

SOIL AND WATER CONSERVATION DISTRICTS

"Helping People Help the Land"



Murray SWCD

2740 22nd St. Suite 3
Slayton, MN 56172
Phone: 507-836-6990 EXT 3
murrayswcd.org

Supervisors

Chair

Mona Henkels
District IV
(507) 360-6348

Vice Chair

Paul Posthuma
District I
(507) 879-3102

Secretary

Gary Brinks
District II
(507) 763-3775

Treasurer

Karen Hurd
District V

PR & I

Shannon Cohrs
District III
(507) 380-0997

Staff

District Administrator

Shelly Lewis

Program Manager

Craig Christensen

District Technician

Travis Radke

Members Present:

Mona Henkels-Chairman
Karen Hurd-Treasurer
Gary Brinks-Secretary
Shannon Cohrs-PR&I

Member Absent:

Paul Posthuma-Vice Chairman

Others Present:

Shelly Lewis-District Administrator
Craig Christensen-Program Manager
Travis Radke-District Technician
Cheryl Heard- NRCS

The meeting was called to order at 1:35 p.m.

Additions to Agenda: The chairman asked if there were any additions to the agenda.
None added.

Minutes of August 9, 2018: A motion was made by Hurd seconded by Brinks to
approve the Murray SWCD August 9, 2018 minutes.

Affirmative-Unanimous

Opposed-None

Motion carried.

The monthly Statement of Treasurer was read and filed for audit.

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Salaries: A motion by Cohrs seconded by Hurd to approve Supervisor's vouchers and Murray SWCD salaries for August 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

2017 SWCD Audit: Holmberg accounting updated the SWCD Board on the 2017 Audit. The Murray SWCD received a good audit.

Cost-Share Update: Lewis updated the Board on current cost-share projects.

Capacity Match Request: The District Administrator will be attending the Local Water Plan meeting on September 27, 2018. A request was sent asking for capacity grant matching funds of \$14,400.00 from the Local Water Plan. They will decide if they would like to match that at the September meeting.

County Commissioner Meeting: A motion was made by Brinks seconded by Cohrs to approve Henkels attending the County Commissioner meeting on October 2, 2018 to request the quarterly SWCD allocation.

Affirmative-Unanimous

Opposed-None

Motion carried.

2019 Grants: The Murray SWCD received the FY19 Conservation Delivery and FY19 State Cost-Share grants.

FY16 Minnesota Flood Relief Grant Phase 2: A motion was made by Cohrs seconded by Hurd to ask BWSR for an extension of the FY16 Minnesota Flood Relief Grant Phase 2 to December 31, 2019. The reason for the extension is due to unforeseen circumstances: A project to install a waterway will be destroyed due to an electrical line running through the waterway from the wind towers, another project was not able to find a contractor to construct the waterway due to the contractors being busy with 2018 flooding projects in Southwest Minnesota.

Affirmative-Unanimous

Opposed-None

Motion carried.

Amend C-S contract DR2-07 & DR2-08: A motion was made by Brinks seconded by Cohrs to approve extending the date to install the practice to November 1, 2019 of the following contracts:

Matthy Swine	DR2-07	FY16 DRAP Phase 2
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Dan Krueger	DR2-08	FY16 DRAP Phase 2
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Affirmative-Unanimous

Opposed-None

Motion carried

Capacity Cost-Share Cancellation: A motion was made by Hurd seconded by Brinks to approve cancelling the following contract due to cost of project coming in low and EQIP paying for the whole project.

Philip Schreier 16-01 \$17,324.00 Waterway FY16Capacity Cost-Share

Affirmative-Unanimous

Opposed-None

Motion carried.

FY16 DRAP Phase 2: A motion was made by Hurd seconded by Brinks to approve payment for the following:

Bryan Richardson \$5,889.99 DR2-05 Basins FY16DRAP Phase 2

Sediment Basins

NRCS Technical

Affirmative-Unanimous

Opposed-None

Motion carried.

MN Ag Water Quality Certification Program: The Board reviewed the report for MN Ag Water Quality Certification Program.

Flood Mitigation Meeting: Christensen updated the Board on the Flood Mitigation meeting. The meeting was on preventing flood problems in the future.

RCRCA Annual Legislative Gathering: A motion was made by Cohrs seconded by Brinks to approve attendance at the RCRCA Annual Legislative Gathering on November 1, 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

2019 Local Capacity & Buffer Law Grant: A motion was made by Cohrs seconded by Hurd to approve signing the 2019 Local Capacity & Buffer Law Grant.

Affirmative-Unanimous

Opposed-None

Motion carried.

MASWCD Awards Committee: A motion was made by Hurd seconded by Brinks to approve the District Administrator attending the MASWCD Awards Committee meeting on Friday, October 26, 2018 in St. Paul with an overnight stay the night before.

Affirmative-Unanimous

Opposed-None

Motion carried.

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Rock Intake: A motion was made by Brinks seconded by Cohrs to approve payment to Donald Larson for 1 Rock Intake in the amount of \$200.00.

