

# SOIL AND WATER CONSERVATION DISTRICTS

"Helping People Help the Land"



## Murray SWCD

2740 22<sup>nd</sup> St. Suite 3  
Slayton, MN 56172  
Phone: 507-836-6990 EXT 3  
murrayswcd.org

### Supervisors

Chair

**Mona Henkels**  
District IV  
(507) 360-6348

Vice Chair

**Paul Posthuma**  
District I  
(507) 879-3102

Secretary

**Gary Brinks**  
District II  
(507) 763-3775

Treasurer

**Karen Hurd**  
District V

PR & I

**Shannon Cohrs**  
District III  
(507) 380-0997

### Staff

District Administrator

**Shelly Lewis**

Program Manager

**Craig Christensen**

District Technician

**Travis Radke**

### Members Present:

Mona Henkels-Chairman  
Paul Posthuma-Vice Chairman  
Gary Brinks-Secretary  
Karen Hurd-Treasurer

### Member Absent:

Shannon Cohrs-PR&I

### Others Present:

Shelly Lewis-District Administrator  
Craig Christensen-Program Manager  
Travis Radket-District Technician  
Cheryl Heard- NRCS  
Dale Krystosek-BWSR  
Doug Goodrich-BWSR  
John Hansel-BWSR

The meeting was called to order at 1:35 p.m.

Additions to Agenda: The chairman asked if there were any additions to the agenda.  
None added.

# Murray SWCD Minutes December 13 | 2018

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**Minutes of November 8, 2018:** A motion was made by Brinks seconded by Posthuma to approve the Murray SWCD November 8, 2018 minutes.

Affirmative-Unanimous  
Opposed-None  
Motion carried

The monthly Statement of Treasurer was read and filed for audit.

**Salaries:** A motion by Hurd seconded by Brinks to approve Supervisor's vouchers and Murray SWCD salaries for November 2018.

Affirmative-Unanimous  
Opposed-None  
Motion carried.

## **District Conservationist Report:**

Cheryl Heard  
(District Conservationist) Report  
December 13, 2018

### Personnel

- Cheryl Heard is Acting DC -Maybe hear Dec-Jan about position
- State Conservationist – Troy Daniell
- Assistant State Conservationist for Field Operations – Jonathan Matz o Start date February 4<sup>th</sup>, 2019
  - o Currently DC for Cedar-Muscatine MGMT Unit in Tipton, IA.
- Alan Lepp will be acting here 12/31/2018-February 2, 2019

### EQIP

- Continue to take new applications for EQIP
- Jan 18<sup>th</sup> Cut off first round
- April 19<sup>th</sup> – cut off first round

### WRP-WRE

- 2 WRE applications finishing up applicant eligibility

### CSP

- 17 renewals from 2014 continued with enhancements • Waiting on farm bill to obligate those into contracts
- 262 active contracts • CSP Payments due Friday.
- Working my best to get as many paid as I can
- My apologies to any that I cannot get paid and we can chat about the next step

- Continue to take new applications

CRP

- Waiting on farm bill for new sign-ups
- CREP -can't submit – Contact Megan Howell with Pheasants Forever
- Re-enrollment – maxed at 15 years o Soil rental rates – range \$89 - \$191; many soils at \$177. Avg at \$131.20
  - o No SIP, PIP, or SRR 20% incentive

WETLAND N/HEL Compliance

- Backlog of tiling requests – get your requests in early (10 month wait for CWD)

**SWCD**

- **ESE – Drainage Water Management – Jan 7 12:30-3:30 pm in Slayton**

**Well Records:** The Board reviewed 22 Well Records. The records will be filed in the District Depository.

**Level II PRAP:** Doug, Dale, and John from BWSR explained the Level II PRAP (Performance Review and Assistance Program) to the Murray SWCD Board. The PRAP is used as a means to monitor and assess the performance of local water management entities. In addition to conducting reviews, BWSR uses this program to provide organizational improvement or assistance grants to local government units in need and prepares an annual report to the legislature outlining the work under the program.

**Murray SWCD Monitoring plan for buffers:** A motion was made by Hurd seconded by Posthuma to approve the Murray SWCD Monitoring Plan for buffer compliance tracking (plan attached).

Affirmative-Unanimous

Opposed-None

Motion carried.

