

# SOIL AND WATER CONSERVATION DISTRICTS

"Helping People Help the Land"



**Murray SWCD**

2740 22<sup>nd</sup> St. Suite 3

Slayton, MN 56172

Phone: 507-836-6990 EXT 3

[murrayswcd.org](http://murrayswcd.org)

## Supervisors

### Chair

**Mona Henkels**  
District IV  
(507) 360-6348

### Vice Chair

**Paul Posthuma**  
District I  
(507) 879-3102

### Secretary

**Gary Brinks**  
District II  
(507) 763-3775

### Treasurer

**Karen Hurd**  
District V

### PR & I

**Shannon Cohrs**  
District III  
(507) 380-0997

## Staff

### District Administrator

**Shelly Lewis**

### Program Manager

**Craig Christensen**

### District Technician

**Travis Radke**

## Members Present:

Shannon Cohrs- Chairman  
Mona Henkels-Vice Chairman  
Paul Posthuma-Secretary  
Karen Hurd-Treasurer  
Gary Brinks-P.R.&I.

## Others Present:

Shelly Lewis-District Administrator  
Kelly Pfarr- District Conservationist  
Megan Howell-Farm Bill Assistant

The meeting was called to order at 1:35 p.m.

**Additions to Agenda:** The chairman asked if there were any additions to the agenda. SWMASWCD Area V meeting update was added.

**Minutes of February 8, 2018:** A motion was made by Brinks seconded by Cohrs to approve the Murray SWCD February 8, 2018 minutes.

Affirmative-Unanimous

Opposed-None

Motion carried.

The monthly Statement of Treasurer was read and filed for audit.

# Murray SWCD Minutes March 8 | 2018

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**Salaries:** A motion by Cohrs seconded by Posthuma to approve Supervisor's vouchers and Murray SWCD salaries for February 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

**DC Report:** Kelly Heather Pfarr  
(District Conservationist) Report  
March 8, 2018  
EQIP

- ✓ 25 Active Contracts
  - ✓ 1 RCPP application for FY18
  - ✓ 37 applications for FY18 — which is 38 total e 19 applications that are eligible and ranked.
- Will move forward with potential funding

WRP/WRE/ACEP

- 2 WRE applications to be sent to the state office

CSP

- Received 19 Applications for the 2018 signup

CRP

- ✓ CREP sigil-up underway — Contact Megan Howell with Pheasants Forever o Only applications being accepted by FSA are for CREP acres
- ✓ Farm Bill capped at 24 million acres o No new cropland applications being accepted at this time due to the CAP o Will accept applications on pasture grassland acres only o Waiting to hear from Washington on their plan for CRP and opening up acres
- ✓ Have around 166 CRP that are potential re-enrollments

WETLAND N/HEL Compliance

- Backlog of tiling requests — get your requests in early • Several reports of potential violations — O Wetlands — no new tile

O Farmed Wetland (FW) — existing drainage, can replace at same size, same depth,

□ PC/ NW — Prior Converted/ Not Wetland

**Farm Bill Assistant Report:** Jan 1-March 8 2018

**CREP**

- Submitted for funding:
  - o CP21- Van Scharrel- funded
  - o CP21- Crowley- not funded yet
- Working on submitting:
  - o CP21
    - Bergman
  - o CP23a
    - Nelson
    - Thompson

- Estimates sent out:
  - o Chris Lewis
  - o Bill Nelson
  - o Jim York
  - o Nasers
  - o Thompson
  - o Ulk
  - o Crowley
  - o Bergman

## WIA

- New Sites to be submitted for funding:
  - o Karssen
  - o Gunnink
  - o Timmerman- Adding 30 acres to existing site
- Working on renewing sites coming out this year (12).
  - o Gowery, Johnson, Metz, Bakken, Timmerman-renewing thus far and I will be reminding the rest next week.

## Walk-in Access Habitat Enhancement Program

- Bakken- 152 acres
  - o Spring burn
  - o Tree removal
  - o Grazing plan after fire to control invasive cool season grasses.
- Metz 75 acres
  - o Tree removal project

## State Envirothon

- Working on creating the wildlife section presentation, exam, and key for the state envirothon this year.

## RIM

- Wrapping up 4 RIM easements
  - o Lorang
  - o Stenke
  - o Jakkie's Farms
  - o Paplow

## U of M Pollinator Project Areas Submitted

- Jeremy Steinle
- Bruce Freeburg
- Steve Sundquist
- Paul Malone
- Barry Burger
- Johnny Blowers
- Greg Kvilhaug
- Steve DeSmet
- \*4 more at Pheasant Fest (various counties within the study area) but I do not have their contact information because I had them contact Christina directly.

## PF Stuff

- Pheasant Fest- Worked the landowner help desk and banquets for fundraising
- Bio-Briefing- Presented research to the team that I helped conduct in Iowa.