Affirmative-Unanimous

Opposed-None

Motion carried.

Bills: A motion by Cohrs seconded by Hurd to pay Murray SWCD bills from August 10-September 13, 2018 in the amount of \$22,582.14. (see attachment).


Affirmative-Unanimous

Opposed-None

Motion carried

The Chairman adjourned the meeting at 2:30 p.m.

Next Meeting: Thursday, September 13, 2018.


Approved by Gary Brinks, Secretary of District Supervisors

10-11-18
Date

Expenses Vendor Detail

August 10 through September 13, 2018

Type	Date	Num	Memo	Account	Ctr	Split	Amount	Balance
Breezy Point Resort								
Check	09/06/2018	DC	BWSR Acade...	Mileage, Hotel, Meals		District Checking	252.84	252.84
Total Breezy Point Resort							252.84	252.84
Bryan Richardson								
Check	09/13/2018	8372	Bryan Richard...	Flood Recovery C-S...		District Checking	5,889.99	5,889.99
Total Bryan Richardson							5,889.99	5,889.99
Darrell Hungerford								
Bill	09/01/2018		Rent	Building & Facility R...		Accounts Paya...	1,151.04	1,151.04
Total Darrell Hungerford							1,151.04	1,151.04
Don Larson								
Check	09/13/2018	8365	Don Larson-In...	Blind Intake		District Checking	200.00	200.00
Total Don Larson							200.00	200.00
ESRI								
Bill	08/13/2018		ArcGIS Lic	Supplies-Office		Accounts Paya...	539.32	539.32
Total ESRI							539.32	539.32
Intuit Quickbooks								
Check	08/27/2018	auto	ACH payroll	Supplies-Office		District Checking	25.65	25.65
Total Intuit Quickbooks							25.65	25.65
Jims Market								
Check	08/20/2018	8359	Murray Count...	Promotion, Education		District Checking	100.00	100.00
Total Jims Market							100.00	100.00
Marco								
Bill	08/20/2018		Copier	Repairs		Accounts Paya...	43.50	43.50
Total Marco							43.50	43.50
McDonalds								
Check	09/11/2018	DC	cover crop m...	Mileage, Hotel, Meals		District Checking	13.34	13.34
Check	09/11/2018	DC	1W1P meeting	Mileage, Hotel, Meals		District Checking	4.48	17.82
Total McDonalds							17.82	17.82
Midwest Supply of Slayton								
Check	09/13/2018	8370	paint	Packer-Drill		District Checking	6.94	6.94
Total Midwest Supply of Slayton							6.94	6.94
MN Board of Soil & Water Resources								
Check	09/13/2018	8371	BWSR Acade...	District Proj Exp		District Checking	230.00	230.00
Total MN Board of Soil & Water Resources							230.00	230.00
Murray County Recorder								
Check	09/11/2018	8364	record-51-07-...	RIM Reimbursable		District Checking	92.00	92.00
Check	09/13/2018	8368	Record	RIM Reimbursable		District Checking	20.00	112.00

Expenses Vendor Detail

August 10 through September 13, 2018

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Total Murray County Recorder								
Pheasants Forever, Inc Deposit	08/20/2018		Pheasants Fo...	Other		District Checking	112.00	112.00
Total Pheasants Forever, Inc								
Promotion Plus Bill	08/20/2018		Pens for Murr...	Promotion, Education		Accounts Paya...	-3,250.00	-3,250.00
Total Promotion Plus								
Shelly K Lewis Check	09/13/2018	8369	Environmenta...	Mileage, Hotel, Meals		District Checking	658.04	658.04
Total Shelly K Lewis								
Staples Check	08/29/2018	DC	Envelopes, re...	Supplies-Office		District Checking	18.19	18.19
Staples Check	09/10/2018		supplies	Supplies-Office		District Checking	70.25	88.44
Total Staples								
State of Minnesota Deposit	08/16/2018		FY19 State C...	State		District Checking	-10,884.00	-10,884.00
State of Minnesota Deposit	08/16/2018		FY19 Conser...	State		District Checking	-18,235.00	-29,119.00
Total State of Minnesota								
Sun Life Financial Bill	08/20/2018		Life ins	Life Ins, STD, LTD ...		Accounts Paya...	35.04	35.04
Sun Life Financial Check	09/06/2018	auto	LTD, Life ins	Life Ins, STD, LTD ...		District Checking	225.61	260.65
Total Sun Life Financial								
The Gym Check	09/11/2018	DC	TSA meeting	Mileage, Hotel, Meals		District Checking	17.72	17.72
Total The Gym								
US Post Office Check	08/13/2018	8358	stamps/cert ...	Postage		District Checking	109.70	109.70
Total US Post Office								
Vast Broadband Check	09/13/2018	8367	dsl	Dues, DSL, Misc		District Checking	67.43	67.43
Total Vast Broadband								
TOTAL							-22,582.14	-22,582.14