

SOIL AND WATER CONSERVATION DISTRICTS

“Helping People Help the Land”



Murray SWCD

2740 22nd St. Suite 3

Slayton, MN 56172

Phone: 507-836-6990 EXT 3

murrayswcd.org

Supervisors

Chair

Mona Henkels
District IV
(507) 360-6348

Vice Chair

Paul Posthuma
District I
(507) 879-3102

Secretary

Gary Brinks
District II
(507) 763-3775

Treasurer

Karen Hurd
District V

PR & I

Shannon Cohrs
District III
(507) 380-0997

Staff

District Administrator

Shelly Lewis

Program Manager

Craig Christensen

District Technician

Travis Radke

Members Present:

Shannon Cohrs- Chairman
Mona Henkels-Vice Chairman
Paul Posthuma-Secretary
Karen Hurd-Treasurer
Gary Brinks-P.R.&I.

Others Present:

Shelly Lewis-District Administrator
Kelly Pfarr- District Conservationist
Megan Howell-Farm Bill Assistant

The meeting was called to order at 1:35 p.m.

Additions to Agenda: The chairman asked if there were any additions to the agenda. SWMASWCD Area V meeting update was added.

Minutes of February 8, 2018: A motion was made by Brinks seconded by Cohrs to approve the Murray SWCD February 8, 2018 minutes.

Affirmative-Unanimous

Opposed-None

Motion carried.

The monthly Statement of Treasurer was read and filed for audit.

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Salaries: A motion by Cohrs seconded by Posthuma to approve Supervisor's vouchers and Murray SWCD salaries for February 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

DC Report: Kelly Heather Pfarr
(District Conservationist) Report
March 8, 2018

EQIP

- ✓ 25 Active Contracts
 - ✓ 1 RCPP application for FY18
 - ✓ 37 applications for FY18 — which is 38 total e 19 applications that are eligible and ranked.
- Will move forward with potential funding

WRP/WRE/ACEP

- 2 WRE applications to be sent to the state office

CSP

- Received 19 Applications for the 2018 signup

CRP

- ✓ CREP sigil-up underway — Contact Megan Howell with Pheasants Forever o Only applications being accepted by FSA are for CREP acres
- ✓ Farm Bill capped at 24 million acres o No new cropland applications being accepted at this time due to the CAP o Will accept applications on pasture grassland acres only o Waiting to hear from Washington on their plan for CRP and opening up acres
- ✓ Have around 166 CRP that are potential re-enrollments

WETLAND N/HEL Compliance

- Backlog of tiling requests — get your requests in early • Several reports of potential violations — O Wetlands — no new tile

O Farmed Wetland (FW) — existing drainage, can replace at same size, same depth,

□ PC/ NW — Prior Converted/ Not Wetland

Farm Bill Assistant Report: Jan 1-March 8 2018

CREP

- Submitted for funding:
 - o CP21- Van Scharrel- funded
 - o CP21- Crowley- not funded yet
- Working on submitting:
 - o CP21
 - Bergman
 - o CP23a
 - Nelson
 - Thompson

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- Estimates sent out:
 - o Chris Lewis
 - o Bill Nelson
 - o Jim York
 - o Nasers
 - o Thompson
 - o Uilk
 - o Crowley
 - o Bergman

WIA

- New Sites to be submitted for funding:
 - o Karssen
 - o Gunnink
 - o Timmerman- Adding 30 acres to existing site
- Working on renewing sites coming out this year (12).
 - o Gowery, Johnson, Metz, Bakken, Timmerman-renewing thus far and I will be reminding the rest next week.

Walk-in Access Habitat Enhancement Program

- Bakken- 152 acres
 - o Spring burn
 - o Tree removal
 - o Grazing plan after fire to control invasive cool season grasses.
- Metz 75 acres
 - o Tree removal project

State Envirothon

- Working on creating the wildlife section presentation, exam, and key for the state envirothon this year.

RIM

- Wrapping up 4 RIM easements
 - o Lorang
 - o Stenke
 - o Jakkie's Farms
 - o Paplow

U of M Pollinator Project Areas Submitted

- Jeremy Steinle
- Bruce Freeburg
- Steve Sundquist
- Paul Malone
- Barry Burger
- Johnny Blowers
- Greg Kvilhaug
- Steve DeSmet
- *4 more at Pheasant Fest (various counties within the study area) but I do not have their contact information because I had them contact Christina directly.

PF Stuff

- Pheasant Fest- Worked the landowner help desk and banquets for fundraising
- Bio-Briefing- Presented research to the team that I helped conduct in Iowa.

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DNR

- Working on recording a podcast promoting hunting, the Walk-In Access Program, and grassland conservation.

