

SOIL AND WATER CONSERVATION DISTRICTS

"Helping People Help the Land"



Murray SWCD

2740 22nd St. Suite 3
Slayton, MN 56172
Phone: 507-836-6990 EXT 3
murrayswcd.org

Supervisors

Chair
Shannon Cohrs
District III
(507) 380-0997

Vice Chair
Mona Henkels
District IV
(507) 360-6348

Secretary
Paul Posthuma
District I
(507) 879-3102

Treasurer
Karen Hurd
District V

PR & I
Gary Brinks
District II
(507) 763-3775

Staff

District Administrator
Shelly Lewis

Program Manager
Craig Christensen

District Technician
Travis Radke

Members Present:

Shannon Cohrs- Chairman
Mona Henkels-Vice Chairman
Paul Posthuma-Secretary
Karen Hurd-Treasurer
Gary Brinks-P.R.&I.

Others Present:

Shelly Lewis-District Administrator
Craig Christensen-Program Manager
Travis Radke-District Technician
Cheryl Heard-SC

The meeting was called to order at 1:35 p.m.

Additions to Agenda: The chairman asked if there were any additions to the agenda. The following items will be added to the agenda: discuss changing May meeting and review the long-range vision of the Murray SWCD.

Minutes of March 9, 2017: A motion was made by Henkels seconded by Hurd to approve the March 9, 2017 Minutes.

Affirmative-Unanimous
Opposed-None
Motion carried.

The monthly Statement of Treasurer was read and filed for audit.

Salaries: A motion by Brinks seconded by Henkels to approve Supervisor's vouchers and Murray SWCD salaries for March 2017.

Affirmative-Unanimous
Opposed-None
Motion carried.

DC Report:

DC REPORT 4/13/2017

ENGINEERING: Allisa may assist Pipestone County with a big basin project.

EQIP: 13 2017 EQIP applications pre-approved. Need signatures from applicants. No word on 2018 EQIP sign-up deadline. The 2017 EQIP sign-up deadline was August last year.

1026/spot-checks: All certified wetland determinations to be completed still go to the Marshall Area Office.

Conservation Stewardship Program (CSP): We have 44 2017 CSP applications. We are waiting for guidance before we start the CSP application process. 2018 renewal letters were sent out by the AO. We will have 22 possible renewals.

CRP: Continuously doing CRP field checks for eligibility. Increase in PS393 CRP Eligibilities with MN Buffer Law requirements.

Client Gateway: Sign-up for Client Gateway is strongly encouraged. Your E-Auth login will work for FSA and NRCS both – but will be two separate websites.

EEO/CIVIL RIGHTS:

- EARTH DAY April 22
- National Volunteer Week April 19-23

Legislative Briefing & Day at the Capitol: Christensen and Lewis attended the MASWCD Legislative Briefing & Day at the Capitol on March 20-21, 2017. They attended the legislative briefing on March 20, 2017 which included Buffer Alternative Practices, Primer on the 2017 Legislative Session, and the Legislative Platform. Lewis had set up appointments with 3 legislators but only met with Senator Weber because one was out sick and the other at a funeral.

MCIT Meeting: A motion was made by Henkels seconded by Hurd to approve Lewis & Christensen attending the MCIT Meeting-Sidestep Risks When Conducting SWCD Business on May 11, 2017 in St. Paul and overnight stay.

Affirmative-Unanimous

Opposed-None

Motion carried.

Murray SWCD May Board Meeting: A motion was made by Brinks seconded by Henkels to change the Murray SWCD Board Meeting to Thursday, May 18, 2017 at 1:30 p.m.

Affirmative-Unanimous

Opposed-None

Motion carried.

Murray SWCD Minutes April 13 | 2017

SWCD purchases: A motion was Henkels seconded by Posthuma to purchase a shop vac and work bench.

Affirmative-Unanimous

Opposed-None

Motion carried.

A motion was made by Brinks seconded by Henkels to allow purchases of up to \$300.00 without Board approval.

Affirmative-Unanimous

Opposed-None

Motion carried.

