

SOIL AND WATER CONSERVATION DISTRICTS

“Helping People Help the Land”



Murray SWCD

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Slayton, MN 56172
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murrayswcd.org

Supervisors

Chair

Mona Henkels
District IV
(507) 360-6348

Vice Chair

Paul Posthuma
District I
(507) 879-3102

Secretary

Gary Brinks
District II
(507) 763-3775

Treasurer

Karen Hurd
District V

PR & I

Shannon Cohrs
District III
(507) 380-0997

Staff

District Administrator
Shelly Lewis

Program Manager
Craig Christensen

District Technician
Travis Radke

Members Present:

Mona Henkels-Chairman
Paul Posthuma-Vice Chairman
Karen Hurd-Treasurer
Gary Brinks-Secretary
Shannon Cohrs-PR&I

Others Present:

Shelly Lewis-District Administrator
Craig Christensen-Program Manager
Cheryl Heard- NRCS
Megan Howell-Farm Bill Assistant

The meeting was called to order at 1:35 p.m.

Additions to Agenda: The chairman asked if there were any additions to the agenda.
None added.

Minutes of September 13, 2018: A motion was made by Cohrs seconded by Hurd to approve the Murray SWCD September 13, 2018 minutes.
Affirmative-Unanimous
Opposed-None
Motion carried.

The monthly Statement of Treasurer was read and filed for audit.

Salaries: A motion by Posthuma seconded by Brinks to approve Supervisor's vouchers and Murray SWCD salaries for September 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

District Conservationist Report:

Cheryl Heard
(District Conservationist) Report
October 11, 2018

Personnel

- Cheryl Heard is Acting DC -Maybe hear Nov-Jan about position
- State Conservationist – Troy Daniell

EQIP

- Continue to take new applications for EQIP

WRP-WRE

- 2 WRE applications finishing up applicant eligibility

CSP

- 17 General Sign-up Contracts
- 26 applications applying for renewals • 18 continued with enhancements
- 262 active contracts
- CSP Payments started
- Continue to take new applications

CRP

- CREP -can't submit – Contact Megan Howell with Pheasants Forever
- Re-enrollment – maxed at 15 years o Soil rental rates – range \$89 - \$191; many soils at \$177. Avg at \$131.20
- o No SIP, PIP, or SRR 20% incentive

WETLAND N/HEL Compliance

- Backlog of tiling requests – get your requests in early (10 month wait for CWD)

SWCD

- MOU – Memorandum of Understanding with NRCS
- ESE – Drainage Water Management – Nov 15 in Slayton

Farm Bill Assistant Report:

CREP

Applications Funded:

6 (Thompson, Van Scharrel(2), Crowley, Bergman, and Davis)

Applications waiting to be submitted when sign up opens up again:

2 (STAMCY and Nelson)

Offers that are interested but I am still working with the landowners to determine whether or not they are going to apply:

2 (Cody Gerber and Harms)

Potential CREP applications that resulted in ineligibility or lack of interest in the landowner:

15 (Matt Jackels, Toni Bullerman, Dean Lanners, Keith Doeden, Don Determan, Jerris Van Roeckel, Wayne Carlson, Brett Muecke, Mark Ausen, Brad Halbur, KSG Swanjord, Bill Johlfs, Olson, Harms)

RIM

3 haying plans

Working on trying to get one RIM landowner to utilize funding PF has to enhance RIM sites. We would be doing a tree removal and a burn.

RIM Inspections (15)

Flyer to promote PF RIM Enhancement Program

Carl Pilegaard- Pollinator enhancement seeding on 30 acres in Pipestone County, 11 acres in Murray County.

CRP

58 contracts written for the CCRP sign up

-Met with CRP Participant to help manage her CP42 Pollinator site.

WIA

Renewed 12 sites in the county and added 2 new sites.

Recorded a podcast with the DNR promoting WIA in Murray County and grasslands month!

Sent out letters to landowners with WIA that are eligible for \$20,000 worth of enhancements on their properties for being a part of the WIA program.

Prairie Coteau Conservation Focus Area Technical Team

Joined the Prairie Coteau CFA technical team to help the DNR, local SWCDs, The Nature Conservancy, MN Land Trust, Ducks Unlimited, and other various partners protect, enhance, and monitor the Prairie Coteau region in Murray County.