Trainings/Meetings

- **CRP Conservation Planning Training**
- **Farm Bill Assistantship Training**
- **Cover Crop**
- **Seed Mix Training**
- **U of M Pollinator Project Meeting**

Update on State Managers Meeting: The District Administrator attended a State SWCD Manager's Meeting in St. Cloud. There were 42 SWCD Managers from all around the State. MCIT put on a training on the employment law. The Department of Human Rights gave a presentation on The Minnesota Human Rights Act. The Managers broke up into smaller groups and discussed numerous topics.

SWMACDE Meeting: A motion was made by Brinks seconded by Cohrs to approve Employees attending the Area V Employee's Training on March 27, 2018 at the Murray County 4H Building in Slayton from 8:30-4:00.

Affirmative-Unanimous

Opposed-None

Motion carried.

Managing the Human Resource Training: A motion was made by Cohrs seconded by Posthuma to approve the District Administrator attending the Managing the Human Resource Training in St. Cloud on May 9-10, 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

Des Moines River Watershed: A motion was made by Hurd seconded Brinks to approve attendance at the Des Moines River Watershed update session on March 26, 2018 from 1:00-3:00 p.m. at the Fulda American Legion.

Affirmative-Unanimous

Opposed-None

Motion carried.

Buffer Cost-Share: A motion was made by Cohrs seconded by Hurd to approve payment to Michael Edwards for 3.2 acres @ \$300.00/acre for a total of \$960.00.

Affirmative-Unanimous

Opposed-None

Motion carried.

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Annual Report for Newspaper: A motion was made by Brinks seconded by Cohrs to approve purchasing a ½ page in the Murray County News at a cost of \$450.00 for the 2017 Murray SWCD Annual Report.

Affirmative-Unanimous

Opposed-None

Motion carried.

2018 Environmental Fair: A motion was made by Cohrs seconded by Hurd to approve \$500.00 donation to the 2018 Environmental Fair to be held at the Murray County Fairgrounds on September 26, 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

Update from BWSR Grant Verification: The Murray SWCD had a verification on FY16 Capacity Grant & FY17 Capacity Grant on Wednesday March 7, 2018. The District Administrator updated the Board on the verification.

FY18 Capacity Grant Amendment: A motion was made by Brinks seconded by Cohrs to approve signing the FY18 Capacity Grant Amendment for an additional \$18,000.00.

Affirmative-Unanimous

Opposed-None

Motion carried.

Flood Recovery Cost-Share: A motion was made by Cohrs seconded by Hurd to approve the following application:

Dan Krueger	Flood Recovery Cost-Share Phase 2	Waterway	\$6,809.40
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Technical is provided by the Southwest Prairie Technical Service Area.

Affirmative-Unanimous

Opposed-None

Motion carried.

Cottonwood River/Redwood River (WRAPS) meeting: A motion was made by Brinks seconded by Cohrs to approve attendance at the Cottonwood River/Redwood River WRAPS meeting for elected officials on Monday, March 19, 2018 from 1:00 p.m. -3:00 p.m. at the Southwest Research & Outreach Center in Lamberton.

Affirmative-Unanimous

Opposed-None

Motion carried.

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Local Work Group Meeting: A motion was made by Brinks seconded by Cohrs to have the Local Work Group Meeting on April 12, 2018 at 1:00.

Affirmative-Unanimous

Opposed-None

Motion carried.

Other Business: A motion was made by Brinks seconded by Hurd to approve Henkels attending the Murray County Commissioners meeting on March 20, 2018.

Affirmative-Unanimous

Opposed-None

Motion carried.

Posthuma updated the Board on the SWMASWCD Area V meeting which was held on February 15, 2018 in Marshall.

Bills: A motion by Hurd seconded by Cohrs to pay Murray SWCD bills for March in the amount of \$23,700.84 (see attachment).

Affirmative-Unanimous

Opposed-None

Motion carried

The Chairman adjourned the meeting at 3:00 p.m.

Next Meeting: April 12, 2018.

Gary S Brinks

Approved by Gary Brinks, Secretary of District Supervisors

4-12-18

Date

Murray Soil and Water Conservation District
Expenses by Vendor Detail
 February 9 through March 8, 2018