MASWCD Resolutions: The deadline for the Area resolutions to be received in the MASWCD office is July 21, 2017.

Update on Drill & Ranger: The ranger has been purchased and the drill is on order.

Alternative Practices for Buffers: Christensen reviewed with the Board all the alternative practices for buffers.

Local Capacity Funding at Work: The Board was given the Local Capacity Funding at Work Murray SWCD sheet that described what the capacity funding enabled the Murray SWCD to do.

SWCD Governance 101 Training Conference: A motion was made by Brinks seconded by Hurd to approve Employees and Supervisors attending the SWCD Governance 101 Training Conference on September 14-15, 2017 at the Marriott Minneapolis Airport Hotel in Bloomington.

Affirmative-Unanimous

Opposed-None

Motion carried.

FYI-Awards Committee: Lewis will be serving on the Minnesota Association of Soil and Water Conservation District (MASWCD) Awards Committee.

Meeting with Consultant: A motion was made by Henkels seconded by Brinks to approve the March 15, 2017 meeting minutes with the consultant.

Affirmative-Unanimous

Opposed-None

Motion carried.

The Board reviewed the Murray SWCD strategic planning session of October 5, 2016 and reviewed what had already been accomplished.

Murray SWCD Minutes April 13 | 2017

Tree Matting: The Board discussed tree matting for people who do not order their trees from the Murray SWCD. Christensen explained that it is hard to mat if he doesn't know the size of the trees or doesn't design the tree plan. A motion was made by Henkels seconded by Posthuma to not do tree matting if the trees are not purchased through the Murray SWCD due to the liability.

Affirmative-Unanimous
Opposed-None
Motion carried.

Bills: A motion by Posthuma seconded by Henkels to pay 14 Murray SWCD bills for \$5,402.57 for April and 11 Murray SWCD bills for \$33,713.04 from March.

Affirmative-Unanimous
Opposed-None
Motion carried.

The Chairman adjourned the meeting at 3:00 p.m.

Next Meeting: May 18, 2017.

Paul Posthuma

Approved by Paul Posthuma, Secretary of District Supervisors

5/18/17
Date



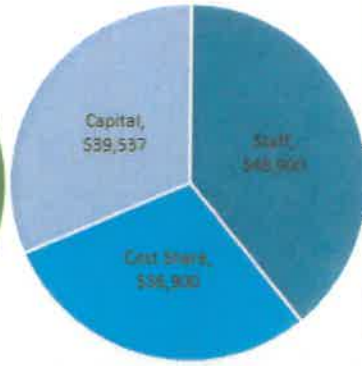
Local Capacity Funding At Work Murray SWCD

STATE FUNDING AT WORK FOR SOIL AND WATER

Soil & Water Resource Concerns Addressed



Activity Spending



LOCAL IMPLEMENTATION ACTIVITIES	WATER QUALITY CONCERNS			
	Soil Erosion	Riparian Zone Mgmt	Water Storage & Treatment	Excess Nutrients
Streambank or Shoreline Protection		✓		
Water Quality Practices	✓			
Technical/Engineering Assistance	✓	✓		
Supplies	✓	✓		

MAKING A DIFFERENCE IN MURRAY COUNTY

The Capacity money enabled the Murray SWCD, with three other conservation districts, to hire a Technical Service Area Technician to provide technical and engineering services to landowners for implementing conservation practices on the lands that have soil and/or water erosion problems caused by the June 2014 floods.

Murray SWCD is working towards increasing our technical capacity and BMP workload. This position will assist landowners or operators with the installation or repairing of grass waterways, water and sediment control basins, and terraces to solve the resource concerns of the soil and/or water erosion.



