

SOIL AND WATER CONSERVATION DISTRICTS

"Helping People Help the Land"



Murray SWCD

2740 22nd St. Suite 3
Slayton, MN 56172
Phone: 507-836-6990 EXT 3
murrayswcd.org

Supervisors

Chair

Mona Henkels
District IV
(507) 360-6348

Vice Chair

Paul Posthuma
District I
(507) 879-3102

Secretary

Gary Brinks
District II
(507) 763-3775

Treasurer

Karen Hurd
District V

PR & I

Shannon Cohrs
District III
(507) 380-0997

Staff

District Administrator

Shelly Lewis

Program Manager

Craig Christensen

District Technician

Travis Radke

Members Present:

Mona Henkels- Chairman
Paul Posthuma-Vice Chairman
Karen Hurd-Treasurer
Gary Brinks-Secretary
Shannon Cohrs-PR&I

Others Present:

Shelly Lewis-District Administrator
Cheryl Heard- Acting District Conservationist
Craig Christensen-Program Manager

The meeting was called to order at 1:50 p.m.

Additions to Agenda: The chairman asked if there were any additions to the agenda. The Board will discuss the Buffer Program.

Minutes of March 8, 2018: A motion was made by Cohrs seconded by Brinks to approve the Murray SWCD March 8, 2018 minutes.

Affirmative-Unanimous

Opposed-None

Motion carried.

The monthly Statement of Treasurer was read and filed for audit.

Salaries: A motion by Brinks seconded by Cohrs to approve Supervisor's vouchers and Murray SWCD salaries for March 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

DC Report: Cheryl Heard
(District Conservationist) Report
April 12, 2018

Personnel

- Cheryl Heard is Acting DC for the next 120 days – July 29

EQIP

- 22 Active Contracts
- 37 applications for FY18 – which 19 were ranked

WRP/WRE/ACEP

- 2 WRE applications to be sent to the state office

CSP

- Last payment finally made today!
- 18 new CSP applications for General Sign-up
- 26 applications applying for renewals

CRP

- CREP sign-up underway – Contact Megan Howell with Pheasants Forever
 - Only applications being accepted by FSA are for CREP acres
- Farm Bill capped at 24 million acres
 - No new cropland applications being accepted at this time due to the CAP
 - Will accept applications on pasture grassland acres only
 - Waiting to hear from Washington on their plan for CRP and opening up acres

WETLAND N/HEL Compliance

- Backlog of tiling requests – get your requests in early
- Several reports of potential violations –
 - Wetlands – no new tile
 - Farmed Wetland (FW) – existing drainage, can replace at same size, same depth,
 - PC/NW – Prior Converted/Not Wetland

Upcoming events

- April 17th – CSP Training

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Legislative Days: The Board was updated on Legislative Days. Lewis, Christensen, and Radke met with Hamilton, Weber, and Schomacker at Legislative Day.

SWMACDE Meeting: The Employees attended the SWMACDE meeting on March 27, 2018 at the Murray County 4H Building in Slayton. Christensen and Rake attended the technical training session in the afternoon while Lewis attended the QuickBooks training.

County Commissioner Meeting: Henkels, Christensen, and Lewis attended the County Commissioner meeting on March 20, 2018 to give a report to the Commissioners and ask for their allocation.

FY2018 Grant Agreement Amendment for Easement Implementation: A motion was made by Cohrs seconded by Posthuma to approve signing the FY2018 Grant Agreement Amendment for Easement Implementation.

Affirmative-Unanimous

Opposed-None

Motion carried.

Additional Funds for FY14DRAP: The District Administrator was contacted by BWSR regarding the FY14DRAP. There are additional funds available for cost-share. The Murray SWCD will be getting approximately \$37,000.00.

Murray SWCD May Meeting: The District Administrator will be attending Managing the Human Resource Training in St. Cloud on May 9-10, 2018. A motion was made by Brinks seconded by Hurd to change the Murray SWCD meeting to May 14, 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

FY2018 Local Capacity Grant: The Murray SWCD has received the additional \$18,000.00 for the FY2018 Local Capacity Grant.

