

SOIL AND WATER CONSERVATION DISTRICTS

"Helping People Help the Land"



Murray SWCD

2740 22nd St. Suite 3
Slayton, MN 56172
Phone: 507-836-6990 EXT 3
murrayswcd.org

Supervisors

Chair

Shannon Cohrs
District III
(507) 380-0997

Vice Chair

Mona Henkels
District IV
(507) 360-6348

Secretary

Paul Posthuma
District I
(507) 879-3102

Treasurer

Karen Hurd
District V

PR & I

Gary Brinks
District II
(507) 763-3775

Staff

District Administrator

Shelly Lewis

Program Manager

Craig Christensen

District Technician

Travis Radke

Members Present:

Mona Henkels-Vice Chairman
Paul Posthuma-Secretary
Karen Hurd-Treasurer
Gary Brinks-P.R.&I.

Member Absent:

Shannon Cohrs- Chairman

Others Present:

Shelly Lewis-District Administrator

The meeting was called to order at 1:30 p.m.

Additions to Agenda: The chairman asked if there were any additions to the agenda. The following items will be added to the agenda: discuss Mona being asked to be on the Citizen Council for the West Fork Des Moines River Watershed.

Minutes of May 18, 2017: A motion was made by Hurd seconded by Brinks to approve the May 18, 2017 Minutes.

Affirmative-Unanimous

Opposed-None

Motion carried.

The monthly Statement of Treasurer was read and filed for audit.

Salaries: A motion by Posthuma seconded by Hurd to approve Supervisor's vouchers and Murray SWCD salaries for May 2017.

Affirmative-Unanimous

Opposed-None

Motion carried.

Groundwater Level Monitoring Agreement: A motion was made by Posthuma seconded Brinks to approve signing the FY2018 Groundwater Level Monitoring Agreement.

Affirmative-Unanimous

Opposed-None

Motion carried.

AcrGIS Desktop: A motion was made by Brinks seconded by Hurd to approve purchasing 2- ArcGIS Desktop Basic Single Use Primary Maintenance.

Affirmative-Unanimous

Opposed-None

Motion carried.

Farm Bill Assistant Grant: Lewis applied for the FY18 Farm Bill Assistant Grant. Since the Murray SWCD current FY17 grant will have more than six months' budget remaining which is a result of PF covering the grant portion combined with NRCS PF Contribution agreement, no further state grant will be offered for FY18 PF position.

Murray SWCD Outstanding Conservationist: The Board discussed names for the Outstanding Conservationist. The decision will be made at the July Board meeting.

Murray SWCD Rock Intake Account: A motion was made by Posthuma seconded by Hurd to approve the Murray SWCD Rock Intake Application from Lorraine Halbur for 3 rock intakes.

Affirmative-Unanimous

Opposed-None

Motion carried.

Murray County Fair Items: The Board discussed items for giving away at the Murray County Fair. A motion was made Posthuma seconded by Hurd to approve purchasing 1000 toothpick holders for giveaway items at the Murray County Fair.

Affirmative-Unanimous

Opposed-None

Motion carried.

Murray SWCD July Meeting: A motion was made by Brinks seconded by Posthuma to move the Murray SWCD July meeting to Tuesday, July 11, 2017.

Affirmative-Unanimous

Opposed-None

Motion carried.

Flood Recovery Cost-Share: The payment for Flood Recovery C-S #DR-03 will be tabled until the Murray SWCD July Board Meeting.

2017 Income vs Budget to date: The Board reviewed the 2017 Murray SWCD Income vs Budget through June 2017.

Murray SWCD Minutes June 8 | 2017

2018 Murray SWCD Budget: The 2018 Murray SWCD Budget was reviewed by the Board. Lewis will make some changes to the Budget and resubmit for review.

Other Business: Henkels was asked to be on the West Fork Des Moines River Watershed Citizen Council.

Bills: A motion by Hurd seconded by Posthuma to pay 16 Murray SWCD bills for \$6,340.06 for June and 9 Murray SWCD bills for \$2,050.94 from May.

Affirmative-Unanimous

Opposed-None

Motion carried.

The Chairman adjourned the meeting at 2:50 p.m.

Next Meeting: July 11, 2017.

