

# SOIL AND WATER CONSERVATION DISTRICTS

"Helping People Help the Land"



**Murray SWCD**

2740 22<sup>nd</sup> St. Suite 3  
Slayton, MN 56172  
Phone: 507-836-6990 EXT 3  
murrayswcd.org

## Supervisors

### Chair

**Mona Henkels**  
District IV  
(507) 360-6348

### Vice Chair

**Paul Posthuma**  
District I  
(507) 879-3102

### Secretary

**Gary Brinks**  
District II  
(507) 763-3775

### Treasurer

**Karen Hurd**  
District V

### PR & I

**Shannon Cohrs**  
District III  
(507) 380-0997

## Staff

### District Administrator

**Shelly Lewis**

### Program Manager

**Craig Christensen**

### District Technician

**Travis Radke**

## Members Present:

Mona Henkels-Chairman  
Paul Posthuma-Vice Chairman  
Gary Brinks-Secretary  
Shannon Cohrs-PR&I

## Member Absent:

Karen Hurd-Treasurer

## Others Present:

Shelly Lewis-District Administrator  
Craig Christensen-Program Manager  
Cheryl Heard- NRCS  
Megan Howell-Farm Bill Assistant

The meeting was called to order at 1:35 p.m.

**Additions to Agenda:** The chairman asked if there were any additions to the agenda.  
None added.

**Minutes of October 11, 2018:** A motion was made by Posthuma seconded by Brinks to approve the Murray SWCD October 11, 2018 minutes.  
Affirmative-Unanimous  
Opposed-None  
Motion carried.

The monthly Statement of Treasurer was read and filed for audit.

**Salaries:** A motion by Brinks seconded by Cohrs to approve Supervisor's vouchers and Murray SWCD salaries for October 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

**District Conservationist Report:**

Cheryl Heard  
(District Conservationist) Report  
November 8, 2018

Personnel

- Cheryl Heard is Acting DC -Maybe hear Nov-Jan about position
- State Conservationist – Troy Daniell

EQIP

- Continue to take new applications for EQIP

WRP-WRE

- 2 WRE applications finishing up applicant eligibility

CSP

- 17 General Sign-up Contracts
- 26 applications applying for renewals • 18 continued with enhancements
- 262 active contracts
- CSP Payments started
- Continue to take new applications

CRP

- CREP -can't submit – Contact Megan Howell with Pheasants Forever
- Re-enrollment – maxed at 15 years o Soil rental rates – range \$89 - \$191; many soils at \$177. Avg at \$131.20
- o No SIP, PIP, or SRR 20% incentive

WETLAND N/HEL Compliance

- Backlog of tiling requests – get your requests in early (10 month wait for CWD)

SWCD

- MOU – Memorandum of Understanding with NRCS
- ESE – Drainage Water Management – Nov 15 in Slayton

**MASWCD Area V Meeting:** A motion was made by Posthuma seconded by Cohrs to approve attendance at the MASWCD Area V meeting on November 15, 2018 in Marshall.

**Flood Recovery 3b extension:** The District Administrator requested an extension for FY17 Flood Relief Phase 3B due to no contractors available for the project. A motion was made by Brinks seconded by Cohrs to approve signing the grant amendment for extending the date to 12/31/2019 of the FY17 Flood Relief Phase 3B.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Flood Recovery Cost-Share:** A motion was made by Cohrs seconded by Brinks to approve the project for Harvey Larson being taken out of FY16 & FY17 Flood Recovery as follows:

FY16-\$21,376.25                      FY17-\$3,687.50

Affirmative-Unanimous

Opposed-None

Motion carried.

A motion was made by Cohrs seconded by Posthuma to approve payment of \$25,063.75 to the following:

Harvey Larson              DR-05              Basins              FY16-\$21,376.25              FY17-\$3,687.50

SWPTSA-Technical

Affirmative-Unanimous

Opposed-None

Motion carried.

**Murray SWCD Tree, Drill, Packer Reports:** The Board reviewed the tree, drill, and packer reports for 2018.

**Flood Recovery Phase 2 Cost-Share:** A motion was made by Posthuma seconded by Cohrs to approve the following amendments to extend the install date from 11/01/2018 to 11/01/2019.

Mathy Swine              DR2-07

Dan Krueger              DR2-08

Affirmative-Unanimous

Opposed-None

Motion carried.