# Murray SWCD Minutes March 8 | 2018

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## DNR

- Working on recording a podcast promoting hunting, the Walk-In Access Program, and grassland conservation.

## Trainings/Meetings

- CRP Conservation Planning Training
- Farm Bill Assistantship Training
- Cover Crop
- Seed Mix Training
- U of M Pollinator Project Meeting

**Update on State Managers Meeting:** The District Administrator attended a State SWCD Manager's Meeting in St. Cloud. There were 42 SWCD Managers from all around the State. MCIT put on a training on the employment law. The Department of Human Rights gave a presentation on The Minnesota Human Rights Act. The Managers broke up into smaller groups and discussed numerous topics.

**SWMACDE Meeting:** A motion was made by Brinks seconded by Cohrs to approve Employees attending the Area V Employee's Training on March 27, 2018 at the Murray County 4H Building in Slayton from 8:30-4:00.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Managing the Human Resource Training:** A motion was made by Cohrs seconded by Posthuma to approve the District Administrator attending the Managing the Human Resource Training in St. Cloud on May 9-10, 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Des Moines River Watershed:** A motion was made by Hurd seconded Brinks to approve attendance at the Des Moines River Watershed update session on March 26, 2018 from 1:00-3:00 p.m. at the Fulda American Legion.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Buffer Cost-Share:** A motion was made by Cohrs seconded by Hurd to approve payment to Michael Edwards for 3.2 acres @ \$300.00/acre for a total of \$960.00.

Affirmative-Unanimous

Opposed-None

Motion carried.

## Murray SWCD Minutes March 8 | 2018

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**Annual Report for Newspaper:** A motion was made by Brinks seconded by Cohrs to approve purchasing a ½ page in the Murray County News at a cost of \$450.00 for the 2017 Murray SWCD Annual Report.

Affirmative-Unanimous

Opposed-None

Motion carried.

**2018 Environmental Fair:** A motion was made by Cohrs seconded by Hurd to approve \$500.00 donation to the 2018 Environmental Fair to be held at the Murray County Fairgrounds on September 26, 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Update from BWSR Grant Verification:** The Murray SWCD had a verification on FY16 Capacity Grant & FY17 Capacity Grant on Wednesday March 7, 2018. The District Administrator updated the Board on the verification.

**FY18 Capacity Grant Amendment:** A motion was made by Brinks seconded by Cohrs to approve signing the FY18 Capacity Grant Amendment for an additional \$18,000.00.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Flood Recovery Cost-Share:** A motion was made by Cohrs seconded by Hurd to approve the following application:

Dan Krueger	Flood Recovery Cost-Share Phase 2	Waterway	\$6,809.40
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Technical is provided by the Southwest Prairie Technical Service Area.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Cottonwood River/Redwood River (WRAPS) meeting:** A motion was made by Brinks seconded by Cohrs to approve attendance at the Cottonwood River/Redwood River WRAPS meeting for elected officials on Monday, March 19, 2018 from 1:00 p.m. -3:00 p.m. at the Southwest Research & Outreach Center in Lamberton.

Affirmative-Unanimous

Opposed-None

Motion carried.

# Murray SWCD Minutes March 8 | 2018

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**Local Work Group Meeting:** A motion was made by Brinks seconded by Cohrs to have the Local Work Group Meeting on April 12, 2018 at 1:00.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Other Business:** A motion was made by Brinks seconded by Hurd to approve Henkels attending the Murray County Commissioners meeting on March 20, 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

Posthuma updated the Board on the SWMASWCD Area V meeting which was held on February 15, 2018 in Marshall.

**Bills:** A motion by Hurd seconded by Cohrs to pay Murray SWCD bills for March in the amount of \$23,700.84 (see attachment).

Affirmative-Unanimous

Opposed-None

Motion carried

The Chairman adjourned the meeting at 3:00 p.m.

**Next Meeting:** April 12, 2018.

*Gary S Brinks*

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Approved by Gary Brinks, Secretary of District Supervisors

