurd-Treasurer

Paul Posthuma-PR&I

## Member Absent:

Gary Brinks-Chairman

## Others Present:

Shelly Lewis-District Administrator

Craig Christensen-Program Manager

Aaron Crowley-District Technician

The meeting was called to order at 1:35 p.m.

**Additions to Agenda:** The chairman asked if there were any additions to the agenda. A motion was made by Posthuma seconded by Hurd to approve the agenda with addition of the following:

Discuss appointing a new supervisor

Affirmative-Unanimous

Opposed-None

Motion carried.

**Minutes of December 10, 2020:** A motion was made by Hurd seconded by Posthuma to approve the Murray SWCD December 10, 2020 minutes.

Affirmative-Unanimous

Opposed-None

Motion carried

The monthly Statement of Treasurer was read and filed for audit.

**DC Report:** No Report

**Salaries:** A motion by Hurd seconded by Posthuma to approve Supervisor's vouchers and Murray SWCD salaries for December-2020.

Affirmative-Unanimous

Opposed-None.

Motion carried.

**Election of officers:** A motion was made by Posthuma seconded by Hurd to approve the following officers for 2021:

Chair: Mona Henkels

Vice Chair: Paul Posthuma

Secretary: Gary Brinks

Treasurer: Karen Hurd

P.R. & I.-

Affirmative-Unanimous

Opposed-None

Motion carried

Oath of office was signed by Henkels and Hurd.

**2021 COLA & Step:** A motion was made by Hurd seconded by Posthuma to approve and 2.5% COLA now and a Step after the personnel committee reviews 2020 performance of staff.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Ag Certification update:** The Board reviewed the November Ag Certification update.

**Ag Certification Contracts:** A motion was made by Posthuma seconded by Hurd to approve the 2<sup>nd</sup> payment for Brent Miller.

Affirmative-Unanimous

Opposed-None

Motion carried.

**IRS Mileage Rate for 2021:** A motion was made by Hurd seconded by Posthuma to approve the IRS mileage rate for 2021 at .56/mile.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Designate Financial Depository for 2021:** A motion was made by Hurd seconded by Posthuma to keep Minnwest Bank in Slayton as the Murray SWCD 2021 Depository.

Affirmative-Unanimous

Opposed-None  
Motion carried.

**2021 Capitalization threshold & depreciation:** A motion was made by Posthuma seconded by Hurd to set the Murray SWCD 2021 capitalization at \$5,000.00 and use straight line depreciation.

Affirmative-Unanimous  
Opposed-None  
Motion carried.

**Committee Assignments for 2021:** A motion was made by Hurd seconded by Posthuma to approve the following 2021 Committee Assignments:

Local Comprehensive Water Plan- Paul, Gary (alternate)  
Heron Lake Watershed-Mona, Shelly (alternate)  
SW Prairie Joint Powers Organization-Paul, (alternate) ?  
State Revolving Fund-Gary, Shelly (alternate)  
Personnel Committee-Gary and Mona (alternates: Karen, Paul)  
RCRCA-Paul, (alternate) ?  
Buffer Committee-Brinks and Christensen  
Budget Committee-Henkels, Hurd (Alternate)  
1W1P-Hurd, Brinks (Alternate)  
Affirmative-Unanimous  
Opposed-None  
Motion carried.

Oath of office was signed by Mona Henkels, Karen Hurd.

**District Administrator:** Lewis updated the Board on a BWSR audit for TSA grant and BWSR audit on FY18 SWCD Capacity grant.

**WCA Update:** Crowley updated the Board on WCA. He is working on end of the year reporting for eLink.

**Program Manager:** Christensen reported on the Des Moines 1W1P. The bylaws are getting approved. At the Missouri 1W1P meeting a discussion was held whether to use funding on ditch improvements. The BWSR engineer is working on a plan to fix the Randy Christiansen CREP project.

**Bills:** A motion by Hurd seconded by Posthuma to approve the Murray SWCD bills from December 11, 2020- January 14, 2020 in the amount of \$21,666.98.

Affirmative-Unanimous  
Opposed-None  
Motion carried

The Chairman adjourned the meeting at 2:08 p.m.

# Murray SWCD Minutes January 14 | 2021

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**Next Meeting:** Thursday, February 11, 2021.

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Approved by Gary Brinks, Secretary of District Supervisors

Date