

# SOIL AND WATER CONSERVATION DISTRICTS

“Helping People Help the Land”



## Murray SWCD

2740 22<sup>nd</sup> St. Suite 3  
Slayton, MN 56172  
Phone: 507-836-6990 EXT 3  
murrayswcd.org

### Supervisors

Chair  
**Paul Posthuma**  
District I  
(507) 879-3102

Vice Chair  
**Gary Brinks**  
District II  
(507) 763-3775

Secretary  
**Shannon Cohrs**  
District III  
(507) 380-0997

Treasurer  
**Karen Hurd**  
District V

PR & I  
**Mona Henkels**  
District IV  
(507) 360-6348

### Staff

District Administrator  
**Shelly Lewis**

Program Manager  
**Craig Christensen**

### Members Present:

Paul Posthuma-Chairman  
Gary Brinks-Vice Chairman  
Shannon Cohrs-Secretary  
Karen Hurd-Treasurer  
Mona Henkels-PR&I

### Others Present:

Shelly Lewis-District Administrator  
Craig Christensen-Program Manager  
Cheryl Heard-DC  
Megan Howell-Farm Bill Assistant

The meeting was called to order at 1:50 p.m.

Additions to Agenda: The chairman asked if there were any additions to the agenda. None were added.

Minutes of March 14, 2019: A motion was made by Henkels seconded by Cohrs to approve the Murray SWCD March 14, 2019 minutes.

Affirmative-Unanimous  
Opposed-None  
Motion carried

The monthly Statement of Treasurer was read and filed for audit.

Salaries: A motion by Cohrs seconded by Henkels to approve Supervisor’s vouchers and Murray SWCD salaries for March 2019.

Affirmative-Unanimous

Opposed-None  
Motion carried.

**District Conservationist Report:**

**Farm Bill Assistant Report:**  
**Activity Tracking Pheasants Forever**  
**November 18- April 2019**

**CREP**

VanScharrel- Recorded easement  
5 easements in process to be recorded  
Targeted outreach letters to ~35 landowners  
5 participants wanting to apply but can't until CRP opens.  
3 landowners working on eligibilities for  
Attended a series of trainings from BWSR

**WIA**

Reenrolled one site  
2 turned down  
Made outreach flyers for new enrollments and posted on facebook, the local newspapers, and bulletin boards around town.

**U of M Bee and Butterfly Project**

Still looking for one more site:  
8-16 acres  
crop field last year to be planted this spring.  
"high agricultural" area -less than 10% natural habitat within the surrounding 1000 meters (1km)  
U of M rents it for 4 years and pays CRP rate  
U of M provides seed and plant

**Prairie Coteau Central Focus Area**

Attended meetings and am helping organize a list of funding opportunities for the region.  
Partnered with the USFWS and DNR's Native Prairie Bank to help get some research projects/management activities done that would not be able to be completed without the extra help due to lack of funding (Chandler area)

**Native Prairie Bank**

Provided them with a potential acquisition.

**Pollinator and Monarch Programs**

-distributing flyers for the Monarchs in the Rough and Seed a Legacy program

**EQIP RCCP**

Just got the ability to provide producers with a new program through an EQIP/PF RCCP partnership for the monarch initiative.

**LCCMR Bee and Butterfly Habitat**

Shetek Inlet- Will be doing a tree removal (ash and cottonwood)  
Tutt WMA- Hoping to get this reseeded this year and next year we will be able remove the volunteer trees.  
2 landowner applications got denied this round, but I will try to get them funding for the next round.

**USFWS Partners for Wildlife Program**

Submitted one application for a 1-acre pollinator plot.

**District Technician:** The District has received 7 applications for the technician position. Lewis will set up interviews for April 25 & 26, 2019.

**Flood Recovery Cost-Share:** A motion was made by Hurd seconded by Brinks to approve amending Kevin Vickerman #DR3-02 from the original amount of \$19,702.50 to the amended amount of \$22,131.90 due to the Spring 2018 flooding that damaged the project by washing out the newly installed tile.

