

# SOIL AND WATER CONSERVATION DISTRICTS

“Helping People Help the Land”



**Murray SWCD**

2740 22<sup>nd</sup> St. Suite 3  
Slayton, MN 56172  
Phone: 507-836-6990 EXT 3  
murrayswcd.org

## **Supervisors**

### Chair

**Mona Henkels**  
District IV  
(507) 360-6348

### Vice Chair

**Paul Posthuma**  
District I  
(507) 879-3102

### Secretary

**Gary Brinks**  
District II  
(507) 763-3775

### Treasurer

**Karen Hurd**  
District V

### PR & I

**Shannon Cohrs**  
District III  
(507) 380-0997

## **Staff**

### District Administrator

**Shelly Lewis**

### Program Manager

**Craig Christensen**

### District Technician

**Travis Radke**

## **Members Present:**

Mona Henkels-Chairman  
Paul Posthuma-Vice Chairman  
Karen Hurd-Treasurer  
Gary Brinks-Secretary  
Shannon Cohrs-PR&I

## **Others Present:**

Shelly Lewis-District Administrator  
Craig Christensen-Program Manager  
Travis Radke-District Technician

The meeting was called to order at 1:35 p.m.

**Additions to Agenda:** The chairman asked if there were any additions to the agenda. None were added.

**Minutes of June 14, 2018:** A motion was made by Hurd seconded by Cohrs to approve the Murray SWCD June 14, 2018 minutes.

Affirmative-Unanimous

Opposed-None

Motion carried.

The monthly Statement of Treasurer was read and filed for audit.

**Salaries:** A motion by Posthuma seconded by Cohrs to approve Supervisor's vouchers and Murray SWCD salaries for June 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

**D.C. Report:**

Cheryl Heard-no report

**MN Ag Water Quality Certification Program:** The Board reviewed the report for MN Ag Water Quality Certification Program.

**Capacity Cost-Share:** A motion was made by Posthuma seconded by Hurd to approve the following application for the FY18 Capacity Grant Cost-Share with the Murray County Water Plan match:

Richard Vander Ziel            FY18Capacity            \$23,834.25    Pond Repair

Technical-TSA

Affirmative-Unanimous

Opposed-None

Motion carried.

**Flood Recovery Cost-Share:** A motion was made by Brinks seconded by Cohrs to approve the following application for Flood Recover Cost-Share Phase 4:

DR4-01 -Diane Barstad            FY18 Flood Recover Phase 4            Waterway            \$10,328.88

Technical-TSA

Affirmative-Unanimous

Opposed-None

Motion carried.

**Murray SWCD 2019 Budget:** A motion was made by Posthuma seconded by Hurd to approve the Murray SWCD 2019 Budget.

Affirmative-Unanimous

Opposed-None

Motion carried.

# Murray SWCD Minutes July 12, 2018 | 2018

---

**Capacity Cost-Share:** A motion was made by Brinks seconded by Cohrs to approve the following payment:

Gene Stoel                      FY17 Capacity Grant                      Waterway                      \$8,277.25      TSA-Technical  
Affirmative-Unanimous  
Opposed-None  
Motion carried.

**Murray County Fair:** A motion was made by Brinks seconded by Hurd to approve purchasing 4-Jim's Market \$25.00 Gift Certificates, 1000 Pens and approve Supervisors working in the Murray County SWCD Fair Booth.

Affirmative-Unanimous  
Opposed-None  
Motion carried.

**One Watershed One Plan:** The Board discussed One Watershed One Plan for the Des Moines River. The largest portion of the Des Moines River is in Murray County.

**BWSR Academy:** A motion was made Cohrs seconded by Brinks to approve staff attending the BWSR Academy on October 29-31, 2018 at Breezy Point.

Affirmative-Unanimous  
Opposed-None  
Motion carried.

**Flood Issues:** Craig updated the Board on current flood issues which included a county road north of Dovray and Lake Elsie.

## **Other Business:**


**Bills:** A motion by Cohrs seconded by Brinks to pay Murray SWCD bills from June 15-July 12, 2018 in the amount of \$ 11,366.64. (see attachment).

Affirmative-Unanimous  
Opposed-None  
Motion carried

The Chairman adjourned the meeting at 2:40 p.m.