**FY17 State Cost-Share:** A motion was made by Cohrs seconded by Brinks to approve sending back \$1,215.94 to BWSR because of slippage and grant expiring December 31, 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

# Murray SWCD Minutes November 8 | 2018

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**Ag Certification:** The Board reviewed the Ag Certification report for October 2018.

**BWSR Academy:** Lewis & Radke updated the Board on the BWSR Academy they attended on October 29-31, 2018.

**Managers Meeting:** A motion was made by Brinks seconded by Cohrs to approve Lewis attending the Managers meeting on February 26 & 27, 2019 in St. Cloud, MN.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Cost-Share program/projects:** Lewis updated the SWCD Board on current cost-share projects. The SWCD staff reviewed all the applications for cost-share assistance and placed them on the programs. The SWPTSA was given the requests for engineering services. There are still 13 applications in the cost-share file and expecting more after the crops are out with damage from all the rain.

**BWSR Wetland Issues:** Christensen updated the Board on some current Wetland Issues. A landowner's wetland was not draining due to a plugged tile which was cleaned out and a new piece installed. Another issue was on the flooding of the road. Christensen was asked by BWSR to stake out for gopher 1 but the county already had dug out a ditch. There will be a meeting held with BWSR, SWCD, and County to discuss the situation.

**Bills:** A motion by Cohrs seconded by Posthuma to pay Murray SWCD bills from October 12-November 8, 2018 in the amount of \$33,622.03. (see attachment).

Affirmative-Unanimous

Opposed-None

Motion carried

The Chairman adjourned the meeting at 2:40 p.m.

**Next Meeting:** Thursday, December 13, 2018.

*Gary S Brinks*

*12-13-18*

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Approved by Gary Brinks, Secretary of District Supervisors

Date

# Expenses Vendor Detail

September 13 through November 8, 2018

01/03/19  
Accrual Basis

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
ABM Parking Check	10/04/2018	DC	parking-MAS...	Dues, DSL, Misc		District Checking	6.00	6.00
Total ABM Parking							6.00	6.00
Applebee's Check	10/10/2018	DC	meal-EF admi...	Mileage, Hotel, Meals		District Checking	20.37	20.37
Total Applebee's							20.37	20.37
Breezy Point Resort Check	09/17/2018	DC	BWSR Acade...	Mileage, Hotel, Meals		District Checking	252.84	252.84
Total Breezy Point Resort							252.84	252.84
Bryan Richardson Check	09/13/2018	8372	Bryan Richard...	Flood Recovery C-S...		District Checking	5,889.99	5,889.99
Total Bryan Richardson							5,889.99	5,889.99
Buffalo Wild Wings Check	10/29/2018	DC	meal-BWSR ...	Mileage, Hotel, Meals		District Checking	39.91	39.91
Total Buffalo Wild Wings							39.91	39.91
Casey's General Store Check	10/26/2018	DC	Gas	Mileage, Hotel, Meals		District Checking	48.62	48.62
Total Casey's General Store							48.62	48.62
Chandler Co-op Bill	10/10/2018		gas	Mileage, Hotel, Meals		Accounts Paya...	261.86	261.86
Bill	10/11/2018		gas	Mileage, Hotel, Meals		Accounts Paya...	165.05	426.91
Total Chandler Co-op							426.91	426.91
Charleys Philly Steaks Check	10/25/2018	DC	MASWCD Aw...	Mileage, Hotel, Meals		District Checking	14.02	14.02
Total Charleys Philly Steaks							14.02	14.02
Chick-fil-A Check	10/31/2018	DC	meals-BWSR...	Mileage, Hotel, Meals		District Checking	22.20	22.20
Total Chick-fil-A							22.20	22.20
Cork's Irish Pub Check	10/25/2018	DC	meal-MASW...	Mileage, Hotel, Meals		District Checking	28.81	28.81
Total Cork's Irish Pub							28.81	28.81
Craig Christensen-reimb Bill	10/11/2018		parts for ranger	Supplies-Field		Accounts Paya...	53.43	53.43
Total Craig Christensen-reimb							53.43	53.43
Darrell Hungerford Bill	10/01/2018		Rent	Building & Facility R...		Accounts Paya...	1,151.04	1,151.04
Bill	11/01/2018		Rent	Building & Facility R...		Accounts Paya...	1,151.04	2,302.08