11:32 AM
 04/30/18
 Accrual Basis

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Cabelas Bill	02/12/2018		Nikon Aculon ...	Supplies-Field		Accounts Paya...	149.50	149.50
Total Cabelas							149.50	149.50
Chandler Co-op Bill	02/12/2018		gas	Mileage, Hotel, Meals		Accounts Paya...	57.34	57.34
Total Chandler Co-op							57.34	57.34
Check-ffi-a Check	02/28/2018		meal	Mileage, Hotel, Meals		District Checking	14.26	14.26
Total Check-ffi-a							14.26	14.26
Darrell Hungerford Bill	03/08/2018		March Rent	Building & Facility R...		Accounts Paya...	1,151.04	1,151.04
Total Darrell Hungerford							1,151.04	1,151.04
ESRI Bill	02/26/2018		ArcMap	Supplies-Office		Accounts Paya...	1,603.13	1,603.13
Total ESRI							1,603.13	1,603.13
HP Inc. Bill	02/26/2018		computer misc	Capital Outlay		Accounts Paya...	150.00	150.00
Bill	02/26/2018		computer-Dist...	Capital Outlay		Accounts Paya...	700.50	850.50
Total HP Inc.							850.50	850.50
Intuit Quickbooks Check	02/27/2018	DC	monthly payro...	Supplies-Office		District Checking	25.65	25.65
Total Intuit Quickbooks							25.65	25.65
Laborlawposters-online Check	02/21/2018	DC	laborlaw poster	Off Main, Phone, Lic		District Checking	13.90	13.90
Total Laborlawposters-online							13.90	13.90
Lincoln SWCD Bill	03/07/2018		Registration	Mileage, Hotel, Meals		Accounts Paya...	18.00	18.00
Total Lincoln SWCD							18.00	18.00
Marco Bill	03/07/2018			Repairs		Accounts Paya...	43.50	43.50
Total Marco							43.50	43.50
MASWCD								

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Expenses by Vendor Detail
 February 9 through March 8, 2018

11:32 AM
 04/30/18
 Accrual Basis

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
Bill	02/09/2018		Legislative Bri...	Promotion, Education		Accounts Paya...	240.00	240.00
Total MASWCD							240.00	240.00
McDonalds Check	02/14/2018	DC	1W1P meeting	Mileage, Hotel, Meals		District Checking	5.55	5.55
Total McDonalds							5.55	5.55
MCIT Bill	03/08/2018		add'l insuranc...	Insurance & Surety ...		Accounts Paya...	119.00	119.00
Total MCIT							119.00	119.00
Michael Ewards Bill	02/26/2018		Buffer Cost-S...	District Proj Exp		Accounts Paya...	960.00	960.00
Total Michael Ewards							960.00	960.00
Pheasants Forever, Inc Bill	02/26/2018		Farm Bill Assi...	Other Expense		Accounts Paya...	12,377.00	12,377.00
Total Pheasants Forever, Inc							12,377.00	12,377.00
Qdoba Check	03/01/2018	dc	meal	Mileage, Hotel, Meals		District Checking	10.47	10.47
Total Qdoba							10.47	10.47
Quality Inn Bill	03/02/2018		Hotel-Manage...	Mileage, Hotel, Meals		Accounts Paya...	105.63	105.63
Total Quality Inn							105.63	105.63
Richard W. Holmberg, Ltd. Bill	02/14/2018		quickbooks s...	Off Main, Phone, Lic		Accounts Paya...	300.00	300.00
Total Richard W. Holmberg, Ltd.							300.00	300.00
Shelly K Lewis Bill	03/01/2018		Meal-Environ...	Mileage, Hotel, Meals		Accounts Paya...	13.05	13.05
Total Shelly K Lewis							13.05	13.05
Sterlings Cafe & Grille Bill	02/21/2018		1W1P meeting	Mileage, Hotel, Meals		Accounts Paya...	26.38	26.38
Total Sterlings Cafe & Grille							26.38	26.38
Sun Life Financial Bill	02/27/2018		February/Mar...	Employee Health In...		Accounts Paya...	70.08	70.08
Check	03/02/2018	8308	life ins, LTD, ...	Life Ins, STD, LTD ...		District Checking	289.57	359.65

11:32 AM

04/30/18

Accrual Basis

Murray Soil and Water Conservation District
Expenses by Vendor Detail
 February 9 through March 8, 2018

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Total Sun Life Financial							359.65	359.65
SWMASWCD								
Bill	02/13/2018		Area V Regist...	Dues, DSL, Misc		Accounts Paya...	75.00	75.00
Total SWMASWCD							75.00	75.00
SWPTSA								
Check	02/28/2018		TXF Sub-wat...	State		District Checking	25,000.00	25,000.00
Total SWPTSA							25,000.00	25,000.00
Texas Roadhouse								
Check	02/28/2018	dc	meal	Mileage, Hotel, Meals		District Checking	18.04	18.04
Total Texas Roadhouse							18.04	18.04
The Computer Man, Inc.								
Bill	02/21/2018		Computers	Capital Outlay		Accounts Paya...	5,098.97	5,098.97
Bill	03/07/2018		HDMI Cable	Supplies-Office		Accounts Paya...	29.90	5,128.87
Bill	03/08/2018		2-LED LCD M...	Capital Outlay		Accounts Paya...	338.00	5,466.87
Total The Computer Man, Inc.							5,466.87	5,466.87
TOTAL							49,003.46	49,003.46