**Farm Bill Assistance Program:** A motion was made by Brinks seconded by Hurd to sign the FY 2019 State of Minnesota Board of Water and Soil Resources MN Farm Bill Assistance Program Grant Agreement.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Buffer Cost-Share:** A motion was made by Hurd seconded by Brinks to approve payment to the following Flat Rate Buffer Cost-Share Contracts:

Kerry Ruppert	\$690.00
Janice Brech	\$900.00
Craig Jans	\$450.00
Gregory Pommier	\$1,500.00

# Murray SWCD Minutes December 13 | 2018

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Harley Buys           \$360.00  
Phil Sweetman       \$600.00  
Affirmative-Unanimous  
Opposed-None  
Motion carried.

**Ag Certification Program:** The Board reviewed the November update on the Ag Certification Program.

**MASWCD Convention:** Lewis, Henkels, Posthuma, and Brinks updated the rest of the Board on the MASWCD Convention that was held on December 9-11, 2018 at the Double Tree Hotel in Bloomington, MN.

**Rain Gauge Monitors:** A motion was made by Brinks seconded by Hurd to purchase 13- \$25.00 Jim's Market Gift Certificates for the Rain Gauge Monitors.  
Affirmative-Brinks, Hurd  
Opposed-None  
Abstain-Posthuma  
Motion carried.

**Bills:** A motion by Brinks seconded by Posthuma to pay Murray SWCD bills from November 9-December 13, 2018 in the amount of \$52,682.33. (see attachment).  
Affirmative-Unanimous  
Opposed-None  
Motion carried

The Chairman adjourned the meeting at 2:30 p.m.

**Next Meeting:** Thursday, January 10, 2019.

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*Gary S Brinks*  
Approved by Gary Brinks, Secretary of District Supervisors

*1-10-19*  
Date

# **Murray SWCD MONITORING PLAN FOR BUFFER COMPLIANCE TRACKING**

## **§103F.48 RIPARIAN PROTECTION AND WATER QUALITY PRACTICES**

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### **1. COMPLIANCE TRACKING OF ALL PARCELS SUBJECT TO THE BUFFER LAW**

All parcels in the county are to be reviewed within a 3 year timeframe as required by Minnesota Buffer Law.

Murray SWCD will review all parcels once every 3 years as new aerial photos become available.

### **2. RANDOM SPOT CHECKS**

Random spot checks will be done in addition to the tracking of all parcels within a 3 year span. These checks may be conducted via aerial photo review or on-site review depending on availability of updated aerial photos and the practice that is being checked/access to farms. A combination of both aerial and on-site review may also be used.

Murray SWCD will conduct 25-50 parcels on a random spot check each year outside of the scheduled area.

Additionally, Murray SWCD will review parcels of emphasis more frequently.

- Previously non-compliant
- No-till/Conservation tillage or cover crop alternative practice plans
- Other Alternative Practice Plans
- Cost-share funded projects (years 1,3,9 of contract)
- Parcels of further emphasis (potential violators)

### **3. PROCESS TO HANDLE COMPLAINTS**

If a complaint cannot be resolved with the SWCD staff, the complaint can be brought to the SWCD board at a regularly scheduled SWCD board meeting.

Enforcement of noncompliance with buffer law will be the responsibility of Murray County Environmental Office as described in the Murray County Buffer Ordinance.