Affirmative-Unanimous

Opposed-None

Motion carried.

A motion was made by Cohrs seconded by Henkles to approve the following:

Leon Gunnink DR2-08	FY16 Flood Recovery Phase 2	Waterways	\$25,770.25
	FY17 Flood Recovery Phase 3	Waterways	\$2,842.32
	FY18 Flood Recovery Phase 4	Waterways	\$7,095.83
		Total:	\$35,708.40

The Technical Services provided by the Southwest Prairie Technical Service Area.

Affirmative-Unanimous

Opposed-None

Motion carried.

A motion was made by Hurd seconded by Cohrs to approve the amendment from the original amount authorized \$4,238.04 to the amended amount of \$14,289.36 for Mathy Swine DR2-07 due to landowner wanted a different location for the conservation practice with additional tile and WASCOB to mitigate nutrient run off.

Affirmative-Unanimous

Opposed-None

Motion carried.

A motion was made by Brinks seconded by Henkels to approve 4 conserving use acres in the amount of \$480.00 to Mathy Swine DR2-07.

Affirmative-Unanimous

Opposed-None

Motion carried.

A motion was made by Cohrs seconded by Henkels approve 7.5 conserving use acres in the amount of \$900.00 to Diane Barstad DR4-01.

Affirmative-Unanimous

Opposed-None

Motion carried.

# Murray SWCD Minutes April 16 | 2019

---

A motion was made by Henkels seconded by Brinks to approve the following:

James Veenhuis #DR4-02	FY18 Flood Recovery 4 Basins	\$12,575.29
	FY18 Capacity C-S	\$6,449.11

The Technical Service provided by the Natural Resource Conservation Service.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Murray SWCD Capacity Cost-Share:** A motion was made by Hurd seconded by Henkels to approve the following:

Russell Gundermann # 17-02	FY17Capacity Grant	WASCOB	\$1,937.76
----------------------------	--------------------	--------	------------

The Technical Services provided by the Southwest Prairie Technical Service Area.

A motion was made by Cohrs seconded by Brinks to approve 3 conserving use acres for Russell Gundermann in the amount of \$360.00.

Affirmative-Unanimous

Opposed-None

Motion carried.

A motion was made by Henkels seconded by Cohrs to approve the following Capacity Cost-Share application:

Steve Meyer #17-03	FY17Capacity Grant	Basin	\$2,101.84
	FY18 Capacity Grant		\$14,942.04

Total: \$17,043.88

The Technical Services provided by Area II.

Affirmative-Unanimous

Opposed-None

Motion carried.

**State Cost-Share:** A motion was made by Cohrs seconded by Hurd to approve the following:

Judy Andrews #18-01	FY18 State Cost-Share	Waterway	\$2,618.00
---------------------	-----------------------	----------	------------

The Technical Services provided by the Natural Resource Conservation Service.

Affirmative-Unanimous

Opposed-None

Motion carried.

A motion was made by Cohrs seconded by Brinks to approve conserving use acres for Judy Andrews for 1 acre in the amount of \$120.00

Affirmative-Unanimous

Oppose-None  
Motion carried.

A motion was made by Brinks seconded by Hurd to approve the following state cost-share application:

Paul Erickson #18-02	FY18 State Cost-Share	2-Basins	\$3,252.00
----------------------	-----------------------	----------	------------

The Technical Services provided by the Natural Resource Conservation Service.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Conserving Use Acres:**

A request for conserving use acres was received from Mark Beek. The item will be tabled until more information is received.

**Managers Meeting:** A motion was made by Henkels seconded by Cohrs to approve the District Administrator attending the Managers Meeting on May 15-16, 2019 in Arden Hills.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Annual Report in Newspaper:** A motion was made by Brinks seconded by Hurd to approve purchasing a ½ page in the Wheel/Herald in the amount of \$450.00 for the Murray SWCD annual report.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Resolutions:** The Board discussed new resolutions from the Murray SWCD.