*4-12-18*

Date

**Murray Soil and Water Conservation District**  
**Expenses by Vendor Detail**  
 February 9 through March 8, 2018

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Cabelas Bill	02/12/2018		Nikon Aculon ...	Supplies-Field		Accounts Paya...	149.50	149.50
Total Cabelas							149.50	149.50
Chandler Co-op Bill	02/12/2018		gas	Mileage, Hotel, Meals		Accounts Paya...	57.34	57.34
Total Chandler Co-op							57.34	57.34
Check- <i>fil</i> -a Check	02/28/2018		meal	Mileage, Hotel, Meals		District Checking	14.26	14.26
Total Check- <i>fil</i> -a							14.26	14.26
Darrell Hungerford Bill	03/08/2018		March Rent	Building & Facility R...		Accounts Paya...	1,151.04	1,151.04
Total Darrell Hungerford							1,151.04	1,151.04
ESRI Bill	02/26/2018		ArcMap	Supplies-Office		Accounts Paya...	1,603.13	1,603.13
Total ESRI							1,603.13	1,603.13
HP Inc. Bill	02/26/2018		computer misc	Capital Outlay		Accounts Paya...	150.00	150.00
Bill	02/26/2018		computer-Dist...	Capital Outlay		Accounts Paya...	700.50	850.50
Total HP Inc.							850.50	850.50
Intuit Quickbooks Check	02/27/2018	DC	monthly payro...	Supplies-Office		District Checking	25.65	25.65
Total Intuit Quickbooks							25.65	25.65
Laborlawposters-online Check	02/21/2018	DC	laborlaw poster	Off Main, Phone, Lic		District Checking	13.90	13.90
Total Laborlawposters-online							13.90	13.90
Lincoln SWCD Bill	03/07/2018		Registration	Mileage, Hotel, Meals		Accounts Paya...	18.00	18.00
Total Lincoln SWCD							18.00	18.00
Marco Bill	03/07/2018		Repairs	Repairs		Accounts Paya...	43.50	43.50
Total Marco							43.50	43.50
MASWCD								

**Murray Soil and Water Conservation District**  
**Expenses by Vendor Detail**  
 February 9 through March 8, 2018

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Bill	02/09/2018		Legislative Bri...	Promotion, Education		Accounts Paya...	240.00	240.00
Total MASWCD							240.00	240.00
<b>McDonalds</b>								
Check	02/14/2018	DC	1W1P meeting	Mileage, Hotel, Meals		District Checking	5.55	5.55
Total McDonalds							5.55	5.55
<b>MCIT</b>								
Bill	03/08/2018		add'l insuranc...	Insurance & Surety ...		Accounts Paya...	119.00	119.00
Total MCIT							119.00	119.00
<b>Michael Edwards</b>								
Bill	02/26/2018		Buffer Cost-S...	District Proj Exp		Accounts Paya...	960.00	960.00
Total Michael Edwards							960.00	960.00
<b>Pheasants Forever, Inc</b>								
Bill	02/26/2018		Farm Bill Assi...	Other Expense		Accounts Paya...	12,377.00	12,377.00
Total Pheasants Forever, Inc							12,377.00	12,377.00
<b>Qdoba</b>								
Check	03/01/2018	dc	meal	Mileage, Hotel, Meals		District Checking	10.47	10.47
Total Qdoba							10.47	10.47
<b>Quality Inn</b>								
Bill	03/02/2018		Hotel-Manage...	Mileage, Hotel, Meals		Accounts Paya...	105.63	105.63
Total Quality Inn							105.63	105.63
<b>Richard W. Holmberg, Ltd.</b>								
Bill	02/14/2018		quickbooks s...	Off Main, Phone, Lic		Accounts Paya...	300.00	300.00
Total Richard W. Holmberg, Ltd.							300.00	300.00
<b>Shelly K Lewis</b>								
Bill	03/01/2018		Meal-Environ...	Mileage, Hotel, Meals		Accounts Paya...	13.05	13.05
Total Shelly K Lewis							13.05	13.05
<b>Sterlings Cafe &amp; Grille</b>								
Bill	02/21/2018		1W1P meeting	Mileage, Hotel, Meals		Accounts Paya...	26.38	26.38
Total Sterlings Cafe & Grille							26.38	26.38
<b>Sun Life Financial</b>								
Bill	02/27/2018		February/Mar...	Employee Health In...		Accounts Paya...	70.08	70.08
Check	03/02/2018	8308	life ins, LTD, ...	Life Ins, STD, LTD ...		District Checking	289.57	359.65



**Murray Soil and Water Conservation District**  
**Expenses by Vendor Detail**  
February 9 through March 8, 2018

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Total Sun Life Financial							359.65	359.65
<b>SWMASWCD</b>								
Bill	02/13/2018		Area V Regist...	Dues, DSL, Misc		Accounts Paya...	75.00	75.00
Total SWMASWCD							75.00	75.00
<b>SWPTSA</b>								
Check	02/28/2018		TXF Sub-wat...	State		District Checking	25,000.00	25,000.00
Total SWPTSA							25,000.00	25,000.00
<b>Texas Roadhouse</b>								
Check	02/28/2018	dc	meal	Mileage, Hotel, Meals		District Checking	18.04	18.04
Total Texas Roadhouse							18.04	18.04
<b>The Computer Man, Inc.</b>								
Bill	02/21/2018		Computers	Capital Outlay		Accounts Paya...	5,098.97	5,098.97
Bill	03/07/2018		HDMI Cable	Supplies-Office		Accounts Paya...	29.90	5,128.87
Bill	03/08/2018		2-LED LCD M...	Capital Outlay		Accounts Paya...	338.00	5,466.87
Total The Computer Man, Inc.							5,466.87	5,466.87
<b>TOTAL</b>							<b>49,003.46</b>	<b>49,003.46</b>