



Grant Workplan 2013 NPEA Base Grant

Grant Title - 2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)

Grant ID - C13-6354

Organization - Area 5 - Southwest Prairie Technical Service Area

Grant Awarded Amount	\$150,000.00	Grant Execution Date	
Required Match Amount	\$15,000.00	Grant End Date	1/1/2020
Required Match %	10%	Grant Day To Day Contact	

Budget Summary

	Budgeted	Spent	Balance Remaining
Total Grant Amount	\$150,000.00	\$150,000.00	\$0.00
Total Match Amount	\$15,000.00	\$15,000.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$165,000.00	\$165,000.00	\$0.00

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
2013 - Engineering Services	Technical/Engineering Assistance	Current State Grant	2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)	\$110,000.00	\$110,000.00	7/11/2013	N
2013 - Equipment and Supplies	Supplies/Equipment	Current State Grant	2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)	\$20,000.00	\$20,000.00	10/11/2012	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
2013 - Equipment and Supplies	Supplies/Equipment	Local Fund	10% Local Match -2013	\$15,000.00	\$15,000.00	10/11/2012	Y
2013 - Operation Expenses	Supplies/Equipment	Current State Grant	2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)	\$10,000.00	\$10,000.00	7/7/2013	N
2013- Administrative Services	Administration /Coordination	Current State Grant	2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)	\$10,000.00	\$10,000.00	1/7/2013	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Grant Activity

Grant Activity - 2013 - Engineering Services	
Description	To provide wages and benefits for hiring one TSA 5 Engineer and one Engineering Technician for the pupose of providing engineering assistance to eleven soil and water conservation districts in southwest Minnesota for implementing a variety of non-point water quality management practices and soil and water erosion control practices. Activities associated with engineering assistance will include site evaluations, designs, construction insoections, and engineering sign-off on completed projects.
Category	TECHNICAL/ENGINEERING ASSISTANCE
Rates and Hours	

Grant Activity - 2013 - Equipment and Supplies	
Description	Purchase new survey equipment.
Category	SUPPLIES/EQUIPMENT
Rates and Hours	

Grant Activity - 2013 - Operation Expenses	
Description	Pay for operational and support expenses: field and office supplies, vehicle maintenance and fuel, office rent & phone, computer services.
Category	SUPPLIES/EQUIPMENT
Rates and Hours	

Grant Activity - 2013- Administrative Services	
Description	Provide coordination and administrative oversight on behalf of the Southwest Prairie TSA Board of Directors. Provide financial reports and records that meet State accounting standards, prepare budgets, provide supervision and coordination of TSA staff, annually complete job performance evaluation on TSA staff, provide clerical assistance, prepare agenda and board minutes, and schedule and hold quarterly board meetings. Provide additional training for staff.
Category	ADMINISTRATION/COORDINATION
Rates and Hours	

Grant Attachments

Document Name	Document Type	Description
20130211140518.pdf	Grant	2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)
20130211141024.pdf	Grant	2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)
20130222085803.pdf	Grant	2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)
20130222093311.pdf	Grant	2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/27/2014

Document Name	Document Type	Description
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/28/2014
FY13 NPEAP Expenses	Grant	2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)
FY13 SWPTSA Financial	Grant	2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)
NPEAP accomplishments report 2013	Grant	2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)
grant_app_general-added.rpt	Grant	2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)
grant_app_general-added.rpt	Grant	2013 NPEA Base Grant - Southwest Prairie Technical Service Area - 5 (NPEA)
reporting email	Journal	Journal Dated - 02/28/2014