**2018 District Service & Rental Rates:** The Board reviewed last years District Service & Rental Rates.

A motion was made by Hurd seconded by Cohrs to keep the rates the same for 2019.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Missouri River One Watershed Joint Powers Agreement:** The Board was given a copy of Missouri River One Watershed Joint Powers Agreement to be reviewed.

**WCA:** The WCA resolution for appeals will be tabled until the May 9, 2019 SWCD Board meeting.

**Other Business:**

Murray SWCD Minutes April 16 | 2019

---

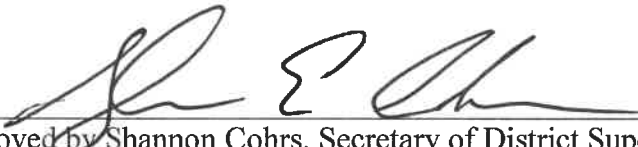
**Bills:** A motion by Brinks seconded by Cohrs to pay Murray SWCD bills from March 15, 2019-April 16, 2019 in the amount of \$10,427.97. (see attachment).

Affirmative-Unanimous  
Opposed-None  
Motion carried

A motion was made by Brinks seconded by Henkles to adjourn the meeting at 3:30 p.m.

Affirmative-Unanimous  
Opposed-None  
Motion carried.

**Next Meeting:** Thursday, May 9, 2019.



Approved by Shannon Cohrs, Secretary of District Supervisors

5-9-19

Date

March-19

Operations Account

Murray SWCD  
Treasurer Report

Beginning Balance	\$ 52,654.70		
Deposits	\$ 51,849.41	Buffer-\$30,000	Capacity 14,400
Expense	\$ 21,390.26		
<b>Ending Balance</b>	<b>\$ 83,113.85</b>		
Petty Cash	\$ 25.00		
District Savings Account	\$ 119,826.06		
Beaver Creek CWP Account	\$ 2,000.00		
Vehicle Reserve Account	\$ 16,325.34		
Drill Reserve Account	\$ 5,574.45		
Equipment Account	\$ 8,684.95		
Tree Reserve Account	\$ 19,203.15		
Building Reserve Account	\$ 4,496.89		
Special Projects/Training Account	\$ 4,809.47		
Conserving Use Acres Account	\$ 12,060.00		
Long Lake Camp/SWCD Scholarship Account	\$ 2,825.00		
Blind Intake Account	\$ 5,846.81		
Blind Intake Encumbered	\$ 820.00		
<b>Grants:</b>			
FY2016 Capacity Grant	\$ -		
FY2017 Capacity Grant	\$ 5,025.87		
FY2018 Capacity Grant	\$ 76,467.88		
FY2019 Capacity Grant	\$ 100,000.00		
Conservation Delivery Grant FY18	\$ -		
Conservation Delivery Grant FY19	\$ 18,235.00		
Buffer Account FY18	\$ 4,098.67		
FY19 Buffer Grant	\$ 30,000.00		
<b>Ending Balance-Operations Account</b>	<b>\$ 519,438.39</b>		

Cash Available for General Operations	\$ 202,964.91
Cash Restricted, Committed or Assigned	\$ 316,473.48
<b>Total</b>	<b>\$ 519,438.39</b>

<b>Cost-Share Savings Account</b>	\$ 21,768.00
Deposit	\$ -
Expense	\$ -
<b>Ending Balance</b>	<b>\$ 21,768.00</b>
T&A FY 18	\$ 2,176.80
C-S FY18	\$ 8,707.20
T&A FY 19	\$ 2,176.80
C-S FY19	\$ 8,707.20
<b>Ending Balance</b>	<b>\$ 21,768.00</b>

Cash Available for General Operations	\$ -
Cash Restricted, Committed or Assigned	\$ 21,768.00
<b>Total</b>	<b>\$ 21,768.00</b>

