



Grant All-Detail Report

NPEA JPB Grant 2015

Grant Title - 2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)

Grant ID - P15-9234

Organization - Area 5 - Southwest Prairie Technical Service Area

Grant Awarded Amount	\$130,000.00	Grant Execution Date	
Required Match Amount	\$13,000.00	Grant End Date	6/30/2016
Required Match %	10%	Grant Day To Day Contact	Shelly Lewis

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$130,000.00	\$130,000.00	\$0.00
Total Match Amount	\$13,000.00	\$13,000.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$143,000.00	\$143,000.00	\$0.00

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Administration/Coordination	Administration /Coordination	Current State Grant	2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical ..	\$10,000.00	\$10,000.00	1/28/2016	N
Equipment & Supplies	Supplies/Equip ment	Local Fund	10% Cash Match	\$0.00			Y

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Technical and Engineering	Technical/Engineering Assistance	Current State Grant	2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical ..	\$120,000.00	\$120,000.00	9/22/2015	N
Technical and Engineering	Technical/Engineering Assistance	Local Fund	10% cash match	\$13,000.00	\$13,000.00	1/31/2015	Y

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Administration/Coordination	
Description	Provide coordination & administrative oversight to the TSA Board of Directors. Provide financial reports & records that meet State Accounting standards, payroll, prepare budgets, supervision & coordination of TSA staff, annually complete job performance evaluations, provide clerical assistance, prepare agenda & Board minutes, hold quarterly board meetings
Category	ADMINISTRATION/COORDINATION
Start Date	4-Sep-14
End Date	
Has Rates and Hours?	No
Actual Results	<p>The Murray SWCD provided administrative and coordination for the SWPTSA Board of Directors. The Murray SWCD provided financial reports and records, prepared budgets, provided supervision, and coordination of TSA staff, evaluated job performance of TSA employees, provided clerical assistance, prepared agenda & board minutes and scheduled quarterly board meetings. From September 4, 2014-January 31, 2015-\$3,307.95 has been expended</p> <p>February 1, 2015-September 22, 2015</p> <p>Shelly Lewis District Secretary-192.50 hrs@31.76/hr=\$6,113.80</p> <p>Howard Konkol District Manager-12.4062hrs@46.61/hr=578.25</p> <p>Actual Hours for District Manager:February 1-September 22, 2015</p> <p>354.50@46.61/hr=16,523.24</p>

Grant Activity - Equipment & Supplies	
Description	Starting with the FY15 NPEA JPB Grant the SWPTSA will be using option 2 for their billing rates that include the costs of: Salary, Benefits, Leave, Facilities, and Administration which will be \$71.82 (Russell Hoogendoorn-Engineer) \$65.78 (Michael Skoglund-Engineer Technician) The local cash will be used for technical & Engineer Hours
Category	SUPPLIES/EQUIPMENT
Start Date	4-Sep-14
End Date	
Has Rates and Hours?	No
Actual Results	The SWPTSA is using the Option 2 to calculate billing rates, including the costs of: Salary, Benefits, Leave, Facilities, and Administration which will be \$71.82 (Russell Hoogendoorn-Engineer) \$65.78 (Michael Skoglund-Engineer Technician) See attached sheets-The local cash match funds will be used for technical & Engineer hours

Grant Activity - Technical and Engineering

Description	Provide salary and benefits for one SWPTSA Engineer and one SWPTSA Engineering Technician. To provide engineering assistance to private landowners, local, state, federal agencies, via the 11 soil and water conservation districts, for a variety of non-point water quality management practices.		
Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date	4-Sep-14	End Date	
Has Rates and Hours?	No		
Actual Results	<p>Paid salaries and benefits for SWPTSA Engineer, and SWPTSA Engineering technician See Attachment</p> <p>for the purpose of providing engineering assistance to eleven soil and water conservation districts in southwest Minnesota for implementing a variety of non-point water quality management practices and soil and water erosion control practices. Activities associated with engineering assistance will include site evaluations, designs, construction inspections, and engineering sign-off on completed projects. Hours are from September 4, 2104 through December 31, 2014</p> <p>Russell Hoogendoorn (Engineer) 202.19 hours @ \$71.82/Hour=\$14,521.28 & 181.01 @\$71.82 for 10% match=\$13,000.00 Michael Skoglund (Engineer technician) 304.80 hours @\$65.78/hr= \$20,049.74</p> <p>Funds Expended through December 31, 2014=\$47,571.02. The SWPTSA will be using the option 2: Calculate Billing Rates, including the Costs of: Salary, Benefits, Leave, Facilities, and Administration which will be \$71.82(Russell Hoogendoorn-Engineer) \$65.78(Michael Skoglund-Engineer Technician) for 2014 See attached sheets</p> <p>January 1-September 22, 2015</p> <p>Russell Hoogendoorn-Engineer-1081.61 hrs @59.11/hr=\$63,933.79 Michael Skoglund-Engineer Technician-667.48 @51.68/hr=34495.16</p> <p>Total funds spent:\$85,428.98 Total funds actual amount:\$98,428.95 see attachment</p>		

Grant Attachments

Document Name	Document Type	Description
2015 Approved Work Plan	Journal	Journal Dated - 08/21/2014
2015 NPEA Grant	Grant Agreement	2015 NPEA Grant - Area 5 - Southwest Prairie Technical Service Area
2015 NPEA Grant executed	Grant Agreement	2015 NPEA Grant - Area 5 - Southwest Prairie Technical Service Area
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/18/2015

Document Name	Document Type	Description
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/28/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 03/05/2015
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 03/05/2015
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 03/05/2015
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 03/03/2015
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/23/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/28/2015
FY15 NPEAP incorrect header email	Journal	Journal Dated - 08/21/2014
FY15 SWPTSA Accomplishment Report	Grant	2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)
FY15 Work Plan Process email	Journal	Journal Dated - 08/21/2014
NPEAP Accomplishments	Grant	2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)
Staff Hours	Grant	2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)
TSA FY15 Staff Hours	Grant	2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)
Work plan approval email	Journal	Journal Dated - 08/21/2014