

SOIL AND WATER CONSERVATION DISTRICTS

“Helping bring YOU clean water”



Murray SWCD

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Supervisors

Chair

Gary Brinks
District II
(507) 763-3775

Vice Chair

Shannon Cohrs
District III
(507) 380-0997

Secretary

Mona Henkels
District IV
(507) 360-6348

Treasurer

Roger Steinman
District V
(651)368-0744

PR & I

Paul Posthuma
District I
(507) 879-3102

Staff

District Secretary

Shelly Lewis

District Technician

Craig Christensen

Members Present:

Gary Brinks- Chairman
Mona Henkels-Secretary
Roger Steinman-Treasurer
Paul Posthuma-P.R.&I.

Member Absent:

Shannon Cohrs-Vice Chairman

Others Present:

Craig Christensen-District Technician
Shelly Lewis-District Secretary
Jim Jens-County Commissioner

The meeting was called to order at 2:35 p.m.

Additions to Agenda: The chairman asked if there were any additions to the agenda. The following will be added to the agenda: Approve payment of DR3-02 Dan Mihin, Discuss dues to NACD for 2017.

Minutes of September 1 & 8, 2016: A motion was made by Posthuma seconded by Henkels to approve the September 1 & September 8, 2016 Minutes.

Affirmative-Unanimous
Opposed-None
Motion carried.

The monthly Statement of Treasurer was read and filed for audit.

Salaries: A motion by Posthuma seconded by Steinman to approve Supervisor's vouchers and Murray SWCD salaries for September, 2016.

Affirmative-Unanimous
Opposed-None
Motion carried.

County Commissioner Report: Jens reported on meetings he attended which included: extension meeting, AMC policy meeting, Ditch 22, Building Committee, MCC School Board, Hospital Board, Casey Jones Trail, and John Giese dedication.

DC Report:

ENGINEERING: 5 erosion control EQIP applications.

EQIP: 2017 EQIP has 27 applications to date. Anticipate a ranking period deadline in December or January. Hopefully pre-approvals this spring of 2017. EQIP post cards were sent to all producers. NRCS is certifying some EQIP cover crop.

1026/spot-checks:

Conservation Stewardship Program (CSP): 29- 2017 CSP renewals. Quality assurance reviews are completed. NRCS will obligate 2017 CSP renewals this month. The 2016 payments can be made as soon as funds are released.

CRP:

Field Office Appraisal: The field office appraisal has been closed

Tool Kit Training: The tool kit is our contracting software. The training on tool kit update is Wednesday and Thursday.

Environmental Fair: Brian did a presentation on Prairie and Allisa did the Rainfall simulator demonstration.

EEO/CIVIL RIGHTS:

State Cost-Share: The Board received a letter from Jeff Lais (Lais Farms, Inc.) asking to cancel his State Cost-Share Contract #14-02 due to being unable to install the 5 waterways. Motion was made by Henkels seconded by Steinman to cancel State Cost-Share Contract #14-02 for Lais Farms, Inc.

Affirmative-Unanimous

Opposed-None

Motion carried.

A motion was made by Posthuma seconded by Henkels to approve the following State Cost-Share application:

Lais Farms, Inc. (Jeff Lais)#14-03	Basins	FY14-\$3,699.45	FY15-\$8,426.25
TSA- Technical			

Affirmative-Unanimous

Opposed-None

Motion carried.

Flood Recovery Cost-Share: A motion was made by Posthuma seconded by Henkels to approve payment:

Dan Mihin #DR-03 Waterway \$2,880.00 NRCS Technical

Affirmative: Unanimous

Opposed-None

Motion carried.

SWCD Local Capacity Services 2016: The Board reviewed the changes to the SWCD Local Capacity Services 2016 Grant. An addition of adding a surface pro and Ranger was added to the Grant. The amount of \$12,450.00 for hiring a part time Buffer Technical/Engineering Assistant and the \$12,450.00 for hiring a part time SWCD Technician will be moved into capital outlay for the purchase of the Murray SWCD pickup which was approved by the BC. The SWCD board approved the changes to the Capacity Services 2016 Grant.

Affirmative: Unanimous

Opposed-None

Motion carried.

MASWCD Resolutions: The Board signed and voted on the MASWCD resolution ballot.

Farm Bill Assistant Position: Megan Howell is the new Farm Bill Assistant housed in the Murray SWCD office. She is employed by the Pheasants Forever.

Standing Station/Mat: A motion was made by Henkels seconded by Posthuma to purchase a Standing Station with a Mat and a Wireless Computer Keyboard/Mouse for the District Secretary.

Affirmative-Unanimous

Opposed-None

Motion carried.

Auction Item for MASWCD Convention: The Area V is in charge of planning the MASWCD Convention this year. Each District is asked to bring a \$100.00 item for the auction. The Board discussed items for the MASWCD Auction. A motion was made by Posthuma seconded by Henkels to purchase items for 4 Baskets in the amount of \$60.00/basket.

Affirmative-Unanimous

Opposed-None

Motion carried.

MASWCD Convention: A motion was made by Posthuma seconded by Henkels to approve Employees, Supervisors, and Outstanding Conservationist attending the MASWCD Convention to be held in Bloomington on December 4-6, 2016.

Affirmative-Unanimous

Opposed-None

Motion carried.

Consultant Meeting: The meeting with the consultant was attended by Posthuma, Henkels, Brinks, Christensen, Lewis on October 5, 2016. They developed an action plan for the District. A motion was made by Steinman seconded by Henkels to approve attendance at that meeting.

Affirmative-Unanimous

Opposed-None

Motion carried.

Employee Job Positions and Insurance: The Board discussed job descriptions for the Employees. Christensen and Lewis will work on their job descriptions and also a new Murray SWCD Technician Employee description with a hire date of January 2017 to be approved at the October board meeting. Lewis and Christensen have been checking on Health Insurance for Murray SWCD Employees with Kozlowski Insurance. A discussion followed regarding health insurance for the Murray SWCD Employees. A motion was made by Henkels seconded by Steinman to approve a \$775.00 insurance contribution for single coverage and \$1,481.00 for family coverage which is same amount the county gave the Murray SWCD employees in 2016.

Affirmative-Unanimous

Opposed-None

Motion carried.

Minnesota Wetland Conservation Act: A motion was made by Steinman seconded by Posthuma to approve the resolution which puts the job duty of the Minnesota Wetland Conservation Act with the District Technician.

Affirmative-Unanimous

Opposed-None

Motion carried.

SWMASWCD Area V Meeting: A motion was made by Steinman seconded by Posthuma to approve attendance at the SWMASWCD Area V meeting in Marshall on November 17, 2016.

Affirmative-Unanimous

Opposed-None

Motion carried.

NACD Dues 2017: A motion was made by Henkels seconded by Steinman to approve the dues to NACD in the amount of \$775.00 for 2017.

Affirmative-Unanimous

Opposed-None

Motion carried.

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Bills: A motion by Posthuma seconded by Henkels to pay 5 Murray SWCD bills in the amount of \$2,576.03 for October and 3 Murray SWCD bills in the amount of \$356.27 from September.

Affirmative-Unanimous

Opposed-None

Motion carried.

The Chairman adjourned the meeting at 4:20 p.m.

Next Meeting: November 10, 2016.

Approved by Mona Henkels, Secretary of District Supervisors

Date

DRAFT