Paul Posthuma

Approved by Paul Posthuma, Secretary of District Supervisors

8/10/17

Date

Jun-17

Operations Account

Murray SWCD
Treasurer Report

Beginning Balance	\$	13,894.37	
Deposits	\$	63,560.74	
Expense	\$	13,998.90	
Ending Balance	\$	63,456.21	
Petty Cash	\$	25.00	
District Savings Account	\$	94,230.14	
Beaver Creek CWP Account	\$	2,000.00	
Vehicle Reserve Account	\$	16,325.34	
Drill Reserve Account	\$	5,574.45	
Equipment Account	\$	8,684.95	
Tree Reserve/Cost Share Account	\$	19,203.15	
Building Reserve Account	\$	4,496.89	
Special Projects/Training Account	\$	4,809.47	
Conserving Use Acres Account	\$	12,780.00	
Long Lake Camp Account	\$	2,825.00	
Blind Intake Account	\$	5,846.81	
Blind Intake Encumbered	\$	2,200.00	take out rogers 479.44
Grants:			
Farm Bill Assistant Grant	\$	3,249.60	
Easement Implementation Grant	\$	12,000.00	
Easement Delivery Grant FY17	\$	6,243.00	
FY2016 Capacity Grant	\$	44,200.00	take out harold deal
FY2017 Capacity Grant	\$	29,094.89	
Conservation Delivery Grant FY17	\$	18,235.00	
Buffer Account	\$	30,000.00	
Ending Balance-Operations Account	\$	385,479.90	

Cash Available for General Operations	\$	157,711.35
Cash Restricted, Committed or Assigned	\$	227,768.55
Total	\$	385,479.90

Cost-Share Savings Account	\$	21,768.00	
Deposit	\$	-	
Expense	\$	-	
Ending Balance	\$	21,768.00	
Encumbered C-S FY16	\$	8,707.20	
Encumbered T&A FY16	\$	2,176.80	
Encumbered C-S FY17	\$	7,433.92	
Encumbered T&A Fy17	\$	1,858.48	
Available T&A FY17	\$	318.32	
Available C-S FY17	\$	1,273.28	
Ending Balance	\$	21,768.00	

Cash Available for General Operations	\$	-
Cash Restricted, Committed or Assigned	\$	21,768.00
Total	\$	21,768.00

2014 MN Flood Relief Grant Phase 1 (Available)	\$	-	
Available T&A Flood Relief Phase 1	\$	6,275.08	Take out Roger
Encumbered Flood Relief	\$	22,491.00	
Total	\$	28,766.08	

2014 MN Flood Relief Grant Phase 2			
Available T&A	\$	19,025.66	
Available Cost-Share Flood Relief Phase 2	\$	6,771.00	
Encumbered Flood Relief	\$	39,675.50	
Total	\$	65,472.16	

TOTAL

2014 MN Flood Relief Grant Phase 3b			
Available	\$	63,400.00	add Harvey
Available T&A	\$	15,850.00	
	\$	79,250.00	

Total-All accounts \$ 580,736.14

Murray SWCD
Disbursements Journal
06/01/17 to 06/30/17

<u>Document</u>	<u>Date</u>	<u>Acct</u>	<u>Job</u>	<u>Description</u>	<u>Debits</u>	<u>Credits</u>
105	06/01/17	1000		Chk 105-Federal Tax		1,675.80
		2002		Chk 105-Federal Tax	646.12	
		2003		Chk 105-Federal Tax	417.25	
		2004		Chk 105-Federal Tax	97.59	
		2003		Chk 105-Federal Tax	417.25	
		2004		Chk 105-Federal Tax	97.59	
106	06/01/17	1000		Chk 106-State Tax		271.93
		2006		Chk 106-State Tax	271.93	
107	06/01/17	1000		Chk 107-MSRS-HCSP		60.00
		2008		Chk 107-MSRS-HCSP	60.00	
108	06/01/17	1000		Chk 108-MSRC-Def Comp		100.00
		2008		Chk 108-MSRC-Def Comp	100.00	
110	06/01/17	1000		Chk 110-PERA-SWCD		971.92
		2005		Chk 110-PERA-SWCD	971.92	
113	06/15/17	1000		Chk 113-Federal Tax		1,244.59
		2002		Chk 113-Federal Tax	440.67	
		2003		Chk 113-Federal Tax	325.77	
		2004		Chk 113-Federal Tax	76.19	
		2003		Chk 113-Federal Tax	325.77	
		2004		Chk 113-Federal Tax	76.19	
114	06/15/17	1000		Chk 114-State Tax		187.21
		2006		Chk 114-State Tax	187.21	
115	06/15/17	1000		Chk 115-MSRS-HCSP		60.00
		2008		Chk 115-MSRS-HCSP	60.00	
116	06/15/17	1000		Chk 116-MSRC-Def Comp		100.00
		2008		Chk 116-MSRC-Def Comp	100.00	
117	06/15/17	1000		Chk 117-PERA-SWCD		744.02
		2005		Chk 117-PERA-SWCD	744.02	
118	06/30/17	1000		Chk 118-Federal Tax		59.58
		2003		Chk 118-Federal Tax	23.25	
		2004		Chk 118-Federal Tax	6.54	
		2003		Chk 118-Federal Tax	23.25	
		2004		Chk 118-Federal Tax	6.54	
119	06/30/17	1000		Chk 119-PERA		15.00
		2005		Chk 119-PERA	15.00	
120	06/29/17	1000		Chk 120-Federal Tax		1,244.59
		2002		Chk 120-Federal Tax	440.67	
		2003		Chk 120-Federal Tax	325.77	
		2004		Chk 120-Federal Tax	76.19	
		2003		Chk 120-Federal Tax	325.77	
		2004		Chk 120-Federal Tax	76.19	
121	06/29/17	1000		Chk 121-State Tax		187.21
		2006		Chk 121-State Tax	187.21	
122	06/29/17	1000		Chk 122-MSRS-HCSP		60.00
		2008		Chk 122-MSRS-HCSP	60.00	
123	06/29/17	1000		Chk 123-MSRC-Def Comp		100.00
		2008		Chk 123-MSRC-Def Comp	100.00	
124	06/29/17	1000		Chk 124-PERA-SWCD		744.02
		2005		Chk 124-PERA-SWCD	744.02	
125	06/01/17	1000		Darrell Hungerford		1,151.04
		6050		Darrell Hungerford-June	1,151.04	
8082	06/08/17	1000		Vast Broadband		67.43
		6170		Vast Broadband-DSL	67.43	