# Expenses Vendor Detail

## September 13 through November 8, 2018

01/03/19  
Accrual Basis

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Deposit	10/01/2018		Interest	Interest on Savings		District Savings	-823.78	-823.78
Total Minnwest Bank								
<b>MN Board of Soil &amp; Water Resources</b>								
Check	09/13/2018	8371	BWSR Acade...	District Proj Exp		District Checking	230.00	230.00
Check	10/19/2018	8384	FY17 State C...	District Proj Exp		District Checking	1,215.94	1,445.94
Total MN Board of Soil & Water Resources								
<b>Murray County Highway Dept</b>								
Check	10/12/2018	8382	road closed si...	RIM Reimbursable		District Checking	261.30	261.30
Total Murray County Highway Dept								
<b>Murray County Recorder</b>								
Check	09/13/2018	8368	Record	RIM Reimbursable		District Checking	20.00	20.00
Total Murray County Recorder								
<b>Raceway Square</b>								
Check	10/28/2018	DC	Gas-BWSR A...	Mileage, Hotel, Meals		District Checking	47.51	47.51
Total Raceway Square								
<b>Radke Wheel Service</b>								
Bill	10/09/2018		tire	Packer-Drill		Accounts Paya...	81.58	81.58
Total Radke Wheel Service								
<b>Richard W. Holmberg, Ltd.</b>								
Bill	10/10/2018		2017 Financia...	Off Main, Phone, Lic		Accounts Paya...	2,250.00	2,250.00
Total Richard W. Holmberg, Ltd.								
<b>Shelly K Lewis</b>								
Check	09/13/2018	8369	Environmenta...	Mileage, Hotel, Meals		District Checking	15.78	15.78
Total Shelly K Lewis								
<b>Speedway</b>								
Check	10/30/2018	DC	Gas-BWSR A...	Mileage, Hotel, Meals		District Checking	17.62	17.62
Total Speedway								
<b>Staples</b>								
Check	09/27/2018	DC	office supplie...	Supplies-Office		District Checking	24.39	24.39
Check	10/04/2018	DC	envelopes	Supplies-Office		District Checking	88.62	113.01
Total Staples								
<b>Sun Life Financial</b>								
Check	10/04/2018	auto	LTD, Life INs...	Life Ins, STD, LTD ...		District Checking	225.61	225.61
Bill	10/09/2018	35.04	insurance	Life Ins, STD, LTD ...		Accounts Paya...	35.04	260.65
Check	11/08/2018	8392	ins	Life Ins, STD, LTD ...		District Checking	35.04	295.69
Total Sun Life Financial								
<b>SWPTSA-V</b>								
Check	10/19/2018	8385	M Bootsma-Fl...	State Proj Exp-C-C ...		District Checking	220.10	220.10
Check	10/19/2018	8385	Leon Gunnink...	State Proj Exp-C-C ...		District Checking	723.21	943.31

# Expenses Vendor Detail

September 13 through November 8, 2018

01/03/19

Accrual Basis

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
Check	10/19/2018	8385	Dianne Barst...	State Proj Exp-C-C ...		District Checking	345.89	1,289.20
Check	10/19/2018	8385	Rich Vanderzi...	State Proj Exp-C-C ...		District Checking	1,972.61	3,261.81
Total SWPTSA-V								3,261.81
<b>The Boulder Tap House</b>								
Check	10/28/2018	DC	BWSR Acade...	Mileage, Hotel, Meals		District Checking	33.59	33.59
Total The Boulder Tap House								33.59
<b>Travis Radke-Reimb</b>								
Bill	10/09/2018		laminating sh...	Supplies-Office		Accounts Paya...	15.30	15.30
Total Travis Radke-Reimb								15.30
<b>Vast Broadband</b>								
Check	09/13/2018	8367	dsl	Dues, DSL, Misc		District Checking	67.43	67.43
Bill	10/10/2018		DSL	Dues, DSL, Misc		Accounts Paya...	67.43	134.86
Check	11/08/2018	8387	DSL	Dues, DSL, Misc		District Checking	67.43	202.29
Total Vast Broadband								202.29
<b>TOTAL</b>							<b>43,957.61</b>	<b>43,957.61</b>