# Expenses Vendor Detail

November 9 through December 13, 2018

01/03/19  
Accrual Basis

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Check	11/27/2018	DC	Hotel-Craig	Mileage, Hotel, Meals		District Checking	203.86	203.86
Check	11/27/2018	DC	MASWCD Co...	Mileage, Hotel, Meals		District Checking	240.00	443.86
Check	11/27/2018	DC	MASWCD Co...	Mileage, Hotel, Meals		District Checking	203.86	647.72
Check	11/27/2018	DC	MASWCD Co...	Mileage, Hotel, Meals		District Checking	203.86	851.58
Check	11/27/2018	DC	MASWCD Co...	Mileage, Hotel, Meals		District Checking	203.86	1,055.44
Total Double Tree by Hilton								1,055.44
<b>Gregory Pommier</b>								
Check	12/13/2018	8408	Gregory Pom...	State Proj Exp-C-C ...		District Checking	1,500.00	1,500.00
Total Gregory Pommier								1,500.00
<b>Harley Buys</b>								
Check	12/13/2018	8409	Harley Buys...	State Proj Exp-C-C ...		District Checking	360.00	360.00
Total Harley Buys								360.00
<b>Intuit Quickbooks</b>								
Check	11/27/2018	auto	ach payroll	Supplies-Office		District Checking	25.65	25.65
Total Intuit Quickbooks								25.65
<b>Janice Brech</b>								
Check	12/13/2018	8406	Janice Brech...	State Proj Exp-C-C ...		District Checking	900.00	900.00
Total Janice Brech								900.00
<b>Jaycox Implement, Inc.</b>								
Check	12/13/2018	8411	Great Plains ...	Packer-Drill		District Checking	42,250.00	42,250.00
Total Jaycox Implement, Inc.								42,250.00
<b>Kerry Ruppert</b>								
Check	12/13/2018	8405	Kerry Ruppert...	State Proj Exp-C-C ...	X	District Checking	0.00	0.00
Total Kerry Ruppert								0.00
<b>MACDE</b>								
Check	11/21/2018	8399	Registration...	Promotion, Education		District Checking	15.00	15.00
Total MACDE								15.00
<b>Marco</b>								
Check	11/29/2018	8402	Copier	Repairs		District Checking	43.50	43.50
Check	12/13/2018	8418	copier	Repairs		District Checking	43.50	87.00
Total Marco								87.00
<b>MASWCD</b>								
Deposit	11/21/2018		Reimb-Award...	Mileage, Hotel, Meals		District Checking	-397.69	-397.69
Check	11/27/2018	DC	Craig-MASW...	Promotion, Education		District Checking	336.75	-60.94
Total MASWCD								-60.94
<b>McDonalds</b>								
Check	11/14/2018	DC	meal	Mileage, Hotel, Meals		District Checking	5.01	5.01
Check	12/07/2018	dc	WRAPS meet...	Mileage, Hotel, Meals		District Checking	4.48	9.49
Check	12/12/2018	dc	WRAPS mtg...	Mileage, Hotel, Meals		District Checking	4.48	13.97

# Expenses Vendor Detail

November 9 through December 13, 2018

01/03/19  
Accrual Basis

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Total McDonalds							13.97	13.97
<b>Midwest Supply of Slayton</b>								
Check	12/06/2018	8414	bolts	Packer-Drill		District Checking	1.18	1.18
Total Midwest Supply of Slayton							1.18	1.18
<b>MN PEIP</b>								
Check	12/13/2018	8417	Health Insura...	Employee Health In...		District Checking	1,787.86	1,787.86
Total MN PEIP							1,787.86	1,787.86
<b>Murray County Wheel-Herald</b>								
Check	12/13/2018	8412	2019 Tree Ad	Promotion, Education		District Checking	71.10	71.10
Total Murray County Wheel-Herald							71.10	71.10
<b>Phil Sweetman</b>								
Check	12/13/2018	8410	Phil Sweetma...	State Proj Exp-C-C ...		District Checking	600.00	600.00
Total Phil Sweetman							600.00	600.00
<b>Promotion Plus</b>								
Check	11/29/2018	8401	2019 Calendars	Promotion, Education		District Checking	581.49	581.49
Total Promotion Plus							581.49	581.49
<b>Sun Life Financial</b>								
Check	11/27/2018	8400	Ins	Life Ins, STD, LTD ...		District Checking	35.04	35.04
Check	12/05/2018	auto	STD, LTD, Lif...	Life Ins, STD, LTD ...		District Checking	451.22	486.26
Total Sun Life Financial							486.26	486.26
<b>SWMASWCD</b>								
Check	11/14/2018	8395	Area V Regist...	Dues, DSL, Misc		District Checking	75.00	75.00
Total SWMASWCD							75.00	75.00
<b>US Post Office</b>								
Check	11/16/2018	8396	Certified mail	Postage		District Checking	21.30	21.30
Check	11/20/2018	8398	mail package	Postage		District Checking	9.24	30.54
Check	12/09/2018	8420	900 stamps n...	Postage		District Checking	450.00	480.54
Total US Post Office							480.54	480.54
<b>Vast Broadband</b>								
Check	12/13/2018	8416	DSL	Dues, DSL, Misc		District Checking	67.43	67.43
Total Vast Broadband							67.43	67.43
<b>TOTAL</b>							<b>52,682.33</b>	<b>52,682.33</b>