

# SOIL AND WATER CONSERVATION DISTRICTS

“Helping People Help the Land”



Murray SWCD

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Slayton, MN 56172

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## Supervisors

Chair

**Paul Posthuma**  
District I

Vice Chair

**Vacant**  
District II

Secretary

**Anthony Conrad**  
District III

Treasurer

**Karen Hurd**  
District V

PR & I

**Mona Henkels**  
District IV  
(507) 360-6348

## Staff

District Administrator

**Shelly Lewis**

Program Manager

**Craig Christensen**

Resource Specialist

**Devin Ryan**

## Members Present:

Mona Henkels-P.R.&I.  
Karen Hurd-Treasurer  
Anthony Conrad-Secretary

## Member Absent:

Paul Posthuma- Chair

## Others Present:

Shelly Lewis-District Administrator  
Devin Ryan-Resource Specialist  
Cheryl Heard-District Conservationist

The meeting was called to order at 1:05 p.m.

## Additions to Agenda: The chairman asked if there were any additions to the agenda.

A motion was made by Henkels seconded by Hurd to approve adding the following:

Amendment for C-S #21-01

Payment for C-S #21-01

Motion to sign MOA for Cottonwood River 1W1P

Motion to appoint a delegate from the Murray SWCD for Cottonwood 1W1P

Affirmative-Unanimous

Opposed-None

Motion carried.

## Minutes of November 10, 2022: A motion was made by Hurd seconded by Henkels to approve the Murray SWCD November 10, 2022, minutes.

Affirmative-Unanimous

Opposed-None  
Motion carried

The monthly Statement of Treasurer was read and filed for audit.

**Salaries:** Motion by Henkels, second by Hurd to approve Supervisor's vouchers and Murray SWCD salaries for November 2022.

Affirmative-Unanimous

Opposed-None.

Motion carried.

**DC Report:**

New Employee in Pipestone-Soil Con Tech

CSP- making CSP payments and doing CSP renewals

EQIP-new CIC management type practices application deadline of December 16, 2022

**2023 Building Rent:** A motion was made by Hurd seconded by Henkels to approve a 5% rent increase and sign the contract for 1 year.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Ag Certification:** The Board reviewed the Ag Certification report for November 2022.

**Cost-Share Amendment:** A motion was made by Henkels seconded by Hurd to approve the following amendment due to the cost of materials increasing. The amendment from the original cost share amount of \$28,975.70 to the amount of \$34,883.00.

Glen Talsma #21-01 \$34,833.00 TSA Technical FY20 Capacity Grant

Affirmative-Unanimous

Opposed-None

Motion carried.

**Cost-Share Payments:** A motion was made by Hurd seconded by Henkels to approve payment to

Glen Talsma #21-01 Pond (378) \$34,883.00 FY20 Capacity Cost-Share

NRCS Technical

Affirmative-Unanimous

Opposed-None

Motion carried.

A motion was made by Henkels seconded by Hurd to approve the following payment:

Howard Masselink #20-07 638 (WASCOB), 362 (Diversion) \$16,016.87

FY21 Capacity Grant TSA Technical

Affirmative-Unanimous

Opposed-None

Motion carried.

**FY20 Buffer Law:** A motion was made by Hurd seconded by Henkels to approve the Financial Report for the FY20 Buffer Law Grant.

Affirmative-Unanimous

Opposed-None

Motion carried.

**FY22 Conservation Delivery:** A motion was made by Henkels seconded by Hurd to approve the Financial Report for the FY22 Conservation Delivery Grant.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Appointment to SWCD Supervisor Position:** A motion was made by Hurd seconded by Henkels to appoint Jason Miller as the Murray SWCD Supervisor for District II and add him to the Murray SWCD signature card for checking account.

Affirmative-Unanimous

Opposed-None

Motion carried.

**MOA Cottonwood 1W1P:** A motion was made by Henkels seconded by Hurd to approve the MOA for the Cottonwood 1W1P and sign the agreement.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Cottonwood 1W1P delegate:** A motion was made by Henkels seconded by Hurd to appoint Conrad as the delegate from Murray SWCD for the Cottonwood 1W1P.

Affirmative-Unanimous

Opposed-None

Motion carried.

**WCA Charges for Services:** A motion was made by Henkels seconded by Hurd to adopt the WCA charges for services as presented by Ryan.

Affirmative-Unanimous

Opposed-None

Motion carried.

**District Administrator Update:** Lewis updated the Board on the following Area V Meeting on November 17, 2022

Attending training on December 12, 2022, for SWCD Managers at the MASWCD Convention  
TSA BWSR verification

**Program Manager Update:** no report-absent

**Resource Specialist:** Ryan updated the Board on the following:

Looking at tile requests

Been out surveying projects

The Board discussed charging for WCA. Ryan presented a proposal for WCA charges.

**Bills:** A motion by Hurd seconded by Henkels to approve the Murray SWCD bills from November 11, 2022-December 6, 2022, in the amount of \$61,094.21.

Affirmative-Unanimous

Opposed-None

Motion carried

The Chairman adjourned the meeting at 1:55 p.m.

**Next Meeting:** Thursday, January 12, 2023

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Approved by Anthony Conrad, Secretary of District Supervisors

Date