



Grant All-Detail Report NPEA JPB Grant 2014

Grant Title - 2014 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)

Grant ID - P14-0637

Organization - Area 5 - Southwest Prairie Technical Service Area

Grant Awarded Amount	\$130,000.00	Grant Execution Date	8/29/2013
Required Match Amount	\$13,000.00	Grant End Date	6/30/2015
Required Match %	10%	Grant Day To Day Contact	Shelly Lewis

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$130,000.00	\$130,000.00	\$0.00
Total Match Amount	\$16,107.41	\$16,107.41	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$146,107.41	\$146,107.41	\$0.00

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
2014- Operation Expenses	Supplies/Equipment	Current State Grant	2014 - npea jpb grant (area 5 - southwest prairie technical service area)	\$10,000.00	\$10,000.00	7/31/2014	N
2014-Administrative/Coordination	Administration /Coordination	Current State Grant	2014 - npea jpb grant (area 5 - southwest prairie technical ..	\$10,000.00	\$10,000.00	1/9/2014	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
2014-Education and Information	Education/Information	Local Fund	10% Local Match	\$0.00			Y
2014-Equipment and Supplies	Supplies/Equipment	Local Fund	10% Local Match	\$9,142.23	\$9,142.23	7/31/2014	Y
2014-Technical and Engineering	Technical/Engineering Assistance	Current State Grant	2014 - npea jpb grant (area 5 - southwest prairie technical ..	\$110,000.00	\$110,000.00	7/31/2014	N
2014-Technical and Engineering	Technical/Engineering Assistance	Local Fund	10% Local Match	\$6,965.18	\$6,965.18	7/31/2014	Y

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Size / Unit
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Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - 2014- Operation Expenses

Description	Pay for operational and support expenses such as: field and office supplies, vehicle maintenance and fuel, office rent & phone, computer services, business insurance, etc.		
Category	SUPPLIES/EQUIPMENT		
Start Date	16-Aug-13	End Date	31-Jul-14
Rates and Hours			
Actual Results	<p>Paid for Operation & Support Expense-</p> <p>Rent-\$4,625.00</p> <p>Business Insurance (MCIT)- \$5,110.00</p> <p>Computer Service (DSL) (AutoCAD software)-\$2,040.38</p> <p>Total Grant: 10,000.00</p> <p>Total Expended:11,775.38</p> <p>See Attachment</p>		

Grant Activity - 2014-Administrative/Coordination

Description	Provide coordination and administrative oversight on behalf of the Southwest Prairie TSA Board of Directors. Provide financial reports and records that meet State accounting standards, prepare budgets, provide supervision and coordination of TSA staff, annually complete job performance evaluation on TSA staff, provide clerical assistance, prepare agenda and board minutes, and schedule and hold quarterly board meetings. Provide additional training for staff.		
Category	ADMINISTRATION/COORDINATION		
Start Date	16-Aug-13	End Date	31-Jul-14
Rates and Hours			
Actual Results	<p>The Murray SWCD provided administrative and coordination for the SWPTSA Board of Directors. The Murray SWCD provided financial reports and records, prepared budgets, provided supervision, and coordination of TSA staff, evaluated job performance of TSA employees, provided clerical assistance, prepared agenda & board minutes and scheduled quarterly board meetings. See Attachment</p>		

Grant Activity - 2014-Education and Information

Description	Training and related information provided to Technical Service Area members and partners.		
Category	EDUCATION/INFORMATION		
Start Date	29-Aug-13	End Date	
Rates and Hours			
Actual Results			

Grant Activity - 2014-Equipment and Supplies

Description	Equipment and supply purchases for field and office.		
Category	SUPPLIES/EQUIPMENT		
Start Date	16-Aug-13	End Date	31-Jul-14
Rates and Hours			
Actual Results	TSA paid gas, JPO Board per diem & mileage, meals, cell phone, copier/copies, postage, field supplies, laser level The full \$13,000.00 was not spent for supplies and equipment but spent for personal services in Technical and Engineering see attachment		

Grant Activity - 2014-Technical and Engineering

Description	To provide wages and benefits for hiring one TSA 5 Engineer and one Engineering Technician for the purpose of providing engineering assistance to eleven soil and water conservation districts in southwest Minnesota for implementing a variety of non-point water quality management practices and soil and water erosion control practices. Activities associated with engineering assistance will include site evaluations, designs, construction inspections, and engineering sign-off on completed projects.		
Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date	16-Aug-13	End Date	31-Jul-14
Rates and Hours			
Actual Results	Paid salaries and benefits for SWPTSA Engineer, and SWPTSA Engineering technician See Attachment for the purpose of providing engineering assistance to eleven soil and water conservation districts in southwest Minnesota for implementing a variety of non-point water quality management practices and soil and water erosion control practices. Activities associated with engineering assistance will include site evaluations, designs, construction inspections, and engineering sign-off on completed projects. Additional match dollars were used for this activity		

Grant Attachments

Document Name	Document Type	Description
3/24/14 reporting email	Journal	Journal Dated - 03/24/2014
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/14/2014
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 03/24/2014
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 10/21/2014
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 10/21/2014
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 04/14/2014
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 10/23/2014
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/28/2014
CORRECTED all details report - work plan	Grant	2014 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)
Corrected FY14 GA email	Grant	2014 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)

Document Name	Document Type	Description
FY14 NPEA Base Grant	Grant Agreement	2014 NPEA Grant - Area 5 - Southwest Prairie Technical Service Area
FY14 NPEA Base Grant executed	Grant Agreement	2014 NPEA Grant - Area 5 - Southwest Prairie Technical Service Area
FY14 SWPTSA Expense Journal	Grant	2014 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)
Final reporting email	Journal	Journal Dated - 10/23/2014
Financial Report FY14 NPEA	Progress	Progress Dated - 10/21/2014
NPEA FY14 Financial Transactions	Progress	Progress Dated - 10/21/2014
SWPTSA Expenses 2013-2014	Grant	2014 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 10/21/2014
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 08/05/2013
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 08/15/2013
reporting email	Journal	Journal Dated - 02/28/2014