Murray County Public Land

Assisted the DNR with soil sampling and soil temp readers at Lake Maria on a research project involving the benefits of cover crops to wildlife.

Working on a tree removal WMA

State Envirothon:

Presented the wildlife portion of the MASWCD Envirothon at Lake Shetek.

WRP Monitoring

Conducted WRP Monitoring in Murray, Nobles, and Jackson Counties. (20 sites)

Trainings/Meetings:

BWSR Pollinator Training

DNR's Precision Conservation

Prairie Coteau CFA

BWSR CREP Meeting-Mankato

DNR Plant Training

2019 Office Lease Agreement: A motion was made by Brinks seconded by Hurd to approve the 2019 Office Lease Agreement for office space from January 1, 2019 – December 31, 2019. The rent amount for office space is the same for 2019.

Affirmative-Unanimous

Opposed-None

Motion carried.

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Memorandums of Understanding: The Board reviewed the following Memorandums of Understanding:

1. Joint Powers Agreement with RCRCA thru 6/30/2019
2. FY 2018-19 Agreement with SWPTSA for Financial Coordinator & Host District for Shared Technician- 6/30/2019
4. Storage Space Lease for Darrell Hungerford thru December 31, 2019
5. Cooperative Agreement between SWPTSA for use of the District's ATV-indefinite period of time
6. Agreement with U.S. Corp of Engineers for planning and carrying out projects-indefinite period of time
7. Joint Powers Agreement with Murray County Commissioners for Administering the Wetland Conservation Act-indefinite period of time
8. Mutual Agreement between the U.S. Dept. of Agriculture and the District to achieve common natural resources goals and objectives-indefinite period of time
9. Agreement with DNR Waters for Ground Water Level Monitoring
10. Agreement with Murray County on IP Storage Building thru 12/31/2029
11. Rent Lease Agreement with Darrel Hungerford for office space rent thru 12/31/2019
12. West Fork Des Moines River Memorandum of Agreement
13. Rock River Watershed Memorandum of Agreement
14. NRCS USDA Acknowledgment of Section 1619 Compliance (Data Privacy)
15. Agreement between Murray SWCD and Pheasants Forever, Inc.
16. Cooperative Working Agreement & Operational Agreement with the NRCS

A Motion was made by Cohrs seconded by Posthuma to accept the Memorandums of Understanding.

Affirmative-Unanimous

Opposed-None

Motion carried.

MASWCD Convention: A motion was made by Hurd seconded by Brinks to approve Supervisors, Employees and Outstanding Conservationists attending the MASWCD Convention on December 9-11, 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

Great Plains No-Till Drill: A motion was made by Brinks seconded by Cohrs to approve purchasing a Great Plains No-Till Drill in the amount of \$42,250.00 from Jaycox Implement, Inc. The funds to purchase the drill will be taken out of the FY16 Capacity Grant, FY17 Capacity Grant, and FY18 Buffer Law Grant.

Affirmative-Unanimous

Opposed-None

Motion carried.

2014 Flood Relief Phase 2 Grant: A motion was made by Hurd seconded by Cohrs to approve signing the FY2016 State of Minnesota 2014 Flood Relief Phase 2 Grant amendment to extend the date of the grant to December 31, 2019.

Affirmative-Unanimous

Opposed-None

Motion carried.

Landowner Complaint: Christensen received a Landowner complaint regarding a tiling issue with his neighbor. The neighbor signed a 1026 to do drainage and was approved with setbacks in the wet area. The Landowner then complained, and it triggered a NRCS 569 determination which came back no violation on the property.

Environmental Fair: The 2018 Environmental Fair was held at the Murray County Fairgrounds in Slayton. The event was held on September 26, 2018 with 1500 kids from 23 different schools attending the environmental fair. The committee is looking into holding the 2019 Environmental Fair at the Shetek Bible Camp.

2019 Calendars: A motion was made by Hurd seconded by Cohrs to purchase 2019 sticky calendars to be put in the Murray SWCD December newsletter.

Affirmative-Unanimous

Opposed-None

Motion carried.

2019 NACD Membership: A motion was made by Brinks seconded by Hurd to approve 2019 NACD membership for \$775.00.

Affirmative-Unanimous

Opposed-None

Motion carried.