Resolutions: The Board discussed new resolutions which need to be drafted for the June SWMASWCD meeting.

Lake Shore Owner: The Board discussed a concern regarding a lake shore owner. There is dirt coming down the channel going into the lake. Christensen will contact the neighboring landowner to see if he would be interested in putting in basins to address the problem.

MN Ag Water Quality Certification Program: Lewis handed out the current update on the Minnesota Ag Water Quality Certification Program.

Flood Recovery Cost-Share: A motion was made by Hurd seconded by Posthuma to approve the following applications:

Donald Dreesen #DR3-01	Flood Recovery Cost-Share Phase 3b	Sediment Basins
\$49,275.78	Technical provided by the Southwest Prairie Technical Service Area	
Kevin Vickerman #DR3-02	Flood Recovery Cost-Share Phase 3b	Sediment Basins
\$19,702.50	Technical is provided by the Southwest Prairie Technical Service Area.	

Affirmative-Unanimous
Opposed-None
Motion carried.

Biennial Budget: The District Administrator has submitted the Biennial Budget request. The Board reviewed the copy of the Biennial Budget Request (BBR).

Wetland Delineator Certification Program: A motion was made by seconded by to approve District Technician attending the Wetland Delineator Certification Program on October 11, 2018 in Waite Park, MN.

Affirmative-Unanimous
Opposed-None
Motion carried.

District Rental Rates: A motion was made by Cohrs seconded by Brinks to change the following item amounts in the District Rental Rates: Drill- \$10.00/acre with a minimum charge of \$100.00.

Affirmative-Unanimous
Opposed-None
Motion carried.

Long Lake Conservation Camp: The Long Lake Conservation Camp for Outdoor Explorers will be held on June 17-22, 2018 or July 8-13, 2018 in Palisade, MN. Lewis will distribute information and put an ad in the paper.

2018 Supervisor Election: Posthuma and Brinks are up for the 2018 Supervisor Election. The filing period this year opens on May 22 and closes at 5:00 p.m. on June 5. SWCD candidates are elected at the general election which takes place on November 6, 2018.

Other Business: The Board discussed the administrative penalty order that BWSR wants to implement.

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Bills: A motion by Brinks seconded by Posthuma to pay Murray SWCD bills from March 9-April 12, 2018 in the amount of \$9,054.33 (see attachment).


Affirmative-Unanimous

Opposed-None

Motion carried

The Chairman adjourned the meeting at 3:30 p.m.

Next Meeting: Monday, May 14, 2018.


Approved by Gary Brinks, Secretary of District Supervisors


Date

Murray Soil and Water Conservation District
Expenses by Vendor Detail
 March 9 through April 12, 2018

