

SOIL AND WATER CONSERVATION DISTRICTS

"Helping People Help the Land"



Murray SWCD

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Slayton, MN 56172
Phone: 507-836-6990 EXT 3
murrayswcd.org

Supervisors

Chair

Mona Henkels
District IV
(507) 360-6348

Vice Chair

Paul Posthuma
District I
(507) 879-3102

Secretary

Gary Brinks
District II
(507) 763-3775

Treasurer

Karen Hurd
District V

PR & I

Shannon Cohrs
District III
(507) 380-0997

Staff

District Administrator
Shelly Lewis

Program Manager
Craig Christensen

District Technician
Travis Radke

Members Present:

Shannon Cohrs- Chairman
Mona Henkels-Vice Chairman
Paul Posthuma-Secretary
Karen Hurd-Treasurer
Gary Brinks-P.R.&I.

Others Present:

Shelly Lewis-District Administrator
Craig Christensen-Program Manager
Kelly Pfarr- District Conservationist

The meeting was called to order at 1:35 p.m.

Additions to Agenda: The chairman asked if there were any additions to the agenda.
Nothing was added.

Minutes of January 11, 2017: A motion was made by Cohrs seconded by Posthuma to approve the Murray SWCD January 11, 2018 minutes.

Affirmative-Unanimous
Opposed-None
Motion carried.

The monthly Statement of Treasurer was read and filed for audit.

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Salaries: A motion by Brinks seconded by Cohrs to approve Supervisor's vouchers and Murray SWCD salaries for January 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

DC Report: There are 27 EQIP applications in Murray County. The NRCS is still making payments for CSP. The signup application deadline is March 2, 2018 for new CSP Applications.

2018 Murray SWCD Annual Plan: The Board reviewed the 2018 Murray SWCD Annual Plan. A motion was made by Hurd seconded by Brinks to approve the 2018 Murray SWCD Annual Plan with corrections.

Affirmative-Unanimous

Opposed-None

Motion carried.

MASWCD Legislative Briefing & Day at the Capitol: A motion was made by Cohrs seconded by Hurd to approve Supervisors and Employees attending the MASWCD Legislative Briefing and Day at the Capitol on March 12-13, 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

SWMASWCD Area V Meeting: A motion was made by Brinks seconded by Cohrs to approve attendance at the SWMASWCD Area V meeting in Marshall on February 15, 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

State Wide SWCD Managers Meeting: A motion was made by Posthuma seconded by Hurd to approve the District Administrator attending the SWCD managers meeting in St. Cloud on February 28- March 1, 2018 with an overnight stay on February 28.

Affirmative-Unanimous

Opposed-None

Motion carried.

Quote for updating computers: A motion was made by Brinks seconded by Hurd to approve purchasing 4 computers in the amount of \$5,844.53.

Affirmative-Unanimous

Opposed-None

Motion carried.

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Flood Recovery Cost-Share update: There are 3 Flood Recovery Cost-Share applications waiting for technical cost estimate from the Southwest Prairie Technical Service Area.

Buffer Cost-Share: A motion was made by Hurd seconded by Brinks to approve sending back \$42,862.00 unencumbered Buffer Cost-Share Grant Funds.

Affirmative-Brinks, Cohrs, Hurd

Opposed-Posthuma

Motion carried.

Murray SWCD Rock Intakes: A motion was made by Posthuma seconded by Cohrs to approve payment to the following:

Darrell Berglund	2 Rock Intakes	\$381.62
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Lorraine Halbur	3 Rock Intakes	\$321.23
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Affirmative-Unanimous

Opposed-None

Motion carried.

Update from Personnel Committee on employee evaluations: Brinks updated the Board on the evaluations for the Murray SWCD District Administrator and Program Manager. The comments were meets or exceeds for both employees. A motion was made by Cohrs seconded by Hurd to accept the personnel committee employee evaluations.

Affirmative-Unanimous

Opposed-None

Motion carried.