33 Lowville Waterway repair

CONTACT: SHELLY LEWIS
DISTRICT ADMINISTRATOR
(507) 836-6990 EXT. 102
SLEWIS@CO.MURRAY.MN.US



April-17

Operations Account

Beginning Balance	\$ 26,563.21
Deposits	\$ 55,188.89
Expense	\$ 20,949.07
Ending Balance	\$ 60,803.03
Petty Cash	\$ 25.00
District Savings Account	\$ 82,145.36
Beaver Creek CWP Account	\$ 2,000.00
Vehicle Reserve Account	\$ 16,325.34
Drill Reserve Account	\$ 10,574.45
Equipment Account	\$ 8,684.95
Tree Reserve/Cost Share Account	\$ 19,203.15
Building Reserve Account	\$ 4,496.89
Special Projects/Training Account	\$ 4,809.47
Conserving Use Acres Account	\$ 12,780.00
Long Lake Camp Account	\$ 2,825.00
Blind Intake Account	\$ 4,046.81
Blind Intake Encumbered	\$ 4,000.00
Grants:	
Easement Implementation Grant	\$ 12,000.00
Easement Delivery Grant FY17	\$ 6,243.00
FY2016 Capacity Grant	\$ 53,329.39
FY2017 Capacity Grant	\$ 100,000.00
Conservation Delivery Grant FY17	\$ 18,235.00
Buffer Account	\$ 30,000.00
Ending Balance-Operations Account	\$ 452,526.84

**Murray SWCD
Treasurer Report**

Cash Available for General Operations	\$ 142,973.39
Cash Restricted, Committed or Assigned	\$ 309,553.45
Total	\$ 452,526.84

Cost-Share Savings Account	\$ 21,768.00
Deposit	\$ -
Expense	\$ -
Ending Balance	\$ 21,768.00
Encumbered C-S FY16	\$ 8,707.20
Encumbered T&A FY16	\$ 2,176.80
Encumbered C-S FY17	\$ 7,433.92
Encumbered T&A FY17	\$ 1,858.48
Available T&A FY17	\$ 318.32
Available C-S FY17	\$ 1,273.28
Ending Balance	\$ 21,768.00

Cash Available for General Operations	\$ -
Cash Restricted, Committed or Assigned	\$ 21,768.00
Total	\$ 21,768.00

2014 MN Flood Relief Grant Phase 1 (Available)	\$ -
Available T&A Flood Relief Phase 1	\$ 6,275.08
Encumbered Flood Relief	\$ 22,491.00
Total	\$ 28,766.08

2014 MN Flood Relief Grant Phase 2	
Available T&A	\$ 19,025.66
Available Cost-Share Flood Relief Phase 2	\$ 6,771.00
Encumbered Flood Relief	\$ 39,675.50
Total	\$ 65,472.16

TOTAL

2014 MN Flood Relief Grant Phase 3b	
Available	\$ 63,400.00
Available T&A	\$ 15,850.00
	\$ 79,250.00
Total-All accounts	\$ 647,783.08