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Highway Department Bill: A motion was made by Brinks seconded by Cohrs to pay the bill from the highway department for a closed road sign because the road was under water from a CREP project in the amount of \$261.30 and send the bill to BWSR for reimbursement.

Affirmative-Hurd, Brinks, Cohrs

Opposed-Posthuma

Motion carried.

Bills: A motion by Cohrs seconded by Hurd to pay Murray SWCD bills from September 14-October 11, 2018 in the amount of \$3,905.44. (see attachment).

Affirmative-Unanimous

Opposed-None

Motion carried

The Chairman adjourned the meeting at 2:40 p.m.

Next Meeting: Thursday, November 8, 2018.

Gary B Brinks

11-8-18

Approved by Gary Brinks, Secretary of District Supervisors

Date

Expenses Vendor Detail

September 14 through October 11, 2018

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
ABM Parking								
Check	10/04/2018	DC	parking-MAS...	Dues, DSL, Misc		District Checking	6.00	6.00
Total ABM Parking							6.00	6.00
Applebee's								
Check	10/10/2018	DC	meal-EF admi...	Mileage, Hotel, Meals		District Checking	20.37	20.37
Total Applebee's							20.37	20.37
Breezy Point Resort								
Check	09/17/2018	DC	BWSR Acade...	Mileage, Hotel, Meals		District Checking	252.84	252.84
Total Breezy Point Resort							252.84	252.84
Chandler Co-op								
Bill	10/10/2018		gas	Mileage, Hotel, Meals		Accounts Paya...	261.86	261.86
Bill	10/11/2018		gas	Mileage, Hotel, Meals		Accounts Paya...	165.05	426.91
Total Chandler Co-op							426.91	426.91
Craig Christensen-reimb								
Bill	10/11/2018		parts for ranger	Supplies-Field		Accounts Paya...	53.43	53.43
Total Craig Christensen-reimb							53.43	53.43
Darrell Hungerford								
Bill	10/01/2018		Rent	Building & Facility R...		Accounts Paya...	1,151.04	1,151.04
Total Darrell Hungerford							1,151.04	1,151.04
Intuit Quickbooks								
Check	10/04/2018	8386	ACH charges	Supplies-Office		District Checking	25.65	25.65
Total Intuit Quickbooks							25.65	25.65
McDonalds								
Check	10/11/2018	DC	1W1P meetin...	Mileage, Hotel, Meals		District Checking	5.01	5.01
Total McDonalds							5.01	5.01
Minnwest Bank								
Deposit	10/01/2018		Interest	Interest on Savings		District Savings	-823.78	-823.78
Total Minnwest Bank							-823.78	-823.78
Radke Wheel Service								
Bill	10/09/2018		tire	Packer-Drill		Accounts Paya...	81.58	81.58
Total Radke Wheel Service							81.58	81.58
Richard W. Holmberg, Ltd.								
Bill	10/10/2018		2017 Financia...	Off Main, Phone, Lic		Accounts Paya...	2,250.00	2,250.00
Total Richard W. Holmberg, Ltd.							2,250.00	2,250.00
Staples								
Check	09/27/2018	DC	office supplie...	Supplies-Office		District Checking	24.39	24.39
Check	10/04/2018	DC	envelopes	Supplies-Office		District Checking	88.62	113.01

Expenses Vendor Detail

September 14 through October 11, 2018

11/02/18
Accrual Basis

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Total Staples							113.01	113.01
Sun Life Financial								
Check	10/04/2018	auto	LTD, Life INS, ...	Life Ins, STD, LTD ...		District Checking	225.61	225.61
Bill	10/09/2018	35.04	insurance	Life Ins, STD, LTD ...		Accounts Paya...	35.04	260.65
Total Sun Life Financial							260.65	260.65
Travis Radke-Reimb								
Bill	10/09/2018		laminating sh...	Supplies-Office		Accounts Paya...	15.30	15.30
Total Travis Radke-Reimb							15.30	15.30
Vast Broadband								
Bill	10/10/2018		DSL	Dues, DSL, Misc		Accounts Paya...	67.43	67.43
Total Vast Broadband							67.43	67.43
TOTAL							3,905.44	3,905.44