**Next Meeting:** Thursday, August 9, 2018.

  
Approved by Gary Brinks, Secretary of District Supervisors

  
Date

# Expenses Vendor Detail

June 15 through July 12, 2018

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
Applebee's Check	06/27/2018	DC	meals-tsa me...	Mileage, Hotel, Meals		District Checking	27.59	27.59
Total Applebee's							27.59	27.59
Burger King Check	06/15/2018	DC	meal	Mileage, Hotel, Meals		District Checking	15.37	15.37
Total Burger King							15.37	15.37
Chandler Co-op Check Bill	06/30/2018 07/12/2018	8336	gas, diesel gas	Mileage, Hotel, Meals Mileage, Hotel, Meals		District Checking Accounts Paya...	471.06 260.10	471.06 731.16
Total Chandler Co-op							731.16	731.16
Darrell Hungerford Bill	07/01/2018		Rent	Building & Facility R...		Accounts Paya...	1,151.04	1,151.04
Total Darrell Hungerford							1,151.04	1,151.04
Gary's Service, LLC Bill	07/12/2018		oil change, rot...	Repairs		Accounts Paya...	62.26	62.26
Total Gary's Service, LLC							62.26	62.26
Gene Stoel Bill	07/12/2018		Gene Stoel-F...	State Proj Exp-C-C ...		Accounts Paya...	8,277.25	8,277.25
Total Gene Stoel							8,277.25	8,277.25
HyVee Check	06/18/2018	DC	meals	Mileage, Hotel, Meals		District Checking	18.11	18.11
Total HyVee							18.11	18.11
Intuit Quickbooks Check	06/27/2018	8337	ach charges	Supplies-Office		District Checking	25.65	25.65
Total Intuit Quickbooks							25.65	25.65
Jaycox Implement, Inc. Bill	07/12/2018		Drill Repair	Packer-Drill		Accounts Paya...	367.78	367.78
Total Jaycox Implement, Inc.							367.78	367.78
Magento Check	06/15/2018	8338	quickbooks tr...	Promotion, Education		District Checking	549.95	549.95
Total Magento							549.95	549.95
Mama's Ladas Check	07/12/2018	8344	quickbooks tr...	Mileage, Hotel, Meals		District Checking	10.06	10.06
Total Mama's Ladas							10.06	10.06
Marco Bill	07/12/2018		copier	Repairs		Accounts Paya...	79.80	79.80
Total Marco							79.80	79.80

# Expenses Vendor Detail

June 15 through July 12, 2018

01/03/19  
Accrual Basis

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>McDonalds</b>								
Check	06/15/2018	8339	meal	Mileage, Hotel, Meals		District Checking	4.48	4.48
Check	07/11/2018	DC	meal	Mileage, Hotel, Meals		District Checking	4.53	9.01
<b>Total McDonalds</b>							9.01	9.01
<b>Midwest Supply of Slayton</b>								
Bill	07/12/2018		Knife, trailer b...	Packer-Drill		Accounts Paya...	40.55	40.55
<b>Total Midwest Supply of Slayton</b>							40.55	40.55
<b>Minnwest Bank</b>								
Deposit	06/29/2018		Interest	Interest on Savings		District Savings	-825.02	-825.02
<b>Total Minnwest Bank</b>							-825.02	-825.02
<b>Murray County Recorder</b>								
Check	06/28/2018	8335	record easem...	RIM Reimbursable		District Checking	46.00	46.00
<b>Total Murray County Recorder</b>							46.00	46.00
<b>Prairie Pride Cooperative</b>								
Bill	07/12/2018	206.61	tire	Repairs		Accounts Paya...	206.61	206.61
<b>Total Prairie Pride Cooperative</b>							206.61	206.61
<b>Shelly K Lewis</b>								
Check	06/18/2018	8333	Meals-TSA m...	Mileage, Hotel, Meals		District Checking	39.79	39.79
<b>Total Shelly K Lewis</b>							39.79	39.79
<b>Sleepy Eye Restaurant</b>								
Check	06/27/2018	8336	meals-wraps ...	Mileage, Hotel, Meals		District Checking	18.02	18.02
<b>Total Sleepy Eye Restaurant</b>							18.02	18.02
<b>Sun Life Financial</b>								
Check	06/15/2018	auto	LTD, STD, Lif...	Life Ins, STD, LTD ...		District Checking	303.09	303.09
Check	07/02/2018	auto	Company paid	Life Ins, STD, LTD ...		District Checking	215.05	518.14
Bill	07/05/2018		vision ins	Life Ins, STD, LTD ...		Accounts Paya...	70.08	588.22
<b>Total Sun Life Financial</b>							588.22	588.22
<b>SWMASWCD</b>								
Check	06/20/2018	8334	Area V Meeting	Dues, DSL, Misc		District Checking	60.00	60.00
<b>Total SWMASWCD</b>							60.00	60.00
<b>Vast Broadband</b>								
Bill	07/12/2018		dsl	Dues, DSL, Misc		Accounts Paya...	67.43	67.43
<b>Total Vast Broadband</b>							67.43	67.43
<b>Verde Lounge</b>								
Check	07/12/2018	DC	quickbooks tr...	Mileage, Hotel, Meals		District Checking	13.83	13.83
<b>Total Verde Lounge</b>							13.83	13.83
<b>Walmart</b>								
Check	07/11/2018	8359	supplies	Off Main, Phone, Lic		District Checking	7.52	7.52

Expenses Vendor Detail  
June 15 through July 12, 2018

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Total Walmart							7.52	7.52
<b>TOTAL</b>							<b>11,587.98</b>	<b>11,587.98</b>