Murray SWCD
Disbursements Journal
04/01/17 to 04/30/17

<u>Document</u>	<u>Date</u>	<u>Acct</u>	<u>Job</u>	<u>Description</u>	<u>Debits</u>	<u>Credits</u>
79	04/06/17	1000		Chk 79-Federal Tax		1,833.45
		2002		Chk 79-Federal Tax	803.77	
		2003		Chk 79-Federal Tax	417.25	
		2004		Chk 79-Federal Tax	97.59	
		2003		Chk 79-Federal Tax	417.25	
		2004		Chk 79-Federal Tax	97.59	
80	04/06/17	1000		Chk 80-State Tax		319.83
		2006		Chk 80-State Tax	319.83	
81	04/06/17	1000		Chk 81-MSRS-HCSP		60.00
		2008		Chk 81-MSRS-HCSP	60.00	
82	04/06/17	1000		Chk 82-MSRC-Def Comp		50.00
		2008		Chk 82-MSRC-Def Comp	50.00	
84	04/06/17	1000		Chk 84-PERA-SWCD		971.92
		2005		Chk 84-PERA-SWCD	971.92	
87	04/20/17	1000		Chk 87-Federal Tax		1,335.74
		2002		Chk 87-Federal Tax	531.82	
		2003		Chk 87-Federal Tax	325.77	
		2004		Chk 87-Federal Tax	76.19	
		2003		Chk 87-Federal Tax	325.77	
		2004		Chk 87-Federal Tax	76.19	
88	04/20/17	1000		Chk 88-State Tax		232.63
		2006		Chk 88-State Tax	232.63	
89	04/20/17	1000		Chk 89-MSRS-HCSP		60.00
		2008		Chk 89-MSRS-HCSP	60.00	
90	04/20/17	1000		Chk 90-MSRC-Def Comp		50.00
		2008		Chk 90-MSRC-Def Comp	50.00	
91	04/20/17	1000		Chk 91-PERA-SWCD		744.02
		2005		Chk 91-PERA-SWCD	744.02	
92	04/28/17	1000		Chk 92-Federal Tax		91.84
		2003		Chk 92-Federal Tax	37.20	
		2004		Chk 92-Federal Tax	8.72	
		2003		Chk 92-Federal Tax	37.20	
		2004		Chk 92-Federal Tax	8.72	
93	04/28/17	1000		Chk 93-PERA		22.50
		2005		Chk 93-PERA	22.50	
8042	04/13/17	1000		Craig Christensen		8.05
		6120		meal-legislative days	8.05	
8043	04/13/17	1000		Shelly Lewis		17.25
		6120		meal-legislative day	17.25	
8048	04/13/17	1000		Murray County Auditor/Tre		432.00
		6210		microsoft office	432.00	
8049	04/01/17	1000		Sun Life Financial		329.03
		2009		Sun Life Financial	129.03	
		6002		Sun Life Financial	200.00	
8050	04/13/17	1000		Vast Broadband		67.43
		6170		Vast Broadband-dsl	67.43	
8051	04/10/17	1000		Sun Life Financial		23.36
		6006		Sun Life Financial	23.36	
8052	04/13/17	1000		Chandler Co-op		69.21
		6120		Chandler Co-op-gas	69.21	
8053	04/13/17	1000		Darrell Hungerford		1,151.04
		6050		Darrell Hungerford-Apr	1,151.04	

<u>Document</u>	<u>Date</u>	<u>Acct</u>	<u>Job</u>	<u>Description</u>	<u>Debits</u>	<u>Credits</u>
8054	04/13/17	1000 6130		MCIT MCIT-training	70.00	70.00
8055	04/18/17	1000 2009 6002		Sun Life Financial Sun Life Financial Sun Life Financial	129.03 200.00	329.03
8057	04/20/17	1000 6150		Marco Marco-Copier	43.50	43.50
8058	04/25/17	1000 6006		Sun Life Financial vision insurance	45.16	45.16
8059	04/17/17	1000 6170		Bomgaars shopvac	142.66	142.66
8060	04/27/17	1000 6610		John Deere Financial Service Tractor	1,870.60	1,870.60
04/03/17	04/03/17	1000 6002		PreferredOne Insurance Co PreferredOne Insurance Co	1,403.09	1,403.09
04/09/17	04/19/17	1000 6120		Roadhouse Grill meals-travis,craig	19.31	19.31
04/28/17	04/28/17	1000 6170		ACH Charge ACH Charge	51.92	51.92
1000	District Checking					11,844.57
2002	Federal Withholding				1,335.59	
2003	FICA				1,560.44	
2004	Medicare				365.00	
2005	PERA				1,738.44	
2006	State Withholding				552.46	
2008	MSRS-HCSP/Def Comp				220.00	
2009	Life Ins, LTD, STD				258.06	
6002	Employee Health Ins Benefit				1,803.09	
6006	Life Ins, std, ltd				68.52	
6000	Building & Facility Rentals				1,151.04	
6120	Other Ser-mileage,hotel,meals				113.82	
6130	Other Serv-Promotion,Education				70.00	
6150	Other Serv-Repairs				43.50	
6170	Other Serv-dues,dsl,misc				262.01	
6210	Supplies-Office				432.00	
6610	District Proj Exp-Trees				1,870.60	
					11,844.57	
						11,844.57