Buffer Cost-Share \$ 7,778.00

<b>2014 MN Flood Relief Grant Phase 1 (Available)</b>	\$ -
Available T&A Flood Relief Phase 1	\$ -
Encumbered Flood Relief	\$ -
<b>Total</b>	<b>\$ -</b>

<b>2014 MN Flood Relief Grant Phase 2</b>	
Available T&A	\$ 7,563.78
Available Cost-Share Flood Relief Phase 2	\$ 12,140.84
Encumbered Flood Relief	\$ 31,537.57
<b>Total</b>	<b>\$ 51,242.19</b>

<b>2014 MN Flood Relief Grant Phase 3b</b>	
Available Flood 3b	\$ 5,181.42
Encumbered Flood 3b	\$ 68,978.28
Available T&A	\$ 2,964.18
	\$ 77,123.88

<b>Flood Recovery Phase 4</b>	
Encumbered Flood 4	\$ 10,328.88
Available	\$ 19,671.12
Available T&A	\$ 7,154.11
<b>Total</b>	<b>\$ 37,154.11</b>

Total Amount \$ 714,504.57





**Expense: Vendor Detail**  
March 14 through April 16, 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Check	04/11/2019	6464	4 microsoft of...	Supplies-Office		District Checking	576.00	576.00
Total Murray County Auditor/Treasurer								576.00
<b>Murray County News</b>								
Check	04/11/2019	8468	Help Wanted ...	Dues, DSL, Misc		District Checking	63.50	63.50
Total Murray County News								63.50
<b>Murray County Wheel-Herald</b>								
Check	04/08/2019	8470	scholarship a...	Promotion, Education		District Checking	95.00	95.00
Total Murray County Wheel-Herald								95.00
<b>Panera Bread</b>								
Check	03/27/2019	DC	Meal-Adminis...	Mileage, Hotel, Meals		District Checking	14.65	14.65
Total Panera Bread								14.65
<b>Pheasants Forever, Inc</b>								
Check	03/14/2019	8460	FY19 Q2-Far...	Farm Bill Assistance...		District Checking	13,448.00	13,448.00
Total Pheasants Forever, Inc								13,448.00
<b>Roadhouse Bar &amp; Grill</b>								
Check	03/21/2019	8465	WRAPS Meet...	Mileage, Hotel, Meals		District Checking	8.66	8.66
Total Roadhouse Bar & Grill								8.66
<b>Sun Life Financial</b>								
Check	04/02/2019	auto	Life ins	Life Ins, STD, LTD ...		District Checking	205.76	205.76
Total Sun Life Financial								205.76
<b>SWMACDE</b>								
Check	03/20/2019	8462	SWMACDE E...	Mileage, Hotel, Meals		District Checking	10.00	10.00
Total SWMACDE								10.00
<b>The Computer Man, Inc.</b>								
Check	04/11/2019	8465	HPE ProLiant...	Capital Outlay		District Checking	7,851.00	7,851.00
Check	04/11/2019	8467	Technical Lab...	Dues, DSL, Misc		District Checking	440.00	8,291.00
Total The Computer Man, Inc.								8,291.00
<b>US Post Office</b>								
Check	03/18/2019	8461	3 rolls of stam...	Postage		District Checking	165.00	165.00
Check	03/29/2019	8466	certified mail	Postage		District Checking	183.30	183.30
Check	04/08/2019	8472	certified mail	Postage		District Checking	11.70	195.00
Total US Post Office								195.00
<b>Vast Broadband</b>								
Check	03/14/2019	8456	dsl	Dues, DSL, Misc		District Checking	77.43	77.43
Check	04/11/2019	8469	DSL	Dues, DSL, Misc		District Checking	67.43	144.86
Total Vast Broadband								144.86
<b>TOTAL</b>							<b>25,116.15</b>	<b>25,116.15</b>