<u>Document</u>	<u>Date</u>	<u>Acct</u>	<u>Job</u>	<u>Description</u>	<u>Debits</u>	<u>Credits</u>
8083	06/02/17	1000 6060		MCIT MCIT-ADD'L Ins	79.00	79.00
8084	06/02/17	1000 2009		Sun Life Financial Sun Life Financial	35.04	35.04
8085	06/08/17	1000 6610		Bomgaars Supply Inc bolts,nuts, batteries	16.72	16.72
8086	06/08/17	1000 6150		Marco Marco-copier	43.50	43.50
8087	06/08/17	1000 6170		Craig Christensen Craig Christensen-clothin	35.97	35.97
8088	06/08/17	1000 6210		Midwest Supply Stores AA batteries	16.02	16.02
8089	06/13/17	1000 6120		Chandler Co-op Chandler Co-op-gas	283.83	283.83
8090	06/13/17	1000 6130		MASWCD Governance 101 conference	450.00	450.00
8091	06/15/17	1000 2009 6002		Sun Life Financial Sun Life Financial Sun Life Financial	129.03 224.18	353.21
8092	06/15/17	1000 6130		Wheel-Herald Annual report-2016	450.00	450.00
8093	06/20/17	1000 6130		SWMASWCD Area V registration	45.00	45.00
8097	06/29/17	1000 2009		Sun Life Financial Sun Life Financial	35.04	35.04
8101	06/01/17	1000 6002		PreferredOne Insurance Co PreferredOne Insurance Co	1,403.09	1,403.09
06/05	06/05/17	1000 6120		McDonalds meals	11.51	11.51
06/08	06/08/17	1000 6120		Arbys Arbys-meal	6.55	6.55
06/19/17	06/19/17	1000 6120		Quality Inn WCA -hotel	401.08	401.08
06/30/17	06/30/17	1000 2000		Minnesota Revenue Sales Tax	1,289.00	1,289.00
1000				District Checking		13,998.90
2000				Sales Tax Payable	1,289.00	
2002				Federal Withholding	1,527.46	
2003				FICA	2,184.08	
2004				Medicare	513.02	
2005				PERA	2,474.96	
2006				State Withholding	646.35	
2008				MSRS-HCSP/Def Comp	480.00	
2009				Life Ins, LTD, STD	199.11	
6002				Employee Health Ins Benefit	1,627.27	
6050				Building & Facility Rentals	1,151.04	
6060				Insurance & Surety Bonds	79.00	
6120				Other Ser-mileage,hotel,meals	702.97	
6130				Other Serv-Promotion,Education	945.00	
6150				Other Serv-Repairs	43.50	
6170				Other Serv-dues,dsl,misc	103.40	
6210				Supplies-Office	16.02	
0				District Proj Exp-Trees	16.72	
					13,998.90	13,998.90