



## Grant Workplan NPEA JPB Grant 2015

**Grant Title** - 2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)

**Grant ID** - P15-9234

**Organization** - Area 5 - Southwest Prairie Technical Service Area

<b>Grant Awarded Amount</b>	<b>\$130,000.00</b>	<b>Grant Execution Date</b>	
<b>Required Match Amount</b>	\$13,000.00	<b>Grant End Date</b>	6/30/2016
<b>Required Match %</b>	10%	<b>Grant Day To Day Contact</b>	Shelly Lewis

### Budget Summary

	Budgeted	Spent	Balance Remaining
Total Grant Amount	\$130,000.00	\$40,141.30	\$89,858.70
Total Match Amount	\$13,000.00	\$13,000.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$143,000.00</b>	<b>\$53,141.30</b>	<b>\$89,858.70</b>

*\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

### Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Administration/Coordination	Administration /Coordination	Current State Grant	2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical ..	\$10,000.00	\$3,307.95	1/31/2015	N
Equipment & Supplies	Supplies/Equipment	Local Fund	10% Cash Match	\$13,000.00	\$13,000.00	12/31/2014	Y

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Technical and Engineering	Technical/Engineering Assistance	Current State Grant	2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical ..	\$120,000.00	\$36,833.35	12/31/2014	N

### Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Size / Unit
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### Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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### Grant Activity

Grant Activity - Administration/Coordination	
Description	Provide coordination & administrative oversight to the TSA Board of Directors. Provide financial reports & records that meet State Accounting standards, payroll, prepare budgets, supervision & coordination of TSA staff, annually complete job performance evaluations, provide clerical assistance, prepare agenda & Board minutes, hold quarterly board meetings
Category	ADMINISTRATION/COORDINATION
Rates and Hours	

### Grant Activity - Equipment & Supplies

<b>Description</b>	Purchase office and field equipment, Cell Phone, Office Rent, Gas/Repairs, postage. Starting with the FY15 NPEA JPB Grant the SWPTSA will be using option 2 for their billing rates that include the costs of: Salary, Benefits, Leave, Facilities, and Administration which will be \$71.82 (Russell Hoogendoorn-Engineer) \$65.78 (Michael Skoglund-Engineer Technician)
<b>Category</b>	SUPPLIES/EQUIPMENT
<b>Rates and Hours</b>	

### Grant Activity - Technical and Engineering

<b>Description</b>	Provide salary and benefits for one SWPTSA Engineer and one SWPTSA Engineering Technician. To provide engineering assistance to private landowners, local, state, federal agencies, via the 11 soil and water conservation districts, for a variety of non-point water quality management practices.
<b>Category</b>	TECHNICAL/ENGINEERING ASSISTANCE
<b>Rates and Hours</b>	

### Grant Attachments

Document Name	Document Type	Description
<b>2015 Approved Work Plan</b>	Journal	Journal Dated - 08/21/2014
<b>2015 NPEA Grant</b>	Grant Agreement	2015 NPEA Grant - Area 5 - Southwest Prairie Technical Service Area
<b>2015 NPEA Grant executed</b>	Grant Agreement	2015 NPEA Grant - Area 5 - Southwest Prairie Technical Service Area
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/28/2015
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 02/18/2015
<b>FY15 NPEA Grant</b>	Grant	2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)
<b>FY15 NPEA Grant Expenses</b>	Grant	2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)
<b>FY15 NPEAP incorrect header email</b>	Journal	Journal Dated - 08/21/2014
<b>FY15 Work Plan Process email</b>	Journal	Journal Dated - 08/21/2014
<b>NPEA FY15 Grant</b>	Grant	2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)

Document Name	Document Type	Description
<b>NPEAP Accomplishments</b>	Grant	2015 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)
<b>Work plan approval email</b>	Journal	Journal Dated - 08/21/2014