March 8, 2018 SWCD Meeting: The SWCD program manager & district technician will be attending training on March 8, 2018. The SWCD Board meeting will stay the same.

Other Business: The District Administrator has finished reporting on 26 grants for eLink. The Program Manager handed out the draft letter for the people that have not replied regarding their buffer.

Bills: A motion by Posthuma seconded by Brinks to pay Murray SWCD bills for February in the amount of \$49,029.14 (see attachment).

Affirmative-Unanimous

Opposed-None

Motion carried

The Chairman adjourned the meeting at 2:30 p.m.

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Next Meeting: March 8, 2018.

Gary S Brinks
Approved by Gary Brinks, Secretary of District Supervisors

MARCH 8 2018
Date

**Murray Soil and Water Conservation District
Expenses by Vendor Detail
January 12 through February 8, 2018**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Car Wash	01/29/2018		car wash	Dues, DSL, Misc		District Checking	6.00	6.00
Check								
Total Car Wash							6.00	6.00
Craig Christensen-reimb	02/05/2018		Farm Bill Trai...	Promotion, Education		Accounts Paya...	30.00	30.00
Bill								
Total Craig Christensen-reimb							30.00	30.00
Darrell Berglund	02/05/2018		Blind Intakes	Blind Intake		Accounts Paya...	381.62	381.62
Bill								
Total Darrell Berglund							381.62	381.62
Darrell Hungerford	01/16/2018		January Rent	Building & Facility R...		Accounts Paya...	1,151.04	1,151.04
Bill	01/16/2018		2018 Storage ...	Building & Facility R...		Accounts Paya...	1,500.00	2,651.04
Bill	02/08/2018		Feb Rent	Building & Facility R...		Accounts Paya...	1,151.04	3,802.08
Total Darrell Hungerford							3,802.08	3,802.08
Intuit Quickbooks	01/23/2018	DC	payroll	Supplies-Office		District Checking	272.58	272.58
Check								
Total Intuit Quickbooks							272.58	272.58
Leroy's Alinement & Glass, Inc.	02/05/2018		2017 Ford Wi...	Dues, DSL, Misc		Accounts Paya...	907.35	907.35
Bill								
Total Leroy's Alinement & Glass, Inc.							907.35	907.35
Lorraine Halbur	02/05/2018		Blind Intake	District Proj Exp		Accounts Paya...	321.23	321.23
Bill								
Total Lorraine Halbur							321.23	321.23
Marco	02/05/2018		Copier	Repairs		Accounts Paya...	43.50	43.50
Bill								
Total Marco							43.50	43.50
McDonalds	01/18/2018	DC	meal	Mileage, Hotel, Meals		District Checking	5.62	5.62
Check								
Total McDonalds							5.62	5.62
MN Board of Soil & Water Resources	02/07/2018		Sent Back to ...	District Proj Exp		Accounts Paya...	42,862.00	42,862.00
Bill								
Total MN Board of Soil & Water Resources							42,862.00	42,862.00

Murray Soil and Water Conservation District
Expenses by Vendor Detail
January 12 through February 8, 2018

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Murray County Recorder								
Bill	02/05/2018		Record 4 Eas...	RIM Reimbursable		Accounts Paya...	184.00	184.00
Total Murray County Recorder							184.00	184.00
Sun Life Financial								
Bill	02/05/2018		Vision Ins	Employee Health In...		Accounts Paya...	35.04	35.04
Total Sun Life Financial							35.04	35.04
SWMACDE								
Bill	02/05/2018		2018 Employ...	Dues, DSL, Misc		Accounts Paya...	15.00	15.00
Total SWMACDE							15.00	15.00
US Post Office								
Bill	02/08/2018		2-rolls stamps	Postage		Accounts Paya...	100.00	100.00
Total US Post Office							100.00	100.00
Vast Broadband								
Bill	02/05/2018		DSL	Dues, DSL, Misc		Accounts Paya...	67.43	67.43
Total Vast Broadband							67.43	67.43
TOTAL							49,033.45	49,033.45