9:52 AM
 05/14/18
 Accrual Basis

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
BP								
Check	03/14/2018	DC	gas	Mileage, Hotel, Meals		District Checking	33.65	33.65
Total BP							33.65	33.65
Car Wash								
Check	03/16/2018	DC		Dues, DSL, Misc		District Checking	8.00	8.00
Check	03/16/2018	dc	car wash	Dues, DSL, Misc		District Checking	8.00	16.00
Total Car Wash							16.00	16.00
Chandler Co-op								
Bill	03/13/2018		gas	Mileage, Hotel, Meals		Accounts Paya...	104.70	104.70
Total Chandler Co-op							104.70	104.70
Charleys Philly Steaks								
Check	03/13/2018	DC	meal-legislati...	Mileage, Hotel, Meals		District Checking	9.23	9.23
Total Charleys Philly Steaks							9.23	9.23
CHIN								
Check	03/14/2018	DC	meal-craig	Mileage and Meals		District Checking	6.24	6.24
Total CHIN							6.24	6.24
Cork's Irish Pub								
Check	03/12/2018	DC	meals-legislat...	Mileage, Hotel, Meals		District Checking	25.58	25.58
Total Cork's Irish Pub							25.58	25.58
Culvers								
Check	04/04/2018	DC	meal	Mileage, Hotel, Meals		District Checking	16.38	16.38
Total Culvers							16.38	16.38
Darrell Hungerford								
Bill	04/01/2018		Rent	Building & Facility R...		Accounts Paya...	1,151.04	1,151.04
Total Darrell Hungerford							1,151.04	1,151.04
Embassy Suites								
Check	03/13/2018	DC	Hotel-legislati...	Mileage, Hotel, Meals		District Checking	153.73	153.73
Check	03/13/2018	DC	Legislative Da...	Mileage, Hotel, Meals		District Checking	307.46	307.46
Check	03/13/2018	DC	Hotel-Legislat...	Mileage, Hotel, Meals		District Checking	153.73	461.19
Total Embassy Suites							461.19	461.19
Intuit Quickbooks								
Check	04/03/2018	8321	ach charge	Supplies-Office		District Checking	25.65	25.65
Check	04/05/2018	Auto	Payroll Fee	Supplies-Office		District Checking	25.65	51.30

Murray Soil and Water Conservation District
Expenses by Vendor Detail
 March 9 through April 12, 2018

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Total Intuit Quickbooks							51.30	51.30
Kevins Market								
Check	03/12/2018	DC	Gas-Legislati...	Mileage, Hotel, Meals		District Checking	28.00	28.00
Total Kevins Market							28.00	28.00
Marco								
Bill	03/22/2018		Copier	Repairs		Accounts Paya...	126.44	126.44
Total Marco							126.44	126.44
McDonalds								
Check	03/12/2018	DC	meals	Mileage, Hotel, Meals		District Checking	18.31	18.31
Check	04/11/2018	DC	meal	Mileage, Hotel, Meals		District Checking	6.62	24.93
Total McDonalds							24.93	24.93
MCIT								
Bill	03/15/2018		managing the...	Promotion, Education		Accounts Paya...	110.00	110.00
Total MCIT							110.00	110.00
Minnwest Bank								
Deposit	03/30/2018		Deposit	Interest on Savings		District Savings	-485.09	-485.09
Total Minnwest Bank							-485.09	-485.09
Murray County Auidtor/Treasurer								
Bill	03/28/2018		Microsoft Offi...	Supplies-Office		Accounts Paya...	432.00	432.00
Total Murray County Auidtor/Treasurer							432.00	432.00
Staples								
Check	04/03/2018	DC	Post it, ink, p...	Supplies-Office		District Checking	223.49	223.49
Total Staples							223.49	223.49
State of Minnesota								
Deposit	03/22/2018		St. of MN (Ea...	State		District Checking	-18,000.00	-18,000.00
Total State of Minnesota							-18,000.00	-18,000.00
SWMACDE								
Bill	03/26/2018		SWMACDE T...	Promotion, Education		Accounts Paya...	75.00	75.00
Bill	04/05/2018		2018 Environ...	Promotion, Education		Accounts Paya...	500.00	575.00
Total SWMACDE							575.00	575.00
SWPTSA								
Bill	04/05/2018		Shared Techn...	Capacity Grant		Accounts Paya...	24,000.00	24,000.00

9:52 AM

05/14/18

Accrual Basis

Murray Soil and Water Conservation District
Expenses by Vendor Detail
 March 9 through April 12, 2018

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Total SWPTSA							24,000.00	24,000.00
Vast Broadband								
Bill	03/13/2018		Internet	Dues, DSL, Misc		Accounts Paya...	67.43	67.43
Bill	04/03/2018		DSL	Dues, DSL, Misc		Accounts Paya...	67.43	134.86
Total Vast Broadband							134.86	134.86
Villa Italian Kitchen								
Check	03/13/2018	DC	meal	Mileage, Hotel, Meals		District Checking	9.39	9.39
Total Villa Italian Kitchen							9.39	9.39
TOTAL							9,054.33	9,054.33